

The Commonwealth of Massachusetts
SPECIAL TOWN MEETING
TOWN OF TOWNSEND
ANNUAL AND SPECIAL TOWN MEETINGS
MAY 8, 2021, 1:00 PM
SENIOR CENTER PARKING LOT, 16 DUDLEY ROAD, TOWNSEND, MA
01469

The Annual Town Meeting began at 1:07 pm. Quorum was met with 113 voters present and there were 9 visitors present. Moderator, John Barrett, introduced the Town Clerk, Kathleen Spofford, Town Administrator, James Kreidler, Board of Selectmen, Veronica Kell, Joseph Shank and Chaz Sexton-Diranian and Town Counsel, Adam Costa. The Moderator then introduced the Finance Committee, Donna Lynn Pinkerton, Jerrilyn Bozicas and Steve Sheldon. The Moderator instructed those present on the processes of Town Meeting according to Town Meeting Time and our own traditions. The Town Clerk then read the return of the Town Warrant for the Annual Town Meeting. The moderator nominated Gene Rauhala as Deputy Moderator; vote was unanimous.

Motion was made to adjourn the Annual Town Meeting and open the Special Town Meeting. Return of the Warrant for the Special Town Meeting was read by the Town Clerk. The Special Town Meeting began at 1:09.

ARTICLE 1

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$2,340.00** for the purpose of paying prior fiscal year bill for Media Newsgroup; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from free cash in the treasury the sum of **\$2,340.00** for the purpose of paying prior fiscal year bill for Media Newsgroup.

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 2

To see if the Town will vote to transfer from available funds in the treasury, the sum of **\$88,959.00** for the purpose of offsetting FY21 Snow and Ice Deficits under the provisions of Massachusetts General Laws Chapter 44, Section 31D, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote that the Town vote to transfer from free cash in the treasury, the sum of **\$88,959.00** for the purpose of offsetting FY21 Snow and Ice Deficits under the provisions of Massachusetts General Laws Chapter 44, Section 31D.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 3

To see if the town will vote to reallocate **\$65,000.00** that was appropriated in the FY21 capital plan for a microwave link to be used for Fire/Police Communications, or take any action in relation thereto.

SUBMITTED BY: Police and Fire-EMS Chiefs

MOTION: I move that the vote to reallocate **\$65,000.00** that was appropriated in the FY21 capital plan for a microwave link to be used for Fire/Police Communications.

READ BY: Charles Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 4

To see if the town will vote to appropriate **\$9,000.00** from the ambulance receipts account to replace 3 recalled IV pumps for the Fire-EMS department, or take any action in relation thereto.

SUBMITTED BY: Fire-EMS Chief

MOTION: I MOVE THAT THE Town vote to appropriate **\$9,000.00** from the ambulance receipts reserved account to replace 3 recalled IV pumps for the Fire-EMS department.

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 5

To see if the town will vote to authorize the Recreation Commission to enter a short-term, 7-week, lease/rental covering 6 weeks of summer rec and 7 total days for setup/ take down, with rent to be paid through covid funding, not town tax base, or take any action in relation thereto.

SUBMITTED BY: Recreation Commission

MOTION: I move that the Town vote to authorize the Recreation Commission to enter into a short-term, 7-week, lease/rental covering 6 weeks of summer rec and 7 total days for setup/take down, with rent to be paid through covid funding, not town tax base.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

Motion was made to dissolve the Special Town Meeting at 1:22 p.m. and reopen the Annual Town Meeting. Motion was seconded and passed unanimously.

ANNUAL TOWN MEETING

The Annual Town Meeting reconvened at 1:22 p.m.

ARTICLE 1

To see if the Town will vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by Massachusetts General Law, by Town Charter, or by vote of the Town, or take any other action in relation thereto.

SUBMITTED BY: Town Clerk

MOTION: I move that the Town vote to authorize the Board of Selectmen to appoint all Town Officers unless other provisions are made by the Massachusetts General Law, by Town Charter, or by vote of the Town.

READ BY: Charles Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 2

To see if the Town will vote to hear reports of any Committees, Boards, Commissions, etc., or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to hear reports of any Committees, Boards, Commissions, etc.

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 3

To see if the Town will vote to choose a committee of three (3) West Townsend residents to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, gravestones, and monuments in good order, or take any other action in relation thereto.

SUBMITTED BY: Cemetery and Parks Commission

MOTION: I move that the Town vote to choose a committee of three (3) West Townsend residents to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sole purpose to keep the curbing, gravestones, and monuments in good order.

READ BY: Joseph Z. Shank

NOMINATION: Nomination was made by Pamela Hamen to choose Kenneth Gerken, Lisa Lewand and Pamela Hamen to serve as members of the James H. Tucker Fund in accordance with the bequest, for the sold purpose to the curbing, gravestones, and monuments in good order.

VOTED: Passed Unanimously.

ARTICLE 4

I move that the Town vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to: (1) establish the following revolving funds for Fiscal Year 2022 specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, fiscal year spending limits such bylaw to provide as follows:

	REVOLVING FUND	AUTHORITY TO SPEND FUND	REVENUE SOURCES	USE OF FUNDS	SPENDING LIMITS
1	Recycling	Board of Health	Collection of recyclables	Operating costs associated with recycling	\$ 20,000.00
2	Recreation Programs	Recreation Commission	Recreation programs	Operating costs associated with programming	\$ 52,000.00
3	Facilities Maintenance	Facilities Coordinator	Fees from Meeting Hall rental	Operating costs of the Meeting Hall	\$ 4,000.00
4	Cemetery	Cemetery and Parks Commission	Fees from burials	Operating and capital costs for cemeteries	\$ 28,000.00
5	Fire Alarm	Fire Chief	Fire alarm fees	Operating and capital costs for the fire alarm system	\$ 4,000.00
6	Animal Care Program	Animal Control Officer	Fees for emergency care of animals	Expenses for injured or abandoned animals	\$ 1,000.00
7	Inspectional Services	Building Commissioner	Fees from North Middlesex Regional High School project	Expenses for inspections re: the NMRHS project	\$ 75,000.00
8	Fire/EMS	Fire Chief	Fees from community events/fire watch	Expenses associated with Fire/EMS services	\$ 5,000.00
9	Police	Police Chief	NMRSD Receipts	School Resource Officer	\$ 80,000.00
10	Conservation	Conservation Commission	Forest Cutting Proceeds	Conservation Purposes	\$ 20,000.00
11	Fire/EMS	Fire EMS Chief	Hazardous Materials Supplies Reimbursement	Hazardous Materials Supplies Replacement	\$ 10,000.00

SUBMITTED BY: Board of Selectmen

DESCRIPTION: Revolving funds provide departments with flexibility to expend and replenish funds throughout the course of the year for tightly defined purposes as detailed in the chart above.

MOTION:

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READ BY: Charles Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 5

To see if the Town will vote to raise and appropriate and transfer from available funds* in the treasury, such sums that may be necessary to defray the charges and expenses of the Town for Fiscal Year 2022 pursuant to a detailed budget totaling **\$24,199,382.00**, or take any other action in relation thereto.

***FUND:**

AMOUNT:

Title 5 MWPAT
27,538.00
West Townsend Reading Room
2,900.00
Ambulance Receipts Reserved
\$430,000.00
Water Enterprise Fund
\$300,204.28

PURPOSE:

Supplement to MWPAT Debt Repayment \$
Supplemental Funding to Operate the WTRR \$
Supplemental Funding to Operate the EMS
Supplemental Funding to Cover Water Overhead

SUBMITTED BY: Board of Selectmen

DESCRIPTION:

This is the usual and customary Town budget for next fiscal year, FY22, which begins on July 1, 2021. As has been customary you will be voting by the total for each of the following functional segments:

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FUNCTIONAL SEGMENTS	
General Government-	1,513,954.00
Public Safety-	3,438,022.00
Education-	14,279,762.00
Highways and Streets-	700,638.00
Solid Waste-	729,900.00
Human Services-	500,368.00
Culture and Recreation-	472,558.00

Debt Service-	441,074.00
Insurances-	2,123,106.00
and	
Grand Total-	24,199.382.00

The totals for each functional segment, as shown in the chart above, also appear with asterisks in budget shown below.

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
	BOARD OF SELECTMEN			
1	BOS SALARY - TOWN ADMINISTRATOR (NU)	133,560	133,560	
2	BOS WAGES - EXECUTIVE ASSISTANT (NU)	39,694	41,235	Collins Center
3	BOS WAGES - OTHER (LONGEVITY and VAC BB)	6,037	6,000	
4	BOS WAGES - OTHER (AUTO ALLOWANCE)	6,000	6,000	
5	BOS WAGES- WAGES SETTLEMENTS	0	18,750	
6	BOS WAGES-TEMPORARY HELP	0	24,900	
7	BOS WAGES- WEBMASTER	0	6,000	
8	PERSONNEL	185,291	236,445	
9				
10	BOS PROF SERVICES	5,000	2,000	
11	TOWN REPORTS - PROFESSIONAL SERVICES	2,000	2,000	
12	BOS HUMAN RESOURCES	0	0	
13	BOS OFFICE SUPPLIES	1,150	1,150	
14	BOS OTHER SUPPLIES	300	300	
15	BOS TRAVEL/MILEAGE-IN STATE	200	200	
16	BOS ED AND TRAINING-CONTRACTUAL and NEW LAW	10,000	2,500	
17	BOS DUES & MEMBERSHIPS	5,000	5,000	
18	BOS OTHER CHARGES	3,100	3,100	
19	EXPENSES	26,750	16,250	
20				
21	BOARD OF SELECTMEN TOTAL	212,041	252,695	
22				
23				
24	FINANCE COMMITTEE			
25	FIN COM DUES & MEMBERSHIPS	750	750	
26	FIN COM RESERVE FUND	40,000	40,000	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
27	EXPENSES	40,750	40,750	
28				
29	FINANCE COMMITTEE TOTAL	40,750	40,750	
30				
31				
32	ACCOUNTING			
33	ACCOUNTING SALARY - TOWN ACNT. (NU)	85,690	72,550	Collins Center Ste
34	ACCOUNTING WAGES-OTHER-CERTIFICATION-LONG	1,000	1,000	
35	ACCOUNTING WAGES-SUPPORT STAFF (U)	11,520	10,101	Collins Center
36	PERSONNEL	98,210	83,651	
37				
38	ACCOUNTING PROF & TECH SERVICES	1,500	1,500	
39	ACCOUNTING PROF & TECH SVS - AUDIT	28,500	28,500	
40	ACCOUNTING OFFICE SUPPLIES	750	750	
41	ACCOUNTING TRAVEL/MILEAGE IN-STATE	350	350	
42	ACCOUNTING DUES & MEMBERSHIPS	150	150	
43	EXPENSES	31,250	31,250	
44				
45	ACCOUNTING TOTAL	129,460	114,901	
46				
47				
48	BOARD OF ASSESSORS			
49	BOA SALARY-PRINCIPAL ASSESSOR (U)	56,427	60,091	Collins Center
51	BOA WAGES-SUPPORT STAFF (U)	36,578	38,239	Collins Center
52	BOA-WAGES- STAFF CLOTHING ALLOWANCE	600	600	
53	BOA OTHER - STIPENDS LONGEVITY	1,100	1,800	
54	PERSONNEL	94,705	100,730	
55				
56	BOA SOFTWARE LICENSE/MAINTENANCE	9,770	10,270	Patriot, ESRI
57	BOA PROF SERVICES- MRPC MAPPING	3,500	3,500	
58	ONLINE PROPERTY RECORD CARD SETUP	500	500	
59	PATRIOT CONSULTING FOR REVAL	0	0	
61	BOA OFFICE SUPPLIES	800	800	
62	BOA TRAVEL/MILEAGE-IN STATE	500	500	
63	BOA DUES & MEMBERSHIPS	375	375	
64	EXPENSES	15,445	15,945	
65				
66	BOARD OF ASSESSORS TOTAL	110,150	116,675	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
67				
68				
85	TREASURER COLLECTOR			
86	TREASURER COLL. WAGES - TREAS/COLL (NU)	64,463	60,198	
87	TREASURER/ COLL WAGES - OPER STAFF (U)	78,052	84,913	Collins Center
88	TREASURER/ COLL WAGES - LONGEVITY	600	600	
89	PERSONNEL	143,115	145,711	
90				
91	TAX COLL EQUIPMENT RENTAL	2,688	2,688	
92	TAX COLL PROF & TECH SVS	28,800	28,800	
93	TAX COLL PRINT/ADVERT/POSTAGE	21,500	21,500	
94	TAX COLL OFFICE SUPPLIES	2,800	2,800	
95	TAX COLL DUES & MEMBERSHIPS	340	340	
96	TAX COLL TRAVEL / MILEAGE IN-STATE	1,290	1,290	
97	TAX COLL REPLACEMENT EQUIPMENT	800	800	
98	TAX COLL OTHER SERVICES	14,000	14,000	
99	EXPENSES	72,218	72,218	
100				
101	TREASURER COLLECTOR TOTAL	215,333	217,929	
102				
103				
104	LEGAL			
105	TOWN COUNSEL PROF LEGAL SERVICES	55,000	63,000	
106	EXPENSES	55,000	63,000	
107				
108	LEGAL TOTAL	55,000	63,000	
109				
110				
111	MANAGEMENT INFORMATION			
112	MIS SALARY- DIRECTOR (NU)	0	0	
113	MIS SALARY TECHNICIAN (NU)	0	0	
114	PUBLIC ACCESS TV DIRECTOR (NU)	0	0	
115	PUBLIC ACCESS TV COORDINATOR (NU)	12,000	0	
116	PERSONNEL	12,000	0	
117				
118	MIS PROFESSIONAL AND PURCHASED SERVICES	72,700	72,700	
119	MIS OTHER PURCHASED SERVICES			
120	MIS REPLACEMENT EQUIPMENT- IT	18,000	18,000	
121	MIS OTHER REPLACEMENT EQUIPMENT- PEG	0	0	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
122	MIS - COMMUNICATIONS	11,500	11,500	
123	EXPENSES	102,200	102,200	
124				
125	MANAGEMENT INFORMATION TOTAL	114,200	102,200	
126				
127				
128	TOWN CLERK			
129	T CLERK SALARY-TOWN CLERK (NU)	69,247	71,136	Collins Center
130	T CLERK WAGES - OPER STAFF (U)	37,811	40,424	Collins Center
131	T CLERK OTHER STIPENDS - CERTIFICATION	1,000	1,000	
132	T CLERK OTHER STIPENDS - LONGEVITY	900	900	
133	PERSONNEL	108,958	113,460	
134				
135	T CLERK REPAIR & MAINT EQUIPMENT	2,300	2,300	
136	T CLERK PROF SERVICES	5,800	5,800	
137	T CLERK OFFICE SUPPLIES	650	650	
138	T CLERK POSTAGE	600	600	
139	T CLERK CONFERENCE	1,000	1,000	
140	T CLERK TRAVEL/MILAGE-IN STATE	450	450	
141	T CLERK DUES & MEMBERSHIPS	550	550	
142	EXPENSES	11,350	11,350	
143				
144	TOWN CLERK TOTAL	120,308	124,810	
145				
146				
147	ELECTIONS			
148	T CLERK E & R WAGES - OPER STAFF	14,000	4,000	
149	PERSONNEL	14,000	4,000	
150				
151	T CLERK E & R REPAIR & MAINT EQUIPMENT	1,275	1,275	
152	T CLERK E & R PROF SERVICES	9,500	3,000	
153	T CLERK E & R OTHER SUPPLIES	3,000	1,000	
154	T CLERK E & R TRAVEL/MILEAGE IN-STATE	75	25	
155	EXPENSES	13,850	5,300	
156				
157	ELECTIONS TOTAL	27,850	9,300	
158				
159				
160	REGISTRARS			

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
161	T CLERK REGISTRARS OTHER - STIPENDS	2,320	2,320	
162	EXPENSES			
163	REGISTRARS TOTAL	2,320	2,320	
164				
165				
166	STREET LISTINGS			
167	T CLERK PROF SERVICES - STREET LISTINGS	4,400	4,400	
168	EXPENSES			
169	STREET LISTINGS TOTAL	4,400	4,400	
170				
171				
172	CONSERVATION			
173	CON COM WAGES-CONSERV.AGENT (U)	25,694	17,956	15 hrs
174	CON COM WAGES-CONSERV SUPPORT (U)	18,850	20,925	20 hrs
175	CLOTHING ALLOWANCE	1,200	600	
176	CON COM STIPEND - LONGEVITY	0	0	
177	PERSONNEL	45,743	39,480	
178				
179	CON COM PROF SERVICES	500	500	
180	CON COM DUES & MEMBERSHIPS	450	450	
181	EXPENSES	950	950	
182				
183	CONSERVATION TOTAL	46,693	40,430	
184				
185				
186	MRPC - DUES & MEMBERSHIPS			
187	MRPC - DUES & MEMBERSHIPS	3,205	3,285	
188	EXPENSES	3,205	3,285	
189				
190	MRPC DUES AND MEMBERSHIPS TOTAL	3,205	3,285	
191				
192				
193	PLANNING BOARD			
194	PB WAGES-SUPPORT STAFF (U)	23,088	32,776	Collins Center
195	PB STIPENDS - LONGEVITY	0	0	
196	PERSONNEL	23,088	32,776	
197				
198	PB PROF SERVICES	1,500	1,500	
199	PB COMMUNICATION			

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
200	PB TRAVEL/MILAGE-IN STATE	100	100	
201	PB DUES & MEMBERSHIPS	100	100	
202	EXPENSES	1,700	1,700	
203				
204	PLANNING BOARD	24,788	34,476	
205				
206				
207	ZONING BOARD OF APPEALS			
208	ZBA WAGES - OPER STAFF (U)	4,617	5,442	Collins Center
209	PERSONNEL	4,617	5,442	
210				
211	ZONING BOARD OF APPEALS TOTAL	4,617	5,442	
212				
213				
214	LAND USE			
215	LAND USE WAGES-LU ADMINISTRATOR (U)	0	58,659	35 hrs
216	LAND USE WAGES-GRANT ADMIN	0	25,139	15 hrs
217	LAND USE - OTHER STIPENDS - LONGEVITY			
218	PERSONNEL	0	83,798	
219				
220	LAND USE PROF & TECH SERVICES	3,300	3,300	
221	LAND USE OFFICE SUPPLIES	600	600	
222	LAND USE TRAVEL/MILEAGE-IN STATE	100	100	
223	LAND USE DUES & MEMBERSHIPS	450	450	
224	EXPENSES	4,450	4,450	
225				
226	LAND USE TOTAL	4,450	88,248	
227				
228				
229	FACILITIES			
230	FACILITIES WAGES - FAC MAINT COORD (U)	58,079	67,038	Collins Center
231	FACILITIES WAGES- FAC MAINT TECH (U)	31,650	0	
232	FACILITIES WAGES - TEMP HELP (NU)	7,400	7,656	
233	FACILITIES WAGES - PT CLEANER (NU)	19,760	17,297	
234	FACILITIES-CLOTHING	500	500	
235	FACILITIES- AUTO ALLOWANCE	6,000	6,000	
236	FACILITIES STIPENDS - LONGEVITY	0	0	
237	PERSONNEL	123,388	98,491	
273				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
274	FACILITIES ENERGY	75,000	75,000	
275	FACILITIES UTILITY	3,700	3,700	
276	FACILITIES REPAIR & MAINTAIN - BUILDING	30,000	30,000	
277	FACILITIES REPAIR & MAINTAIN - EQUIPMENT	4,000	4,000	
278	FACILITIES PROFESSIONAL SERVICES	67,000	57,000	
279	FACILITIES COMMUNICATIONS	1,900	11,900	
280	FACILITIES BUILDING SUPPLIES	5,000	5,000	
281	FACILITIES MILEAGE	500	500	
282	FACILITIES GROUNDSKEEPING SUPPLIES	6,500	6,500	
283	FACILITIES-VEHICLE SUPPLIES	1,028	1,000	
284	FACILITIES TRAVEL - OTHER SERVICES	500	0	
301	EXPENSES	195,128	194,600	
302				
303	FACILITIES TOTAL	318,516	293,091	
304				
305				
306	*GENERAL GOVERNMENT	1,434,081	1,513,954	
307				
308	POLICE			
309	POLICE - SALARY -POLICE CHIEF (NU)	131,250	131,250	
310	POLICE-SALARY-DEPUTY CHIEF (NU)	68,989	0	
311	POLICE SALARY LIEUTENANTS (U)	117,750	233,430	Collins Center
312	POLICE - SALARY & WAGES-OPER STAFF (U)	661,688	686,258	Contract
313	POLICE - WAGES-SUPPORT STAFF (U and NU)	70,252	75,924	Collins Center
314	POLICE - WAGES-RESERVE OFFICERS (NU)	27,321	20,000	
315	POLICE - WAGES - OTHER - TRAINING	35,000	29,000	
316	POLICE - ADDITIONAL GROSS - OVERTIME	130,000	133,575	
317	POLICE - ADDITIONAL GROSS - HOLIDAY	35,000	35,000	
318	POLICE - OTHER - STIPEND - LONGEVITY	7,050	7,050	
319	POLICE - OTHER - STIPENDS CERT (QUINN)	73,115	75,126	
320	POLICE - OTHER - UNIFORM ALLOWANCE	16,900	16,900	
321	PERSONNEL	1,374,315	1,443,513	
322				
323	POLICE - ENERGY	22,500	22,500	
324	POLICE - WATER	1,400	1,540	
325	POLICE - REPAIR & MAINT BUILDING	15,000	17,000	
326	POLICE - REPAIR & MAINT EQUIPMENT	36,000	36,000	
327	POLICE - EQUIPMENT RENTAL	375	400	
328	POLICE - PROFESSIONAL SERVICES	7,000	7,500	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
329	POLICE - COMMUNICATION	11,000	6,000	
330	POLICE - OTHER SERVICES	1,200	1,200	
331	POLICE - OTHER SERVICES- PRISONERS	500	500	
332	POLICE - OFFICE SUPPLIES	4,500	4,500	
333	POLICE - VEHICULAR SUPPLIES	30,250	29,000	
334	POLICE - OTHER SUPPLIES	4,500	4,500	
335	POLICE - TRAVEL/MILEAGE-IN STATE	250	250	
336	POLICE - DUES & MEMBERSHIPS	15,000	16,000	
337	POLICE - OTHER CHARGES - TRAINING	23,000	23,000	
338	POLICE - NEW EQUIPMENT	60,000	65,000	
339	POLICE - REPLACE EQUIPMENT	0	0	
340	EXPENSES	232,475	234,890	
341				
342	POLICE TOTAL	1,606,790	1,678,403	
343				
344				
345	FIRE/EMS			
346	FIRE/EMS - SALARY-FIRE CHIEF/EMS DIR (NU)	127,500	128,500	
347	FIRE/EMS - WAGES - OPER STAFF CAPT. (U)	80,907	82,918	Contractual Step
348	FIRE/EMS - WAGES - OPER STAFF LIEUT. (U)	76,934	64,592	New Lt. Lower Ra
349	FIRE/EMS - WAGES-OP EMS COORD. CAPT. (U)	88,972	91,195	Contractual Step
350	FIRE/EMS - WAGES-FF PARAMEDICS. (U)	189,453	194,217	Contractual Step
351	FIRE/EMS- WAGES OPERATION STAFF (NU)	234,906	234,906	
352	FIRE/EMS - WAGES - MECHANIC (NU)	7,319	7,319	
353	FIRE/EMS - WAGES - ON CALL FIRE (NU)	79,529	79,529	
354	FIRE/EMS - WAGES-ON CALL BLS EMT (NU)	53,399	53,399	
355	FIRE/EMS - ADDITIONAL GROSS - OT OP	27,106	27,106	
356	FIRE/EMS - ADDITIONAL GROSS-OT CALL EMT	1,076	1,076	
357	FIRE/EMS - ADDITIONAL GROSS - OT ON-CALL FF	2,154	2,154	
358	FIRE/EMS - ADDITIONAL GROSS-OT EMS OPER	8,405	8,405	
359	FIRE/EMS - OTHER - LONGEVITY	4,500	6,000	Contractual
360	FIRE/EMS - OTHER - STIPENDS - EMT STANDBY	11,000	11,000	
361	FIRE/EMS - OTHER - CERT AND TRAINING	5,300	5,300	
362	FIRE/EMS - OTHER - STIPENDS - ON CALL EMS	13,250	13,250	
363	FIRE/EMS - OTHER - STIPENDS - VACATION BB	4,904	4,904	
364	FIRE/EMS - OTHER - UNIFORM ALLOWANCE	0	0	
365	FIRE/EMS - OTHER - VACATION REPLACEMENT	9,450	9,450	
366	PERSONNEL	1,026,064	1,025,220	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
367				
368				
369	FIRE/EMS - ENERGY	38,000	38,000	
370	FIRE/EMS - WATER	1,250	1,250	
371	FIRE/EMS - REPAIR & MAINT BUILDING	14,000	14,000	
372	FIRE/EMS - REPAIR & MAINT EQUIPMENT	22,000	22,000	
373	FIRE/EMS - REP & MAINT EMS EQUIP VEHICLE	11,000	11,000	
374	FIRE/EMS - PROF SERVICES	6,776	6,776	
375	FIRE/EMS - PROF & TECH - EMS BILLING	18,000	18,000	
376	FIRE/EMS - PROF & TECH SVCS - TRAINING	16,240	16,240	
377	FIRE/EMS - COMMUNICATION	10,000	10,000	
378	FIRE/EMS - OTHER SERVICES	500	500	
379	FIRE/EMS - OTHER PURCH SERVICES - EMS	8,000	8,000	
380	FIRE/EMS - HAZARDOUS WASTE COLLECTION	4,457	4,457	
381	FIRE/EMS - OFFICE SUPPLIES	1,700	1,700	
382	FIRE/EMS - BUILDING SUPPLIES	800	800	
383	FIRE/EMS - EQUIPMENT MAINT SUPPLIES	100	100	
384	FIRE/EMS - CUSTODIAL SUPPLIES	2,100	2,100	
385	FIRE/EMS - VEHICULAR SUPPLIES	20,000	20,000	
386	FIRE/EMS - MEDICAL SUPPLIES	25,000	25,000	
387	FIRE/EMS - OTHER SUPPLIES	3,000	3,000	
388	FIRE/EMS - TRAVEL, MILEAGE IN STATE	300	300	
389	FIRE/EMS - DUES & MEMBERSHIPS	1,000	1,000	
390	FIRE/EMS - DUES & MEMBERSHIPS EMS	2,300	2,300	
391	FIRE/EMS - OTHER CHARGES	1,000	1,000	
392	FIRE/EMS - NEW EQUIPMENT	15,000	15,000	
393	FIRE/EMS- COMPUTER/MDT	0	0	
394	FIRE/EMS - REPLACE EQUIPMENT	15,000	15,000	
395	FIRE/EMS - OTHER SUPPLIES - TRAINING/UNIF.	800	800	
396	UNIFORM ALLOWANCE-FIRE	6,600	6,600	
397	UNIFORM ALLOWANCE-EMS	2,700	2,700	
398	UNIFORM ALLOWANCE-ON CALL	4,100	4,100	
399	UNIFORM ALLOWANCE-CHIEF	0	0	
400	EXPENSES	251,723	251,723	
401				
402	FIRE/EMS TOTAL	1,277,787	1,276,943	
403				
404				
405	COMMUNICATIONS			

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
408	COMM CTR - WAGES - TEMP HELP (NU)	0	0	
413	PERSONNEL	0	0	
414				
415	COMM CTR - REPAIR & MAINT EQUIPMENT	39,400	30,000	
416	COMM CTR - PROF & TECH SERVICES	20,000	20,000	
417	COMM CTR- COMMUNICATION	10,000	20,000	
418	COMM CTR - OTHER SERVICES	174,000	200,000	
419	COMM CTR - OFFICE SUPPLIES	0	0	
420	COMM CTR - OTHER SUPPLIES	0	0	
421	COMM CTR - TRAVEL MILEAGE - IN STATE	0	0	
422	EXPENSES	243,400	270,000	
423				
424	COMMUNICATIONS TOTAL	243,400	270,000	
425				
426				
427	BUILDING DEPARTMENT			
428	BLDG INSP -SALARY -BLDG COMMISSIONER (U)	67,075	72,550	Collins Center
429	BLDG INSP - STIPEND - OPER (ALT BLDG INSP)	1,500	1,000	
430	BLDG INSP - WAGES-SUPPORT STAFF (U)	34,622	36,206	Collins Center
431	BLDG INSP - OTHER - STIPEND - LONGEVITY	1,300	1,300	
432	BLDG INSP - OTHER - STIPEND - VEHICLE	6,000	6,000	
433	BLDG INSP - OTHER - STIPEND CERTIFICATION	0	0	
434	BLDG INSP - OTHER - UNIFORM ALLOWANCE	600	600	
435	PERSONNEL	111,097	117,656	
436				
437	BLDG INSP - PROFESSIONAL SERVICES	1,500	1,000	
438	BLDG INSP - COMMUNICATIONS	750	750	
439	BLDG INSP - OFFICE SUPPLIES	800	500	
440	BLDG INSP - OTHER- CODE BOOKS	400	200	
441	BLDG INSP - DUES & MEMBERSHIPS	250	150	
442	EXPENSES	3,700	2,600	
443				
444	BUILDING DEPARTMENT TOTAL	114,797	120,256	
445				
446				
447	GAS INSPECTOR			
448	GAS INSP - OTHER WAGES - OPER (ALT INSP)	117	117	
449	GAS INSP - STIPEND - GAS INSPECTOR (NU)	5,931	5,931	
450	PERSONNEL	6,048	6,048	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
451				
452	GAS INSPECTOR TOTAL	6,048	6,048	
453				
454				
455	PLUMBING INSPECTOR			
456	PLUMB INSP - OTHER WAGES - OPER (ALT INSP)	117	117	
457	PLUMB INSP - STIPEND - PLUMBING INSP (NU)	8,456	8,456	
458	PERSONNEL	8,573	8,573	
459				
460	PLUMB INSP - PROFESSIONAL & TECHNICAL	230	230	
461	PLUMB INSP - OTHER SUPPLIES	250	250	
462	PLUMB INSP - TRAVEL MILEAGE IN-STATE	1,200	1,200	
463	EXPENSES	1,680	1,680	
464				
465	PLUMBING INSPECTOR TOTAL	10,253	10,253	
466				
467				
468	SEALER OF WEIGHTS AND MEASURES			
469	S OF W&M - OTHER - STIPEND	4,639	4,639	
470	PERSONNEL	4,639	4,639	
471				
472	S OF W&M - OFFICE SUPPLIES	50	50	
473	S OF W&M - OTHER SUPPLIES	100	100	
474	S OF W&M - TRAVEL MILEAGE IN-STATE	52	52	
475	EXPENSES	202	202	
476				
477	SEALER OF WEIGHTS AND MEASURES TOTAL	4,841	4,841	
478				
479				
480	ELECTICAL INSPECTOR			
481	ELEC INSP - WAGES -OTHER -(ALT INSPECTOR)	188	188	
482	ELEC INSP - OTHER - STIPEND (NU)	14,095	14,095	
483	PERSONNEL	14,283	14,283	
484				
485	ELEC INSP - PROFESSIONAL & TECHNICAL	1,150	1,150	
486	ELEC INSP - OTHER SUPPLIES and COMMUNICATION	1,030	1,030	
487	ELEC INSP - TRAVEL MILEAGE IN-STATE	1,200	1,200	
488	EXPENSES	3,380	3,380	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
489				
490	ELECTRICAL INSPECTOR TOTAL	17,663	17,663	
491				
492				
493	ANIMAL INSPECTOR			
494	ANIMAL INSPECTOR - PROF. SERVICES	589	589	
495	EXPENSES	589	589	
496				
497	ANIMAL INSPECTOR TOTAL	589	589	
498				
499				
500	EMERGENCY MANAGEMENT			
501	TEMA- DIRECTOR SALARY (NU)	2,133	2,133	
502	PERSONNEL	2,133	2,133	
503				
504	TEMA - REPAIR & MAINT - EQUIPMENT	691	691	
505	TEMA - OFFICE SUPPLIES	109	109	
506	TEMA- COMMUNICATIONS	800	1,000	
507	TEMA - OTHER TRAVEL AND TRAINING	1,500	1,500	
508	EXPENSES	3,100	3,300	
509				
510	EMERGENCY MANAGEMENT TOTAL	5,233	5,433	
511				
512				
513	ANIMAL CONTROL			
514	ACO - OTHER - STIPEND (NU)	19,400	19,400	
515	PERSONNEL	19,400	19,400	
516				
517	ACO - PROFESSIONAL SERVICE	5,000	5,000	
518	EXPENSES	5,000	5,000	
519				
520	ANIMAL CONTROL TOTAL	24,400	24,400	
521				
522				
523	TREE WARDEN			
524	TREE WARDEN - OTHER - STIPEND (NU)	11,663	11,663	
525	PERSONNEL	11,663	11,663	
526				
527	TREE WARDEN - EQUIPMENT RENTAL	9,374	9,374	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
528	TREE WARDEN - OTHER PURCHASED SERVICE	1,200	1,200	
529	TREE WARDEN - TRAVEL MILEAGE - IN STATE	300	300	
530	TREE WARDEN - DUES AND MEMBERSHIPS	450	450	
531	EXPENSES	11,324	11,324	
532				
533	TREE WARDEN TOTAL	22,987	22,987	
534				
535				
536	BURIAL AGENT			
537	BURIAL AGENT - OTHER - STIPEND	141	141	
538	PERSONNEL	141	141	
539				
540	BURIAL AGENT TOTAL	141	141	
541				
542				
543	PARKING CLERK			
544	PARKING CLERK - OTHER - STIPEND	65	65	
545	PERSONNEL	65	65	
546				
547	PARKING CLERK TOTAL	65	65	
548				
549	*PUBLIC SAFETY	3,334,994	3,438,022	
550				
551				
552	N.M.R.S.D. ASSESSMENT	11,459,193	11,759,157	
553	N.M.R.S.D. DEBT	1,572,123	1,542,162	
554	N.V.T.H.S. ASSESSMENT	881,930	901,421	
555	N.V.T.H.S. DEBT	72,438	77,022	
556	EXPENSES	13,985,684	14,279,762	
557				
558	*EDUCATION	13,985,684	14,279,762	
559				
560	HIGHWAY			
561	HIGHWAY - SALARY-HIGHWAY SUPT. (U)	72,738	77,002	Collins Center
562	HIGHWAY -WAGES-OPER STAFF (U)	285,348	254,903	Collins Center
563	HIGHWAY-OVERTIME	9,500	9,500	
564	HIGHWAY -WAGES-TEMP HELP (NU)	0	0	
565	HIGHWAY - WAGES-SUPPORT STAFF (NU)	17,231	9,333	10 hrs./week @ \$
566	HIGHWAY - OTHER STIPEND - LONGEVITY	5,300	5,800	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
567	HIGHWAY - OTHER STIPEND - CERTIFICATION	3,500	3,500	
568	HIGHWAY - OTHER - UNIFORM ALLOWANCE	6,600	6,600	
569	PERSONNEL	400,217	366,638	
570				
571				
572	HIGHWAY - ENERGY	15,000	15,000	
573	HIGHWAY - WATER	200	450	
574	HIGHWAY - REPAIR & MAINT BUILDING	1,000	2,000	
575	HIGHWAY - REPAIR & MAINT EQUIPMENT	15,000	15,300	
576	HIGHWAY - EQUIPMENT RENTAL	1,500	1,500	
577	HIGHWAY - PROFESSIONAL SERVICES	3,500	3,500	
578	HIGHWAY - COMMUNICATION	3,000	3,850	
579	HIGHWAY - OTHER SERVICES	1,000	1,000	
580	HIGHWAY - OFFICE SUPPLIES	1,000	1,000	
581	HIGHWAY - BUILDING SUPPLIES	2,000	2,000	
582	HIGHWAY - VEHICULAR SUPPLIES	30,000	30,000	
583	HIGHWAY - PUBLIC WORKS SUPPLIES	30,000	30,600	
584	HIGHWAY - OTHER SUPPLIES	3,000	3,000	
585	HIGHWAY - DUES & MEMBERSHIPS	300	300	
586	HIGHWAY - NEW EQUIPMENT	2,000	2,000	
587	HIGHWAY - REPLACE EQUIPMENT	1,500	1,500	
588	HIGHWAY- LINE PAINTING	0	0	
589	EXPENSES	110,000	113,000	
590				
591	HIGHWAY TOTAL	510,217	479,638	
592				
593				
594	SNOW AND ICE			
595	HWY - SNOW & ICE - WAGES-TEMPORARY HELP	5,000	5,000	
596	HIGHWAY-WINTER OPERATIONS STIPEND	7,000	7,000	
597	HWY - SNOW & ICE - WAGES - OVERTIME	25,000	25,000	
598	PERSONNEL	36,000	36,000	
599				
600	HWY - SNOW & ICE - EQUIP. REPAIR AND MAINT	27,000	27,000	
601	HWY - SNOW & ICE - EQUIPMENT RENTAL	35,000	35,000	
602	HWY - SNOW & ICE - VEHICULAR SUPPLIES	39,000	39,000	
603	HWY - SNOW & ICE - SALT	70,000	70,000	
604	HWY - SNOW & ICE -SAND	0	0	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
605	HWY - SNOW & ICE - REPLACE EQUIPMENT	2,000	2,000	
606	EXPENSES	173,000	173,000	
607				
608	SNOW AND ICE TOTAL	209,000	209,000	
609				
610				
611	STREETLIGHTS			
612	HIGHWAY - ENERGY - STREET LIGHTS	12,000	12,000	
613	EXPENSES	12,000	12,000	
614				
615	STREETLIGHTS TOTAL	12,000	12,000	
616				
617	*HIGHWAY AND STREETS	731,217	700,638	
618				
619	SOLID WASTE			
620	LANDFILL - ENERGY	3,000	3,000	
621	LANDFILL - REPAIR & MAINT LANDFILL BUILDING	3,000	3,000	
622	LANDFILL - PROFESSIONAL SERVICES	8,200	8,200	
623	LANDFILL - COMMUNICATIONS	200	200	
624	SOLID WASTE - CURBSIDE PICKUP & TRANS.	715,500	715,500	
625	PROF SVS - NORTH CENT REG SOLID WASTE	0	0	
626	EXPENSES	729,900	729,900	
627				
628	SOLID WASTE TOTAL	729,900	729,900	
629				
630	*SOLID WASTE	729,900	729,900	
631				
632	CEMETERY AND PARKS			
633	CEM/PARKS - WAGES-SUPERINTENDENT (U)	61,367	67,038	Collins Center
634	CEM/PARKS - WAGES - OPER FOREMAN (NU)	37,993	36,966	
635	CEM/PARKS - WAGES - SUPPORT STAFF (NU)	9,171	9,838	
636	CEM/PARKS - WAGES - TEMP HELP (NU)	22,230	22,230	
637	CEM/PARKS - OTHER - STIPEND - LONGEVITY	1,100	1,100	
638	CEM/PARKS - OTHER - UNIFORM ALLOWANCE	600	600	
639	PERSONNEL	132,461	137,772	
640				
641	CEM/PARKS - ENERGY	3,525	3,425	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
642	CEM/PARKS - WATER	300	300	
643	CEM/PARKS - REPAIR & MAINTAIN BUILDING	500	500	
644	CEM/PARKS - REPAIR & MAINT EQUIPMENT	1,000	1,000	
645	CEM/PARKS - EQUIPMENT RENTAL	1,300	0	No Porta-Potties Rental
646	CEM/PARKS - COMMUNICATION	2,520	2,520	
647	CEM/PARKS - OFFICE SUPPLIES	46	46	
648	CEM/PARKS - BUILDING MAINT SUPPLIES	100	100	
649	CEM/PARKS - GROUNDKEEPING SUPPLIES	1,100	1,100	
650	CEM/PARKS - VEHICULAR SUPPLIES	1,700	1,100	
651	CEM & PARKS - NEW EQUIPMENT	500	500	
652	OTHER PURCHASED SERVICES	100	100	
653	EXPENSES	12,691	10,691	
654				
655	CEMETERY AND PARKS TOTAL	145,152	148,463	
656				
657	HOUSING AUTHORITY			
658	THA - WAGES-SUPPORT STAFF (U)	4,620	5,254	Collins Center
659	PERSONNEL	4,620	5,254	
660				
661	THA - PROF SERVICES	0	0	
662	THA- TRAINING	1,000	1,000	
663	THA - OFFICE AND GENERAL SUPPLIES	1,400	1,400	
664	THA- TRAVEL/MILEAGE IN-STATE	200	200	
665	EXPENSES	2,600	2,600	
666				
667	HOUSING AUTHORITY TOTAL	7,220	7,854	
668				
669	BOARD OF HEALTH			
670	BOH - WAGES-SUPPORT STAFF (U)	40,711	42,916	Collins Center
671	BOH - OTHER - STIPEND - LONGEVITY	800	800	
672	PERSONNEL	41,511	43,716	
673				
674	BOH - PROF SERVICES	300	300	
675	BOH - COMMUNICATION	75	75	
676	BOH - OFFICE SUPPLIES	350	350	
677	BOH - TRAVEL/MILEAGE IN-STATE	575	575	
678	BOH - DUES & MEMBERSHIPS	400	400	
679	EXPENSES	1,700	1,700	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
680				
681	BOARD OF HEALTH TOTAL	43,211	45,416	
682				
683				
684	NASHOBA BOARD OF HEALTH			
685	NASHOBA ASSOC BOH - NURSING CONTRACT	11,552	12,130	
686	NASHOBA ASSOC BOH - MONITOR ASSESSMENT	25,313	26,579	
687	EXPENSES	36,865	38,709	
688				
689	NASHOBA BOARD OF HEALTH TOTAL	36,865	38,709	
690				
691				
692	LANDFILL ENGINEERING			
693	LANDFILL ENGINEERING -PROF SERVICES	30,000	19,900	
694	EXPENSES	30,000	19,900	
695				
696	LANDFILL ENGINEERING TOTAL	30,000	19,900	
697				
698				
699	COUNCIL ON AGING			
700	COA -WAGES - DIRECTOR (U)	49,709	67,038	Collins Center
701	COA - WAGES - OPER STAFF (U)	62,808	81,715	COA Re-Org Requ
	COA-WAGES LONGEVITY		500	
702	PERSONNEL	112,517	149,253	
703				
704	COA - REPAIR & MAINT EQUIPMENT	2,150	2,150	
705	COA - EQUIPMENT PURCHASE	0	0	
706	COA - PROFESSIONAL SERVICES	3,000	3,000	
707	COA - COMMUNICATIONS	1,600	1,600	
708	COA - OFFICE SUPPLIES	1,000	1,000	
709	COA - OTHER SUPPLIES	1,525	1,525	
710	COA - DUES & MEMBERSHIPS	500	500	
711	EXPENSES	9,775	9,775	
712				
713	COUNCIL ON AGING TOTAL	122,292	159,028	
714				
715				
716	VETERANS AGENT			
717	VETERANS AGENT - OTHER -STIPEND (NU)	5,898	5,898	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
718	PERSONNEL	5,898	5,898	
719				
720	VETERANS AGENT - OFFICE SUPPLIES	100	100	
721	VET BENEFITS - OTHER SERVICES	75,000	75,000	
722	EXPENSES	75,100	75,100	
723				
724	VETERANS AGENT TOTAL	80,998	80,998	
725				
726	*HUMAN SERVICES	465,738	500,368	
727				
728	LIBRARY			
729	LIBRARY - WAGES-LIBRARY DIRECTOR (NU)	78,743	85,830	Contractual
730	LIBRARY - WAGES - LIBRARY TECHS (NU)	210,437	217,694	Collins Center
731	LIBRARY - OTHER - STIPEND - LONGEVITY	3,000	3,600	
732	PERSONNEL	292,180	307,124	
733				
734				
735	LIBRARY - REPAIR & MAINTAIN - EQUIPMENT	2,500	1,000	
736	LIBRARY - COMMUNICATION	1,000	1,000	
737	LIBRARY - OTHER PURCHASED SERVICES	22,951	22,151	
738	LIBRARY - OFFICE SUPPLIES	3,000	1,500	
739	LIBRARY - CUSTODIAL SUPPLIES	100	0	
740	LIBRARY - OTHER SUPPLIES - BOOKS DVD CD	54,106	58,431	
741	LIBRARY - DUES & MEMBERSHIPS	500	250	
742	LIBRARY - OTHER CHARGES-MILEAGE	100	0	
743	EXPENSES	84,257	84,332	
744				
745	LIBRARY TOTAL	376,437	391,456	
746				
747				
748	RECREATION			
749	RECREATION DEPT HEAD (U)	39,774	41,626	Collins Center
750	RECREATION SUPPORT STAFF	0	14,976	New Request- 15
751	RECREATION CLOTHING	600	600	
752	RECREATION LONGEVITY	500	500	
753	PERSONNEL	40,874	57,702	
754				
755	RECREATION- MISC. SUPPLIES AND SERVICES	2,500	2,500	
756	EXPENSES	2,500	2,500	

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
757				
758				
759	RECREATION TOTAL	43,374	60,202	
760				
761				
762	MEMORIAL DAY AND BAND CONCERTS			
763	MEMORIAL DAY - PROFESSIONAL SERVICES	1,500	1,500	
764	MEMORIAL DAY - BAND SERVICES	3,500	3,500	
765	MEMORIAL DAY - OTHER SUPPLIES	1,200	1,200	
766	BAND CONCERTS - BAND SERVICES	12,400	12,400	
767	BAND CONCERTS - OTHER SUPPLIES	300	300	
768	EXPENSES	18,900	18,900	
769				
770	MEMORIAL DAY AND BAND CONCERTS TOTAL	18,900	18,900	
771				
772	FLAG COMMITTEE			
773	FLAG COMMITTEE EXPENSES			
774	EXPENSES	7,500	2,000	
775				
776	FLAG COMMITTEE TOTAL	7,500	2,000	
777				
778	*CULTURE AND RECREATION	446,211	472,558	
779				
780	DEBT			
781	LONG TERM DEBT- PRINCIPAL EXEMPT			
782	EXPENSES	170,000	171,924	
783				
784	LONG TERM DEBT- PRINCIPAL NON-EXEMPT			
785	EXPENSES	181,755	165,000	
786				
787	LONG TERM DEBT- INTEREST EXEMPT			
788	EXPENSES	15,500	12,100	
789				
790	LONG TERM DEBT- INTEREST NON-EXEMPT			
791	EXPENSES	85,350	82,050	
792				
793	INTEREST ON SHORT TERM LOANS ISSUANCE			
794	EXPENSES	10,000	10,000	
795				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
796	DEBT TOTAL	462,605	441,074	
797				
798	*DEBT	462,605	441,074	
799				
800	RETIREMENT			
801	COUNTY RETIREMENT SYSTEM	911,165	934,764	Actual Assessment
802	EXPENSES	911,165	934,764	
803				
804	RETIREMENT TOTAL	911,165	934,764	
805				
806				
807	WORKERS COMPENSATION			
808	UNEMPLOYMENT COMPENSATION	15,000	15,000	
809	EXPENSES	15,000	15,000	
810				
811	WORKERS COMPENSATION TOTAL	15,000	15,000	
812				
813				
814	HEALTH INSURANCE			
815	HEALTH INSURANCE TOWN SHARE	802,344	817,946	
816	EXPENSES	802,344	817,946	
817				
818	HEALTH INSURANCE TOTAL	802,344	817,946	
819				
820				
821	LIFE INSURANCE			
822	LIFE INSURANCE TOWN SHARE	450	450	
823	EXPENSES	450	450	
824				
825	LIFE INSURANCE TOTAL	450	450	
826				
827				
828	MEDICARE			
829	MEDICARE TOWN SHARE	57,984	59,229	
830	EXPENSES	57,984	59,229	
831				
832	MEDICARE TOTAL	57,984	59,229	
833				

LINE	ACCOUNT NAME	FY21 APPROVED	FY22 APPROVED	NOTES
834				
835	GENERAL INSURANCE			
836	GENERAL PROP LIABILITY & VEHICLE INS.	287,104	295,717	
837	EXPENSES	287,104	295,717	
838				
839	GENERAL INSURANCE TOTAL	287,104	295,717	
840				
841	*INSURANCES	2,074,047	2,123,106	
842				
843	*GRAND TOTAL	23,664,476	24,199,382	2.26% INCRE

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

MOTION: I move that the Town vote to fix the salaries and compensation of all elected Officers of the Town as provided by Massachusetts General Laws Chapter 41 §108 as amended and as appropriated in this warrant.

READ BY: Charles Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 7

To see if the Town will vote to appropriate from stabilization account the sum of **\$215,000.00** to pay for retroactive salary adjustments for all unionized employees pursuant to terms of the recently negotiated collective bargaining agreements between AFSCME Council 93 and the town of Townsend or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to appropriate from stabilization account the sum of **\$215,000.00** to pay for retroactive salary adjustments for all unionized current employees pursuant to terms of the recently negotiated collective bargaining agreements between AFSCME Council 93 and the town of Townsend.

READ BY: Joseph Z. Shank

VOTED: Vote counted Yes: 87, No: 12. Passed by 2/3 Vote.

ARTICLE 8

To see if the Town will vote to appropriate the sum of **\$1,391,280.08** from Water Enterprise Fund revenues to operate the Water Department for Fiscal Year 2022, and in order to fund the cost of inter-municipal expenses that **\$300,204.28** of this sum be appropriated in the general fund; or take any other action in relation thereto.

SUBMITTED BY: Board of Water Commissioners

MOTION: I move that the Town vote to appropriate the sum of \$1,391,280.80 from Water Enterprise Fund revenues to operate the Water Department for Fiscal Year 2022, and in order to fund the cost of intermunicipal expenses that \$300,204.28 of this sum be appropriated in the general fund.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 9

To see if the Town will vote to transfer from the Water Enterprise Excess and Deficiency funds the sum of **\$100,000.00** to pay down a Bond Anticipation Note (BAN) for the Main Street water main replacement project, or take any action in relation thereto.

SUBMITTED BY: Board of Water Commissioners

MOTION: I move that the Town vote to transfer from Water Enterprise Excess and Deficiency funds the sum of \$100,000.00 to pay down a Bond Anticipation Note (BAN) for the Main Street water main replacement project.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 10

To see if the Town vote to close out and transfer the remaining balances of the following accounts to the Main Street Well Replacement and Upgrades project.

a)061.500.5803-19	Approx.	\$18,000
b)061.500.5902-18		\$18,000
c)061.500.5804-16	Approx.	\$1,000
d)061.500.5895-21	Approx.	\$15,000
e)061.500.5809-17	Approx.	\$50,000
f)061.400.5805	Approx.	\$10,000
g)061.400.5012	Approx.	\$20,000

SUBMITTED BY: Board of Water Commissioners

MOTION: I move that the Town vote to close out and transfer the remaining balances of the following accounts to the Main Street Well Replacement and Upgrades project.

a)061.500.5803-19	Approx.	\$18,000
b)061.500.5902-18		\$18,000
c)061.500.5804-16	Approx.	\$1,000
d)061.500.5895-21	Approx.	\$15,000
e)061.500.5809-17	Approx.	\$50,000
f)061.400.5805	Approx.	\$10,000
g)061.400.5012	Approx.	\$20,000

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 11

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum or sums of **\$763,160.00** for the purpose of funding the FY22 Capital Plan as voted by the Capital Planning Committee as detailed below; or take any other action in relation thereto.

DEPT.	ITEM	FY22	FUNDING SOURCE
FIRE-EMS	Ambulance 2 (2nd payment on 3yr lease)	\$ 103,160.00	Ambulance Receipts Reserved Account
FIRE-EMS	Replace 2000 feet of 4" Supply Hose	\$ 10,000.00	Capital Stabilization
POLICE	Vehicle Leases	\$ 65,000.00	Tax Levy (Police operating budget)
HIGHWAY	New Cat Loader 930M Five Year Lease-Purchase	\$ 80,000.00	Capital Stabilization
WATER	Main St. at South St. Upgrade	\$ 70,000.00	Water Enterprise Excess and Deficiency
WATER	Main St. Well Development	\$ 350,000.00	Water Enterprise Excess and Deficiency
WATER	Transit Van and Equipment	\$ 70,000.00	Water Enterprise Excess and Deficiency
CEMETERY	Columbarium	\$ 15,000.00	Cemetery-Sale of Lots Fund
		\$ 763,160.00	All Funding Sources

SUBMITTED BY: Capital Planning Committee

MOTION: I move that the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum or sums of **\$763,160.00** for the purpose of funding the FY22 Capital Plan as voted by the Capital Planning Committee as detailed below.

DEPT.	ITEM	FY22	FUNDING SOURCE
FIRE-EMS	Ambulance 2 (2nd payment on 3yr lease)	\$ 103,160.00	Ambulance Receipts Reserved Account
FIRE-EMS	Replace 2000 feet of 4" Supply Hose	\$ 10,000.00	Capital Stabilization
POLICE	Vehicle Leases	\$ 65,000.00	Tax Levy (Police operating budget)

HIGHWAY	New Cat Loader 930M Five Year Lease-Purchase	\$ 80,000.00	Capital Stabilization
WATER	Main St. at South St. Upgrade	\$ 70,000.00	Water Enterprise Excess and Deficienc
WATER	Main St. Well Development	\$ 350,000.00	Water Enterprise Excess and Deficienc
WATER	Transit Van and Equipment	\$ 70,000.00	Water Enterprise Excess and Deficienc
CEMETERY	Columbarium	\$ 15,000.00	Cemetery-Sale of Lots Fund
		\$ 763,160.00	All Funding Sources

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 12

To see if the Town will vote to reallocate **\$3,191.25**, the balance remaining in Account 001-04-425-5850-2019-000 from the May 1, 2018 Annual Town Meeting (purchase of a Brush Mower), to fund the replacement of the access control system/door locks at the Highway garage for safety and security reasons, or take any other action in relation thereto.

SUBMITTED BY: Highway Superintendent Jim Smith

MOTION: I move that the Town will vote to reallocate **\$3,191.25**, the balance remaining in Account 001-04-425-5850-2019-000 from the May 1, 2018 Annual Town Meeting (purchase of a Brush Mower), to fund the replacement of the access control system/door locks at the Highway garage for safety and security reasons.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 13

To see if the Town will vote to reallocate funds originally appropriated for a feasibility study of the creation of affordable housing on Dudley Road, pursuant to Article 18 of the May 7, 2019 Special Town meeting warrant, to the completion of a Housing Production Plan in accordance with 760 CMR (56.03 (4), for approval by the Commonwealth's Department of housing and Community Development, including but not limited to engaging the assistance of professional(s) to assist therewith, or take any action in relation thereto.

SUBMITTED BY: Townsend Housing Authority

MOTION: I move that the Town vote to reallocate funds originally appropriated for a feasibility study of the creation of affordable housing on Dudley Road, pursuant to Article 18 of May 7, 2019 Special Town meeting warrant, to the completion of a Housing Production Plan in accordance with 760 CMR (56.03 (4), for approval by the Commonwealth's Department of Housing and Community Development, including but not limited to engaging the assistance of professional(s) to assist therewith.

READ BY: Charles Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 14

To see if the Town will vote to appropriate from the PEG Access Receipts Reserved Account funds equal to five percent (5%) of Comcast's Gross Annual Revenues in Townsend, subject to receipt and availability, and authorize the Board of Selectmen and Town Administrator to expend and distribute said funds to Townsend Community Access Media, Inc. on a quarterly basis for the purpose of annual funding of the production and broadcast of Public, Educational, and Government (PEG) access television on terms contained in a certain Grant Agreement between the Town of Townsend, MA and Townsend Community Access Media, Inc., effective September 15, 2020, and take any other action in relation thereto.

SUBMITTED BY: TCAM and Board of Selectmen

DESCRIPTION: This Article will appropriate and permit expenditure of current Comcast cable revenue sharing funds in the PEG Access Receipts Reserved Account for the purpose of continued funding of the production and broadcast of Public, Educational, and Government (PEG) access television by the non-profit cable access corporation TCAM (Townsend Community Access Media, Inc.) pursuant to the Grant Agreement Between the Town of Townsend, MA and Townsend Community Access Media, Inc. signed by both parties on September 15, 2020, which provides:

Page 5, Section 8 – ANNUAL FUNDING FOR PEG ACCESS

(1) The Town Comcast Renewal License in effect provides that the Board of selectmen, as Issuing Authority, or Town will receive five percent (5%) of Comcast's Gross Annual Revenues each year from Comcast for PEG Access Funding. That funding, in the event of payment by Comcast and receipt by the Town, will be distributed as follows: In order to fulfill its obligations pursuant to Section 6 supra, TCAM shall receive funding through the Board of Selectmen for annual support for PEG Access purposes equal to five percent (5%) of Comcast's Gross Annual Revenues in Townsend subject to receipt and availability of such funding in accordance with applicable law and this Agreement;

(2) The payments to TCAM from the Board of Selectmen specified in Paragraph (1) above shall be made on a quarterly basis within thirty (30) days of the Board of Selectmen's receiving a written request from TCAM for such funding and subject to the funds being received by the Town from the cable licensee and said funds being available in accordance with this agreement and applicable law.

MOTION: I move that the Town vote to appropriate the sum of **\$195,462.10** from the PEG Access Receipts Reserved Account funds equal to five percent (5%) of Comcast's Gross Annual Revenues in Townsend, subject to receipt and availability, and authorize the Board of Selectmen and Town Administrator to expend and distribute said funds to Townsend Community Access Media, Inc. on a quarterly basis for a purpose of annual funding of the

production and broadcast of Public, Educational, and Government (PEG) access television on terms contained in a certain Grant effective September 15, 2020.

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 15

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$5,000.00** to defray the charges and expenses for the planning and execution of the Town's 300th Anniversary Celebration to be held in the year 2032; or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I MOVE THAT THE Town vote to transfer from free cash in the treasury the sum of **\$5,000.00** to defray the charges and expenses for the planning and execution of the Town's 300th Anniversary Celebration to be held in the year 2032.

READ BY: Joseph Z. Shank

VOTED: Passed Unanimously

ARTICLE 16

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds in the treasury the sum of **\$29,500** for the purpose of funding the Assessors' FY22 Periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments, or take any other action in relation thereto.

SUBMITTED BY: Board of Assessors

MOTION: I move that the Town vote to transfer from free cash in the treasury the sum of **\$29,500** for the purpose of funding the Assessors' FY22 Periodic Inspections and Property Data Verification Program as mandated by the Massachusetts Department of Revenue, Bureau of Local Assessments.

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 17

To see if the town will vote to transfer from free cash the sum of **\$55,000.00** to fund the final installment of the *Installment Payment Agreement* executed by the Board of Selectmen and former Police Chief Richard Bailey, or take any other action in relation thereto.

SUBMITTED BY: Board of Selectmen

MOTION: I move that the Town vote to transfer from free cash the sum of **\$55,000.00** to fund the final installment of the Installment Payment Agreement executed by the Board of Selectmen and former Police Chief Richard Bailey.

READ BY: Charles Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 18

To see if the Town will vote the following General Bylaw, or take any action in relation thereto.
XXXXXXXXXX. Scenic Roads

- A. Purpose and Authority. The purpose and intent of this Bylaw is to protect the scenic quality and character of designated Town roads. This bylaw is adopted under the authority of MGL c. 40, § 15C.
- B. Designation. The Town voted at the Annual Town Meeting of April 23, 1974, to designate all roads of the Town of Townsend other than numbered routes or State Highways as "scenic roads."
- C. Application. Within the right of way of designated roads, the following activities require the filing of an application with the Planning Board and written approval of the Planning Board after a public hearing, duly advertised, pursuant to MGL c. 40, § 15C:
 - 1. The tearing down, painting or destruction of stone walls;
 - 2. The cutting and/or removal of trees;
 - 3. Repair, maintenance, reconstruction or any paving work done with respect to a scenic road, including the construction of new or alteration of existing driveways, if such work directly or indirectly affects stone walls or trees within the right of way.
- D. Public Shade Trees. Whenever a public hearing is required before the Planning Board hereunder and also before the Tree Warden pursuant to MGL c. 87, in connection with the cutting, trimming or removal of public shade tree(s), such hearings shall be consolidated before the Tree Warden and Planning Board. The consent of the Planning Board to a proposed action or activity shall not be regarded as inferring the consent of the Tree Warden, nor vice versa.
- E. Fees. The filing fee for an application required under this Bylaw is \$150.00. The Planning Board may waive or reduce such fee when the applicant is the Town of Townsend, when the project is pursued on behalf of or is otherwise at the request of the Town of Townsend, or when the project directly benefits the Town.
- F. Violation. A violation of this Bylaw shall be punished by a fine of \$100.00 per violation for the first offense, \$200.00 per violation for the second offense and \$300.00 per violation for the third and each subsequent offense, pursuant to and in accordance with MGL c. 40, § 15C.

- G. Enforcement. This Bylaw shall be administered by the Planning Board, the Building Inspector, the Tree Warden or other(s) as may be designated by the Planning Board from time-to-time.

SUBMITTED BY: Planning Board

MOTION: I move that the Town vote to approve the following General Bylaw.
XXXXXXXXXX. Scenic Roads.

- A. Purpose and Authority. The purpose and intent of this Bylaw is to protect the scenic quality and character of designated Town roads. This bylaw is adopted under the authority of MGL c. 40, § 15C.
- B. Designation. The Town voted at the Annual Town Meeting of April 23, 1974, to designate all roads of the Town of Townsend other than numbered routes or State Highways as "scenic roads."
- C. Application. Within the right of way of designated roads, the following activities require the filing of an application with the Planning Board and written approval of the Planning Board after a public hearing, duly advertised, pursuant to MGL c. 40, § 15C:
1. The tearing down, painting or destruction of stone walls;
 2. The cutting and/or removal of trees;
 3. Repair, maintenance, reconstruction or any paving work done with respect to a scenic road, including the construction of new or alteration of existing driveways, if such work directly or indirectly affects stone walls or trees within the right of way.
- D. Public Shade Trees. Whenever a public hearing is required before the Planning Board hereunder and also before the Tree Warden pursuant to MGL c. 87, in connection with the cutting, trimming or removal of public shade tree(s), such hearings shall be consolidated before the Tree Warden and Planning Board. The consent of the Planning Board to a proposed action or activity shall not be regarded as inferring the consent of the Tree Warden, nor vice versa.
- E. Fees. The filing fee for an application required under this Bylaw is \$150.00. The Planning Board may waive or reduce such fee when the applicant is the Town of Townsend, when the project is pursued on behalf of or is otherwise at the request of the Town of Townsend, or when the project directly benefits the Town.
- F. Violation. A violation of this Bylaw shall be punished by a fine of \$100.00 per violation for the first offense, \$200.00 per violation for the second offense and \$300.00 per violation for the third and each subsequent offense, pursuant to and in accordance with MGL c. 40, § 15C.

G. Enforcement. This Bylaw shall be administered by the Planning Board, the Building Inspector, the Tree Warden or other(s) as may be designated by the Planning Board from time-to-time.

SUBMITTED BY: Planning Board

READ BY: Charles Q. Sexton-Diranian

Amendment to the motion was made to increase the fine of \$100 to \$150.

VOTE ON THE AMENDED MOTION: Passed Unanimously

ARTICLE 19

To see if the Town will vote to change Chapter 28-3 Section A and C

Dog Licenses; fees.

A. The annual fee in the Town of Townsend shall be: female/male: \$11 thirteen dollars (\$13.00); spayed female/neutered male: \$6 eight dollars (\$8.00). (Dogs for which their age can be confirmed as being eight years or older, and dogs for which it can be verified by a veterinarian in writing that they cannot be spayed or neutered due to severe medical reasons, shall adhere to the same fee schedule as spayed and neutered dogs.) A valid rabies certificate must be presented each time a dog/canine is licensed. Kennel (one to four dogs): \$25 thirty dollars (\$30.00); kennel (five to 10 dogs): \$50 sixty dollars (\$60.00); kennel (over 10 dogs): \$75 ninety dollars (\$90.00).

C. Additionally, failure to license and register a dog by May 1 annually shall result in a twenty-five-dollar fine, which will not affect the late fee the Town charges. The Town will still charge this late fee. This is a violation fine to be paid to the office of the Town Clerk. On or about May 1 annually, those owners in violation of the licensing requirement of this by-law will receive a notice of failure to license and those that do not pay \$25 fifty dollars (\$50.00) within 21 days shall then go to court, or take any action thereto.

SUBMITTED BY: Town Clerk

DESCRIPTION: The attached article will increase dog licensing fees from six dollars (\$6.00) to eight dollars (\$8.00) for spayed/neutered dogs and for unaltered dogs from eleven dollars (\$11.00) to thirteen dollars (\$13.00). The fines for not licensing dogs should be raised from twenty-five dollars (\$25.00) to fifty dollars (\$50.00) per MGL Chapter 140 Section 141. The fines take effect after May 1 each year for those dogs not licensed. This fine does not include dogs newly acquired by Town residents.

MOTION

I move that the Town vote to change Chapter 28-3 Section A and C Dog Licenses; fees.

A. The annual fee in the Town of Townsend shall be: female/male: ~~\$11~~ thirteen dollars (\$13.00); spayed female/neutered male: ~~\$6~~ eight dollars (\$8.00). (Dogs for which their age can be confirmed as being eight years or older, and dogs for which it can be verified by a

veterinarian in writing that they cannot be spayed or neutered due to severe medical reasons, shall adhere to the same fee schedule as spayed and neutered dogs.) A valid rabies certificate must be presented each time a dog/canine is licensed. Kennel (one to four dogs): ~~\$25~~ thirty dollars (\$30.00); kennel (five to 10 dogs): ~~\$50~~ sixty dollars (\$60.00); kennel (over 10 dogs): ~~\$75~~ ninety dollars (\$90.00).

C. Additionally, failure to license and register a dog by May 1 annually shall result in a ~~twenty-five~~ fifty dollar (\$50) dollar fine, which will not affect the late fee the Town charges. The Town will still charge the late fee. This is a violation fine to be paid to the office of the Town Clerk. On or about May 1 annually, those owners in violation of the licensing requirement of this by-law will receive a notice of failure to license and those that do not pay ~~\$25~~ fifty dollars (\$50.00) within 21 days shall then go to court.

DESCRIPTION: The attached article will increase dog licensing fees from six dollars (\$6.00) to eight dollars (\$8.00) for spayed/neutered dogs and for unaltered dogs from eleven dollars (\$11.00) to thirteen dollars (\$13.00). The fines for not licensing dogs should be raised from twenty-five dollars (\$25.00) to fifty dollars (\$50.00) per MGL Chapter 140 Section 141. The fines take effect after May 1 each year for those dogs not licensed. This fine does not include dogs newly acquired by Town residents.

READ BY: Kathleen M. Spofford

VOTED: Passed by Majority so declared by Moderator

ARTICLE 20

To see if the Town will vote to accept M.G.L Chapter 64N, §3, "Local Tax Option," at the maximum rate permitted by law, or take any action in relation thereto.

SUBMITTED BY: Board of Selectmen

DESCRIPTION: The State law enabling adult use marijuana allows municipalities to approve a 3% tax on the retail sale of marijuana by a Marijuana Retailer or Marijuana Dispensary. The tax would be collected with other sales taxes by the Department of Revenue and distributed to municipalities at least four times per year.

MOTION: I move that the Town vote to accept M.G.L Chapter 64N, §3, "Local Tax Option," at the maximum rate permitted by law.

READ BY: Veronica A. Kell

VOTED: Passed Unanimously

ARTICLE 21

To see if the Town will vote to approve the establishment of a stabilization fund by the North Middlesex Regional School District commencing July 1, 2021, pursuant to G.L. c. 71 section 16G 1/2, or take any action in relation thereto.

SUBMITTED BY: North Middlesex Regional School District

DESCRIPTION: This is an article to provide a stabilization account for NMRSD to appropriate money into for emergencies and/or long-term plans.

MOTION: I move that the Town vote to approve the establishment of a stabilization fund by the North Middlesex Regional School District commencing July 1, 2021, pursuant to G.L. c. 71 section 16G ½.

READ BY: Joseph Z. Shank

VOTED: Did not pass by 2/3 vote as declared by Moderator.

Motion was made after Article 22, to reconsider Article 21.

VOTE TO RECONSIDER ARTICLE 21: Motion passed by majority. After researching the vote, it was found the vote is by majority vote, not 2/3 vote.

VOTED: Second vote taken on the motion of Article 21. Counters were called and a counted vote was taken: Yes: 42, No: 27. Motion passed by Majority

ARTICLE 22

To see if the Town will vote to accept the provisions of chapter 43D of the MA General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land off Dudley Road (Map 28, Block 57 Lot 0) and 66 Brookline Street (Map 27, Block 4, Lot 0) and 222 Main Street (Map 51 Block 71 Lot 0) and 365 Main Street (Map 18 Block 7 Lot 0) as a Priority Development Site or take any other action in relation thereto.

SUBMITTED BY: Planning Board

DESCRIPTION: This Warrant article asks town meeting to accept the provisions of Chapter 43D MA General Laws to participate in the Massachusetts expedited permitting program which offers communities a tool to promote targeted economic and housing development. Passage of this warrant article also allows the Town to nominate the sites listed herein for approval as designated priority development sites by the Massachusetts Interagency Permitting Board.

MOTION: I move that the Town vote to accept the provisions of chapter 43D of the MA General Laws as amended pursuant to Section 11 of chapter 205 of the acts of 2006, and to approve the filing of an application with the Interagency Permitting Board for the designation of land off Dudley Road (Map 28, Block 57 Lot 0) and 66 Brookline Street (Map 27, Block 4, Lot 0) and 222 Main Street (Map 51 Block 71 Lot 0) and 365 Main Street (Map 18 Block 7 Lot 0) as a Priority Development Site.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed Unanimously

ARTICLE 23

To see if the Town will vote to amend the Zoning Bylaw as follows:

1. By amending Article IX, entitled "Special Provisions," by adding a new Section 145-54A, entitled "Age Restricted Development," as follows:

§145-54A Age Restricted Development

A. Purpose.

The purpose of this article is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

B. Applicability.

- 1) In a Residential Aquifer District (RA), Residential B District (RB), Commercial District (C), Neighborhood Commercial District (NCD), Downtown Commercial District (DCD), or Outlying Commercial District (OCD), the Planning Board may grant a Special Permit for an Age Restricted Development in accordance with this Section 145-54A on any tract of land meeting the following requirements:
 - a) Two or more acres of land;
 - b) Minimum of 100 feet of frontage on a public way; and
 - c) Public water available at the street frontage.
- 2) An Age Restricted Development is intended for people age 55 or over. As such, buildings and site improvements in an Age Restricted Development shall provide for guest parking, public meeting areas, and universal design in accordance with the provisions of this Section.

C. Basic Requirements.

- 1) An Age Restricted Development shall comply with the following density regulations:

Use	Maximum Density	Maximum Building Height (Feet)
Cottage dwellings or two-family dwellings	4 units/acre	32
Townhouse dwellings	8 units/acre	32

- 2) Dwelling units can be attached, detached or any combination of these type.
- 3) Buildings shall comply with a minimum setback of twenty (20) feet from other structures in the development
- 4) For cottage dwellings, two-family dwellings, and townhouses, the minimum setback shall be 30 feet from all property lines in RA and RB districts unless the Planning Board determines that a reduced setback is necessary to achieve the purposes of this section and will not have a detrimental impact on the neighborhood.
- 5) Nothing in this section shall preclude the Planning Board from reducing or waiving minimum setback requirements between buildings or internal lots created within the Age Restricted Development upon demonstration of the applicant of just cause.

- 6) No dwelling unit in an Age Restricted Development shall have more than two bedrooms.
- 7) The minimum common open space in the development shall be 30 percent of the lot area, and not more than 25 percent of the required minimum common open space shall consist of wetlands. The upland open space shall be contiguous and usable by residents of the development. A permanent conservation restriction running to or enforceable by the Town shall be recorded for the common open space area and shall include restrictions that the land be retained in perpetuity for conservation or passive recreation.
- 8) Minimum off-street parking requirements shall be:
 - a) Residential Parking: 2 spaces per unit.
 - b) Guest parking: 1 space per 3 units.

D. Age-Appropriate Design.

An Age Restricted Development shall be designed to provide housing options in a setting that encourages and supports aging in community. Units must be accompanied by common meeting areas, guest parking, and be designed for people as they age. At minimum, these terms mean that an Age Restricted Development shall have the following features:

- 1) Cottage, two-family, and townhouse units shall provide for:
 - a) At least one zero-step entrance,
 - b) Doorways with a 36-inch clear passage space,
 - c) Master bedroom and an accessible en suite bathroom located on the same floor as the kitchen, living room, and dining room, all being on the same floor as the zero-step entrance,
 - d) Master bedroom and en suite bathroom designed and equipped for seniors and people with mobility impairments, and
 - e) Parking.
- 2) Outdoor facilities, such as walkways, gardens, and recreation areas, shall be designed for universal access.

E. Development Standards.

As part of the Planning Board's special permit review process, the Board shall evaluate the proposed Age Restricted Development for conformance to the following minimum design standards:

- 1) Architectural planning and design shall incorporate energy efficient design techniques, such as natural heating and cooling systems, use of sun and wind energy generation systems, and so forth.
- 2) Structures located near the project property lines shall be designed and located in a manner that reflects consistency and compatibility with neighboring areas, and shall include appropriate use of building density, heights, and design to minimize any intrusion on neighbors.
- 3) Outdoor recreation or gathering areas, particularly those that may generate significant noise and/or light and glare, shall be located to minimize intrusion on neighboring properties.
- 4) Structures shall be clustered to reduce site disturbance and protect open spaces as well as naturally and environmentally sensitive areas.

- 5) Building design shall avoid use of long, unbroken facades, and shall include use of balconies, offset walls, trellises and other design elements to provide visual interest.
- 6) Building design, colors, and materials shall generally correspond to the natural setting of the project site and to any prevalent design styles that may occur in neighborhoods within the general project area.
- 7) The developer has applied for and received a Stormwater Management Permit from the planning board in accordance with the Town's General Bylaw §85: NPDES Phase II Stormwater Management. Adequate provision will be made for the disposal of sewage, waste, and drainage in accordance with the requirements of the Board of Health.

F. Procedures.

- 1) The special permit application, public hearing, and decision procedures shall be in accordance with Section 145-65 of this Zoning Bylaw.
- 2) The Applicant shall submit an Age Restricted Development special permit application together with the size, form, number, and contents of the required plans and any supplemental information as required in the Planning Board's Rules and Regulations.

G. Decision.

- 1) The SPGA may grant a special permit for an Age Restricted Development pursuant to and in accordance with Section 145-65(F) of this Zoning Bylaw, and upon a finding by the Board that the Age Restricted Development meets the purposes, requirements, and development standards of this Section 145-54A.

H. Duration.

Special permits granted under this section shall lapse in accordance with Section 145-65(G) of this Zoning Bylaw.

2. By amending §145-5, Definitions, to include the following new definitions in appropriate alphabetical order:

COTTAGE DWELLING: A detached one-family dwelling that does not exceed 1,800 sq. ft. of livable floor area (meaning the heated floor area of the building above finished grade, excluding non-dwelling areas such as attic space or a garage).

DWELLING, TOWNHOUSE -- A residential building of at least three but not more than eight single-family dwelling units sharing at least one common or party or fire wall, and with each building having at least one floor at ground level with a separate entrance.

DWELLING, TWO-FAMILY -- A detached residential building designed or intended or used exclusively as the residence of two families. A two-family dwelling shall not include a detached single-family dwelling with an accessory apartment.

or to take any other action in relation thereto.

SUBMITTED BY: Planning Board

MOTION: I move that the Town vote to amend the Zoning Bylaw as follows:

By amending Article IX, entitled "Special Provisions," by adding a new Section 145-54A, entitled "Age Restricted Development," as follows:

§145-54A Age Restricted Development

Purpose.

The purpose of this article is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

A. Purpose.

The purpose of this article is to provide for a variety of housing types, settings, and residential services to meet the needs of people as they age.

B. Applicability.

1. In a Residential Aquifer District (RA), Residential B District (RB), Commercial District (C), Neighborhood Commercial District (NCD), Downtown Commercial District (DCD), or Outlying Commercial District (OCD), the Planning Board may grant a Special Permit for an Age Restricted Development in accordance with this Section 145-54A on any tract of land meeting the following requirements.
 - a) Two or more acres of land.
 - b) Minimum of 100 feet of frontage on a public way; and
 - c) Public water available at the street frontage.
2. An Age restricted Development is intended for people age 55 or over. As such, buildings and site improvements in an Age Restricted Development shall provide for guest parking, public meeting areas, and universal design in accordance with the provisions of this Section.

C. Basic Requirements.

1. An Age Restricted Development shall comply with the following density regulations:

Use	Maximum Density	Maximum Building Height (Feet)
Cottage dwellings or two-family dwellings	4 units/acre	32
Townhouse dwellings	8 units/acre	32

2. Dwelling units can be attached, detached or any combination of these type.
3. Buildings shall comply with a minimum setback of twenty (20) feet from other structures in the development.
4. For cottage dwellings, two-family dwellings, and townhouses, the minimum setback shall be 30 feet from all property lines in RA and RB districts unless

the Planning Board determines that a reduced setback is necessary to achieve the purposes of this section and will not have a detrimental impact on the neighborhood.

5. Nothing in this section shall preclude the Planning Board from reducing or waiving minimum setback requirements between buildings or internal lots created within the Age Restricted Development upon demonstration of the applicant of just cause.
6. No dwelling unit in an Age Restricted Development shall have more than two bedrooms.
7. The minimum common open space in the development shall be 30 percent of the lot area, and not more than 25 percent of the required minimum common open space shall consist of wetlands. The upland open space shall be contiguous and usable by residents of the development. A permanent conservation restriction running to or enforceable by the Town shall be recorded for the common open space area and shall include restrictions that the land be retained in perpetuity for conservation or passive recreation.
8. Minimum off-street parking requirements shall be:
 - a. Residential Parking: 2 spaces per unit.
 - b. Guest parking: 1 space per 3 units.

D. Age-Appropriate Design.

An Age Restricted Development shall be designed to provide housing options in a setting that encourages and supports aging in community. Units must be accompanied by common meeting areas, guest parking, and be designed for people as they age. At minimum, these terms mean that an Age Restricted Development shall have the following features:

- i. Cottage, two-family, and townhouse units shall provide for:
 - a) At least one zero-step entrance,
 - b) Doorways with a 36-inch clear passage space,
 - c) Master bedroom and an accessible en suite bathroom located on the same floor as the kitchen, living room, and dining room, all being on the same floor as the zero-step entrance,
 - d) Master bedroom and en suite bathroom designed and equipped for seniors and people with mobility impairments, and
 - e) Parking.
2. Outdoor facilities, such as walkways, gardens, and recreation areas, shall be designed for universal access.

E. Development Standards.

As part of the Planning Board's special permit review process, the Board shall evaluate the proposed Age Restricted Development for conformance to the following minimum design standards:

1. Architectural planning and design shall incorporate energy efficient design techniques, such as natural heating and cooling systems, use of sun and wind energy generation systems, and so forth.
2. Structures located near the project property lines shall be designed and located in a manner that reflects consistency and compatibility with neighboring areas, and shall include appropriate use of building density, heights, and design to minimize any intrusion on neighbors.

3. Outdoor recreation or gathering areas, particularly those that may generate significant noise and/or light and glare, shall be located to minimize intrusion on neighboring properties.
4. Structures shall be clustered to reduce site disturbance and protect open spaces as well as naturally and environmentally sensitive areas.
5. Building design shall avoid use of long, unbroken facades, and shall include use of balconies, offset walls, trellises and other design elements to provide visual interest.
6. Building design, colors, and materials shall generally correspond to the natural setting of the project site and to any prevalent design styles that may occur in neighborhoods within the general project area.
7. The developer has applied for and received a Stormwater Management Permit from the planning board in accordance with the Town's General Bylaw §85: NPDES Phase II Stormwater Management. Adequate provision will be made for the disposal of sewage, waste, and drainage in accordance with the requirements of the Board of Health.

F. Procedures.

1. The special permit application, public hearing, and decision procedures shall be in accordance with Section 145-65 of this Zoning Bylaw.
2. The Applicant shall submit an Age Restricted Development special permit application together with the size, form, number, and contents of the required plans and any supplemental information as required in the Planning Board's Rules and Regulations.

G. Decision.

1. The SPGA may grant a special permit for an Age Restricted Development pursuant to and in accordance with Section 145-65(F) of this Zoning Bylaw, and upon a finding by the Board that the Age Restricted Development meets the purposes, requirements, and development standards of this Section 145-54A.

H. Duration.

Special permits granted under this section shall lapse in accordance with Section 145-65(G) of this Zoning Bylaw.

2. By amending §145-5, Definitions, to include the following new definitions in appropriate alphabetical order:

COTTAGE DWELLING: A detached one-family dwelling that does not exceed 1,800 sq. ft. of livable floor area (meaning the heated floor area of the building above finished grade, excluding non-dwelling areas such as attic space or a garage).

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DWELLING, TWO-FAMILY -- A detached residential building designed or intended or used exclusively as the residence of two families. A two-family dwelling shall not include a detached single-family dwelling with an accessory apartment.

READ BY: Charles Q. Sexton-Diranian

VOTED: Passed by 2/3 majority as declared by Moderator

ARTICLE 24

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation repealing and replacing the Townsend Home Rule Charter, so-called, adopted at the Town Election in 1999 and filed in the Office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, as amended by Chapter 4 of the Acts of 2014, if and as otherwise amended, as follows:

AN ACT APPROVING THE TOWNSEND SPECIAL ACT CHARTER

SECTION 1. The Townsend Home Rule Charter, originally adopted at the Town Election in 1999, on file with the Office of the Archivist of the Commonwealth, as subsequently amended, is hereby repealed and replaced.

SECTION 2. The following shall be the Townsend Special Act Charter: Detailed Summary and complete proposal can be found on the Town's website at:

[Proposed Charter Changes | Townsend MA](#)

Copies are available in the Town Clerk's Office and will also be provided at the Town Meeting.

SECTION 3. The General Court may make clerical or editorial changes to the Charter only; provided that the Board of Selectmen may, before enactment by the General Court, approve such other changes as reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the Town's petition.

SECTION 4. This act shall take effect upon its passage;

all in accordance with the Charter Review Committee's Report to the Board of Selectmen, dated _____, _____; or take any action relative thereto.

SUBMITTED BY: Charter Review Committee

DESCRIPTION: This article reflects the recommendations of the Charter Review Committee as relates to changes to the Town Charter.

MOTION: I move that the Town vote to authorize the Board of Selectmen to petition the General Court for the enactment of special legislation repealing and replacing the Townsend Home Rule Charter, so-called, adopted at the Town Election in 1999 and filed in the Office of the Archivist of the Commonwealth as provided in Section 12 of Chapter 43B of the General Laws, as amended by Chapter 4 of the Acts of 2014, if and as otherwise amended, as follows:

AN ACT APPROVING THE TOWNSEND SPECIAL ACT CHARTER

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SECTION 3. The General Court may make clerical or editorial changes to the Charter only; provided that the Board of Selectmen may, before enactment by the General Court, approve such other changes as reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of the Town's petition.

SECTION 4. This act shall take effect upon its passage;

all in accordance with the Charter Review Committee's Report to the Board of Selectmen, dated March 10, 2020; or take any action relative thereto.

READ BY: Veronica Kell

VOTED: Passed by majority.

ARTICLE 25

To see if the Town will vote to authorize the grant of an easement for a right of way for the owners of 270 Main Street (Pete's Barber Shop) and their employees, agents, assigns or tenants to access the rear of the lot at 270 Main Street through town owned land at 272 Main Street (Memorial hall) according to the conceptual plan attached hereto and to authorize the Board of Selectmen to sign any and all documents necessary to effectuate said grant, upon such terms and conditions as Board of Selectmen may approve, or take any action in relation thereto.

SUBMITTED BY: Citizen Petition

MOTION: I move that the Town vote to authorize the grant of an easement for a right of way for the owners of 270 Main Street (Pete's Barber Shop) and their employees, agents, assigns or tenants to access the rear of the lot at 270 Main Street through town owned land at 272 Main Street (Memorial hall) according to the conceptual plan attached hereto and to authorize the Board of Selectmen to sign any and all documents necessary to effectuate said grant, upon such terms and conditions as Board of Selectmen may approve.

READ BY: Kevin Miller, Petitioner

VOTED: Passed by 2/3 Vote (yes: 57; no: 16), declared by moderator

ARTICLE 26

Due to unusually high turnover in the Townsend Treasurer/Collectors and Accounting offices, we respectfully request a forensic audit starting with fiscal year 2016 to the present day. The funds to pay for the forensic audit will come from the Town _____ fund.

Or take any action in relation thereto.

SUBMITTED BY: Citizen Petition

MOTION: Due to unusually high turnover in the Townsend Treasurer/Collectors and Accounting offices, I move that the Town transfer from the Stabilization Fund the sum of \$30,000.00, for a forensic audit starting with fiscal year 2016 to the present day of all monies received from Comcast and earmarked for Town public access endeavors. Any monies not spent on the audit shall be returned to the Stabilization Fund.

READ BY: Joan Savoy, petitioner

VOTED: The motion did not pass

Motion was made to dissolve the Town Meeting. The motion was seconded. The motion passed unanimously. The meeting was dissolved at 5:25 pm.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Kathleen M. Spofford".

Kathleen M. Spofford, CMMC
Town Clerk