



## OFFICE OF THE BOARD OF SELECTMEN

Veronica Kell, Chairman  
Joseph Shank, Vice Chairman  
Chaz Sexton-Diranian, Clerk

### SELECTMEN'S MEETING AGENDA FOR OCTOBER 19, 2021, AT 6:00 P.M. SELECTMEN'S CHAMBERS, 272 MAIN STREET, TOWNSEND, MA.

Rec'd Townsend Town Clerk  
15 OCT '21 AM 9:32

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020, and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20.

The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's order, to public access to promote social distancing and reduce the spread of COVID-19.

TCAM Inc. is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85604728381?pwd=YXFjb2xoQXBtUHMxcTJXL2gycHNWdz09>

Meeting ID: 856 0472 8381

Passcode: 704030

One tap mobile

+19292056099,,85604728381#,,, \*704030# US (New York)

+13017158592,,85604728381#,,, \*704030# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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#### I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Public Comment Period.
- 1.6 Review/Approve the meeting minutes for 8/31/2021, 9/21/2021, 6/9/2021, 7/26/2021.

#### II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 Annual review with TCAM – bylaws, agreement with Town, financials, policies

#### III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

- 3.1 Appoint members to Town Administrator Search Committee
- 3.2 Appoint Sean Pearson as Recycling Attendant II contingent upon the passing of a CORI check and a pre-employment medical exam with a six-month probationary period.



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3.3 Appoint Matthew Matos as the Department Assistant for the Conservation Commission contingent upon the passing of a CORI check and pre-employment medical exam with a six-month probationary period.

### IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Award Highway materials purchase contracts
- 4.2 Review/Approve revised voting precincts as proposed by Town Clerk.
- 4.3 Approve/Sign out of session all 2022 renewals for CLASS I, II, III licenses contingent upon receipt of required documentation and payment.
- 4.4 Review/Approve/Sign a Road Opening Permit for Bow Street as submitted by the Highway Superintendent.
- 4.5 Review/Approve/Sign a license to sell Christmas Trees from November 24, 2021 to December 25, 2021.
- 4.6 Review/Comment Mandatory Referral, RE: 5 Turnpike Road
- 4.7 Declare surplus unused voting booths, signs, and other small items related to elections with a value to be determined by the Town Clerk and the Chief Procurement Officer.
- 4.8 Declare surplus unused furniture with a value to be determined by the Police Chief and the Chief Procurement Officer.
- 4.9 Approve emergency purchase of network server

### V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.1 Town Administrator Updates and Reports.
- 5.2 Reports from Board liaisons.
  - 5.2.1 General Government
  - 5.2.2 Elected Boards
  - 5.2.3 Public Safety
- 5.3 Announcements, Communications, etc.
  - Acknowledge resignation of Thomas Stepney, Fire Dept mechanic
  - Acknowledge resignation of Tony Brennan, Police Dept
- 5.4 Next meeting Oct 25 Work Session at 9 am, Nov 2 at 6 pm
- 5.5 Review and sign payroll and bills payable warrants; and, out of session for week of Oct 25.

### VI. EXECUTIVE SESSION - VOTES MAY BE TAKEN:

### VII. ADJOURNMENT: