



OFFICE OF THE BOARD OF SELECTMEN

Veronica Kell, *Chairman*
Joseph Shank, *Vice Chairman*
Chaz Sexton-Diranian, *Clerk*

SELECTMEN'S MEETING AGENDA FOR TUESDAY, MAY 31, 2022 AT 6:00 P.M.

SELECTMEN'S CHAMBERS, 272 MAIN STREET, TOWNSEND, MA.

And Via ZOOM for convenience

Rec'd Townsend Town Clerk
26 MAY '22 PM 3:31

Topic: Board of Selectmen

Time: May 31, 2022, 6:00pm Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83374712482?pwd=RXgyZmVKekpvcmhPQmk5ZGRRRDdxQT09>

Meeting ID: 833 7471 2482

Passcode: 334998

One tap mobile

+19292056099,,83374712482#,,, *334998# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

Find your local number: <https://us02web.zoom.us/j/83374712482?pwd=RXgyZmVKekpvcmhPQmk5ZGRRRDdxQT09>

I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Public Comment Period.
- 1.6 Review/Approve the meeting minutes for 5/11/2022 and 3/15/2022.

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

none

III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

- 3.1 Appoint Michele Dold as Constable for a term from July 1, 2022, through June 30, 2025.
- 3.2 Appoint Linda Mack as a member of the Conservation Commission for a term to expire on June 30, 2024.
- 3.3 Appoint a member of the SelectBoard as alternate representative to the Montachusett Regional Planning Commission (MRPC) for a term from July 1, 2022 through June 30, 2023.
- 3.4 Appoint Everett Smith, Jamieson Goyette-Connerty, Max Benevides, and Julia Holt as part-time temporary seasonal interns in the Water Department contingent upon a CORI check and a pre-employment physical with a one-year probationary period.



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3.5 Appoint Elizabeth Serene as a member of the Recreation Commission for a term to expire on April 30, 2024.

3.5.1 Appoint Jillian O'Keefe, Lydia Garneau, Rylan Arnold as seasonal Summer Rec Counselor for Summer 2022 at a pay rate of \$14.25/hr in accordance with Massachusetts minimum wage and Recreation Commission Pay Guideline contingent upon pre-employment physical and CORI check.

3.5.2 Re-appoint Rylee Gendron, Wyatt Gallant, Abigail Huse, Alisha Praileau (new position), Greta Helfter (new position), Shea Decoteau as seasonal Summer Rec Counselor for Summer 2022 at a pay rate of \$14.25/hr in accordance with Massachusetts minimum wage and Recreation Commission Pay Guideline contingent upon pre-employment physical and CORI check.

3.5.3 Re-appoint Tim Burson, Savanna Guilmette as seasonal Summer Rec Counselor for Summer 2022 at a pay rate of \$15.00/hr in accordance with Massachusetts minimum wage and Recreation Commission Pay Guideline contingent upon pre-employment physical and CORI check.

3.5.4 Re-appoint Renee Serene as seasonal Summer Rec Counselor for Summer 2022 at a pay rate of \$14.75/hr in accordance with Massachusetts minimum wage and Recreation Commission Pay Guideline contingent upon pre-employment physical and CORI check:

3.5.5 Appoint Ryan Lavery as seasonal Lead Sports & Activities Counselor for Summer 2022 at a pay rate of \$15.25/hr in accordance with the Recreation Commission Pay Guideline approval contingent upon pre-employment physical and CORI check.

3.5.6 Appoint Megan Donovan as seasonal Lead Arts & Crafts Counselor for Summer 2022 at a pay rate of \$15.75/hr in accordance with the Recreation Commission Pay Guideline approval contingent upon pre-employment physical and CORI check.

3.5.7 Appoint Kimberly Kasparian, Evan Shine (Rehire, new position) as seasonal Jr. Operations Assistant (supervisory position) for Summer 2022 at a pay rate of \$17.00/hr in accordance with the Recreation Commission Pay Guideline approval contingent upon pre-employment physical and CORI check.

3.6 Resignations

3.6.1 Theresa Walsh as Interim Town Accountant effective May 27, 2022.

3.6.2 Paul G. Smith as member of the American Flag Committee effective immediately on May 13, 2022.

3.6.3. Cynthia Donovan-Schuster as member of the Townsend 300th Anniversary effective immediately on May 18, 2022.



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3.6.4 Linda Johansen as member of the Townsend 300th Anniversary effective immediately on May 20, 2022

3.6.5 Jennifer Eaton as member of the Townsend Conservation Commission effective immediately on April 27, 2022.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Discuss MTC Law Labor Counsel
- 4.2 Discuss posting for representative to Nashua Squannacook Nissitissit Wild & Scenic Stewardship Committee.
- 4.3 Review/Approve two job descriptions for the Water Dept
- 4.4 Review/Approve vacation buy-out request for the Water Dept
- 4.5 Review/Approve Reserve Fund Transfers
- 4.6 Discuss posting for West Townsend Reading Room Committee.
- 4.7 Discuss new posting for Conservation Commission member opening.
- 4.8 Road Opening Permit Application
- 4.9 Consider and respond to mandatory referral for Food Truck business at 32 Main Street
- 4.10 First Reading of updated Vehicle Use Policy

V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.0 ARPA projects
- 5.1 Town Administrator Updates and Reports.
- 5.2 Reports from Board liaisons.
 - 5.2.1 General Government
 - 5.2.2 Elected Boards
 - 5.2.3 Public Safety
- 5.3 Announcements, Communications, etc.
- 5.4 Next meeting -Tuesday, June 7, 6 p.m.
- 5.5 Review and sign payroll and bills payable warrants.

VI: EXECUTIVE SESSION - VOTES MAY BE TAKEN:

Executive Session pursuant to GL c. 30(a), s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with non-union personnel (Police Chief)

VII. ADJOURNMENT: