

OFFICE OF THE BOARD OF SELECTMEN

Veronica Kell, *Chairman*
Chaz Sexton-Diranian, *Vice Chairman*
Theresa Morse, *Clerk*

SELECTMEN'S MEETING AGENDA FOR TUESDAY, JUNE 21, 2022 AT 6:00 P.M.

SELECTMEN'S CHAMBERS, 272 MAIN STREET, TOWNSEND, MA.

And Via ZOOM for convenience

Rec'd Townsend Town Clerk
16 JUN '22 PM 2:24

TCAM is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen

Time: Jun 21, 2022 18:00 Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83641588508?pwd=RzRmenVwOEdtd3RYeUIRaUo0cm9lUT09>

Meeting ID: 836 4158 8508

Passcode: 477369

One tap mobile

+13126266799,,83641588508#,,,,*477369# US (Chicago)

+19292056099,,83641588508#,,,,*477369# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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I. PRELIMINARIES - VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Public Comment Period.
- 1.6 Review/Approve the meeting minutes for 3/15/2022.

II. APPOINTMENTS AND HEARINGS - VOTES MAY BE TAKEN:

- 2.1 (6:05) Joint Meeting with Cemetery and Parks Department and Friends of the Bandstand re: Gazebo renovation/restoration
- 2.2 (7:30) Hearing on Junk Dealers License - MJS Metals
- 2.3 (7:30) Hearing on Common Victualler License - MDC Management Co., dba McDonalds



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III. APPOINTMENTS OF OFFICIALS/PERSONNEL - VOTES MAY BE TAKEN:

3.1 Appoint members of Police Dept for a one-year term to expire June 30, 2023 as listed below:

3.1.1 Re-appoint as Full-time Officers to the Townsend Police Department for the period of 7/1/2022 to 6/30/2023 in accordance with Chapter 41, Section 97A of the Massachusetts

General Laws:

James Sartell, Chief of Police

Mark Giancotti, Lieutenant

Christopher Peach, Lieutenant

George Reidy, Sergeant

Officers:

Mark Francis

David Phillips

Jeffrey Giles

Michael Marchand

Christopher Low

Eric Modica

Christopher Tucker

Dylan Silvestri

Matthew Faria

3.1.2 Re-appoint as Reserve Officers to the Townsend Police Department for the period of 7/1/2022 to 6/30/2023 in accordance with Chapter 41, Section 97A of the Massachusetts

General Laws: Austin Cote

3.1.3 Re-appoint as Chief of Police to the Townsend Police Department, Keeper of the Lockup. And Agent for the Licensing Authority for the period of 7/1/2022 to 6/30/2023 in accordance with Chapter 40, Section 35 of the Massachusetts General Laws: James P. Sartell

3.1.4 Appoint as Agents for the Licensing Authority for the period of 7/1/2022 to 6/30/2023 in accordance with Chapter 40, Section 35 of the Massachusetts General Laws: Mark Giancotti, Lieutenant and Christopher Peach, Lieutenant

3.1.5 Appoint as Parking Clerk Attendant for the period of 7/1/2022 to 6/30/2023 in accordance with Chapter 41, Section 97A of the Massachusetts General Laws: Kathy Spofford

3.1.6 Appoint as Special Police Officers for the Townsend Police Department for the period of 7/1/2022 to 6/30/2023, the following list of officers from:

Lunenburg Police Department

Pepperell Police Department

Ashby Police Department

Shirley Police Department

Groton Police Department

Ayer Police Department

Dunstable Police Department

3.1.7 Appoint Mary Letourneau as Animal Control Officer for a one-year term, 7/1/22 to 6/30/2023



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3.2 Appoint members of Fire Dept for a one-year term to expire June 30, 2023 as listed below:

3.2.1 Fulltime Personnel

Shepherd Gary Chief 30C Full Time

Grimley Michael Operations Captain / EMT-B C3 Full Time

Scott Martin Operations Captain / EMT-P C4 Full Time

Petrucci Ronald F F / Paramedic P1 Full Time

Hall Thomas F F / Paramedic P2 Full Time

Cormier Jeffrey F F / Paramedic P3 Full Time

Milewski Cameron F F / Paramedic P4 Full Time

3.2.2 On-Call / Per diem Personnel

Appel Shayna F.F. EMT-B On-Call

Araujo Shayne F F / EMT-B On-Call

Beal Jeffrey F F / EMT-B On-Call Military Leave

Brassard Drew F F / Paramedic Per diem

Briguglio Sam Firefighter On-Call

Carlson Richard Lieutenant On-Call

Carter Nicole Child Passenger Safety Technician Per diem

Cotter Christopher Paramedic Per diem

Deschenes Destiny EMT On-Call

Elliott William Deputy Chief On-Call

Fellows Jessica EMT-B On-Call

Fiske Colby F F / Paramedic Per diem



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Galeota Greg F F / EMT-B On-Call
Galeota Sam Firefighter On-Call
Girard Nicholas Firefighter On-Call
Girard Randy Firefighter On-Call
Harkins Brian F F / Paramedic Per diem
Hayes Robert Paramedic Per diem
Henderson Robert F F / Paramedic On-Call
Hoffman David Firefighter On-Call
King Brett Captain On-Call
Kinney Jonathan Lieutenant / EMT-P On-Call
Klein Kris Lieutenant / EMT-B On-Call
Mabardy Mitch F F / Paramedic Per diem
Macgregor Michael F F / Paramedic Per diem
Maldonado Roberto Firefighter On-Call
Marchand Michael Firefighter On-Call
Maskalenko Derek Lieutenant / EMT-B On-Call
Matthes Austin Firefighter On-Call
Mayer Brian Captain / EMT-B On-Call
Meadows Michael F F / EMT-B On-Call
Modica Eric F F / Paramedic On-Call
Moore Jonathan Firefighter On-Call
Mongelli Steven Firefighter On-Call



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Niemiera Benjamin F F / Paramedic On-Call

Normington James Firefighter On-Call

Olsen Everett F F / Paramedic Per diem

Peladeau Colton Firefighter On-Call

Pena Kevin F F / EMT-B On-Call

Perry Andrew F F / Paramedic Per diem

Richardson Gregory F F / Paramedic On-Call

Rigney Hannah Firefighter On-Call

Seamans Andrew F F / Paramedic Per diem

Shepherd Andrew Firefighter On-Call

Simmons Benjamin Lieutenant / EMT-P On-Call

Sodano Michael Firefighter On-Call

Stevens David Firefighter On-Call

Tuomi John F F / Paramedic Per diem

Virostko Michael F F / EMT-B On-Call

3.2.3 Volunteer Personnel

Borneman Brian Auxiliary Volunteer

Fellows Eric Photographer Volunteer

3.3 Appoint all board and committee members whose terms have expired as listed below:

3.3.1 Reappoint Diane Blankenburg to Meeting Hall Gathering Committee for a 2-year term starting July 1, 2022

3.3.2 Reappoint Julie Byars, Kevin Smith, Laura Shifrin, Vicki Tidman to Town Properties Committee for a term to expire June 30, 2023



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- 3.3.3 Reappoint Susan Gerkin to the Recycling Committee for a term to expire June 30, 2025
- 3.3.4 Reappoint Ron Montgomery and Kathleen Thompson to the Energy Committee for terms to expire June 30, 2025
- 3.3.5 Reappoint Victoria Janicki as a member of the Zoning Board of Appeals for a term to expire June 30, 2027
- 3.3.6 Reappoint David Funaiolo as an associate member to the Zoning Board of Appeals for a term to expire June 30, 2023
- 3.3.7 Reappoint Natalie Call to the Council on Aging for a term to expire June 30, 2025
- 3.4 Appoint various inspectors in the Building Dept as listed below:
 - 3.4.1 Appoint Richard Kapenas as Gas Inspector for a term to expire June 30, 2025
 - 3.4.2 Appoint Gary Williams as Gas Inspector - Alternate for a term to expire June 30, 2025
 - 3.4.3 Appoint Richard Kapenas as Plumbing Inspector for a term to expire June 30, 2025
 - 3.4.4 Appoint Gary Williams as Plumbing Inspector – Alternate for a term to expire June 30, 2025
 - 3.4.5 Appoint Eric Aaltonen as Sealer of Weights and Measures for a term to expire June 30, 2025
 - 3.4.6 Appoint Daniel Cushion as Wiring Inspector for a term to expire June 30, 2025
 - 3.4.7 Appoint Peter Martin as Wiring Inspector – Alternate for a term to expire June 30, 2025
 - 3.4.8 Appoint Roland Bernier as Building Inspector – Alternate for a term to expire June 30, 2025
- 3.5 Appoint Patricia Jemiolo to Conservation Commission
- 3.6 Appoint Shayna Appel as an on-call firefighter
- 3.7 Discuss/appoint Callie Huff as Human Resources Manager (7:00)
- 3.8 Nominate John King as Townsend Inspector of Animals
- 3.9 Reappoint Joan Wotkowicz to NSN Wild and Scenic Stewardship Council
- 3.10 Appoint Ryan Lapierre as Chief Water Treatment Plant Operator effective July 1, 2022
- 3.11 Appoint Kevin Keefe as Distribution Foreman effective July 1, 2022



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3.12 Appoint as Edward Bowes Part-time Van Driver for the Townsend Senior Center

3.13 Appoint JoAnn Bronkerma to the Council on Aging for a term to expire June 30, 2024

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Review/Approve MRTs
- 4.2 Discuss a potential Constable Policy
- 4.3 Discuss/complete First Reading of Vehicle Use Policy
- 4.4 First Reading of Emergency Assistance Funds Policy
- 4.5 First Reading of ARPA Funds Expenditure Policy
- 4.6 First Reading of ARPA Funds Allocation/Reallocation Policy
- 4.7 First Reading of ARPA Sub-Recipient Funding Policy
- 4.8 First Reading of the Social Media Policy
- 4.9 Review Shared Streets and Spaces Report
- 4.10 Discuss/approve MOU with AFSCME Police Union

V. WORK SESSION - VOTES MAY BE TAKEN:

- 5.0 ARPA Projects
- 5.1 Town Administrator update and report
- 5.2 Liaison Reports
 - 5.2.1 General Government
 - 5.2.2 Elected Boards
 - 5.2.3 Public Safety
- 5.3 Announcements and Communications
- 5.4 Next meeting - July 5, 2022
- 5.5 Review and sign payroll and bills payable warrants out-of-session.

VI. EXECUTIVE SESSION - VOTES MAY BE TAKEN:

- 6.1 Executive Session pursuant to GL c. 30(a), s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with union personnel (AFSCME Police)

VII. ADJOURNMENT: