



OFFICE OF THE SELECTBOARD
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

SELECTBOARD MEETING AGENDA

August 22, 2023, 6:00 PM Selectmen's Chambers
272 Main Street, Townsend MA 01469

Rec'd Townsend Town Clerk
17 AUG '23 PM3:58

Zoom link provided by: TCAM Inc.

Zoom Link: <https://us02web.zoom.us/j/86476224141?pwd=QUIYZGkxQVFVUW9zZEpRNTZVZXIIUT09>

Username: 864 7622 4141

Password: 276222

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Update on Charter.

II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 (6:05) One-Day Special License for JK Management Unlimited LLC for an event at Evans on the Common on 09/16/2023, 11AM-4PM.
- 2.2 (6:45) Review/Approve Common Victualler License Change for formerly known Yum to go dba Bouillon Bistro to Bouillon Bistro LLC, sole owner Sue Poulin.
- 2.3 (7:15) One-Day Special License for Artisan Chef Catering LLC for an event on 08/26/2023.
- 2.4 (7:20) Discuss amendment of WTP Trust document.
- 2.5 (7:45) Discuss Community Energy Aggregation Plan/Timeline.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

- 3.1 Appoint Aaron Gill as On-Call Firefighter to the Fire Department effective 08/22/23 to 06/30/2024.
- 3.2 Appoint Christopher Regan as Per Diem Firefighter/EMT - Advanced effective 08/22/23 to 06/30/2024.
- 3.3 Appoint Charles Schultz as Building Commissioner/Zoning Enforcement Officer/ADA Coordinator to the Building Department effective 08/22/2023 with start date 09/05/2023.
- 3.4 Appoint Allison Weissensee as Housing and Grant Administrator to the Land Use Department effective 08/22/2023 with start date 09/05/2023.
- 3.5 Appoint Michael Donahue as Heavy Equipment Operator to the Highway Department effective 08/22/2023 with start date 8/28/2023.
- 3.6 Re-Appoint Nancy French to the Townsend Cultural Council effective 08/22/2023 for a term to expire 06/30/2026.
- 3.7 Re-Appoint Frances Levi to the Townsend Cultural Council effective 08/22/2023 for a term to expire 06/30/2026.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Creation of Bylaw Committee.
- 4.2 Review and Approve vote for Special Town Meeting/Solar canopies.
- 4.3 Review proposal for 97 Main Street auction.
- 4.4 Discuss lawn mowing at the fire stations.

- 4.5 Discuss Townsend Recreation equipment loss.
- 4.6 Discuss and Review Meeting Decorum and Order Policy, Board/Committee Handbook and Elected/Appointed Officials Policy.
- 4.7 Mandatory Referral Planning Board RE: 66 Bayberry Hill Rd.
- 4.8 Surplus request TPX phones.
- 4.9 Surplus request Lexmark Printer.

V. WORK SESSION – VOTES MAY BE TAKEN:

- 5.0 ARPA Projects
- 5.1 Town Administrator Updates and Reports
- 5.2 Reports from Board liaisons
 - 5.2.1 General Government
 - 5.2.2 Elected Boards
 - 5.2.3 Public Safety
- 5.3 Announcements/Communications
 - Hidden Battles
 - Healing Garden
 - Heroes Live Forever Memorial Road Race
 - Promotion of Scarecrow Festival
 - 2 Vacancies on Conservation Commission
 - Resignation Everett B. Olsen, III from Townsend Fire/EMS Department
- 5.4 Next meeting - September 05, 2023 at 6 p.m.
- 5.5 Review and sign payroll and bills payable warrants out of session.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

- 6.1 None

VII. ADJOURNMENT:

Find your local number: <https://us02web.zoom.us/j/kdhVMSXILL>