



## OFFICE OF THE BOARD OF SELECTMEN

Veronica Kell, Chairman  
Joseph Shank, Vice Chairman  
Chaz Sexton-Diranian, Clerk

### SELECTMEN'S MEETING AGENDA FOR **JANUARY 18, 2022 AT 6:00 P.M.** UPDATED 1/12/21 20:15

SELECTMEN'S CHAMBERS, 272 MAIN STREET, TOWNSEND, MA.

Rec'd Townsend Town Clerk  
13 JAN '22 AM8:46

### And Via ZOOM for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with interest in a specific agenda item should make plans for in-person attendance.

TCAM Inc. is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/87090565475?pwd=RTFoZmE5NmYmo1a2xEMXhDaFF4QT09>

**Meeting ID: 870 9056 5475**

**Passcode: 584868**

One tap mobile

+13126266799,,87090565475#,,,,\*584868# US (Chicago)

+19292056099,,87090565475#,,,,\*584868# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 870 9056 5475

Passcode: 584868

Find your local number: <https://us02web.zoom.us/j/kdVOjK1mwL>

#### I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being tape recorded.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Public Comment Period.
- 1.6 Review/Approve the meeting minutes for 11/16/2021, 12/21/2021, 1/4/2022

#### II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 Meeting with the Townsend Affordable Housing Trust to discuss property transfers and ARPA allocation.
- 2.2 Meeting with Gene Rauhala to discuss a Section 15 Package Store All Alcohol Liquor License for 251 Main Street.
- 2.3 Meet with Acting Fire Chief to discuss and consider voting Fire Dept organizational changes, budgets, and surplus equipment,



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### III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

3.1 Consideration of David Vigeant for appointment to the Conservation Commission.

### IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

4.1 Vote to approve the Town's application to the N-S-N Wild and Scenic Community Grant Program (due Feb 1, 2022)

4.2 Vote to accept the Town's grant report for the 2021 N-S-N Wild and Scenic River Community Grant for the project at Adam's Dam.

4.3 Discussion of options for Conservation at Squannacook Meadows

4.4 Discuss and vote to approve and post job descriptions and job postings for the ARPA-funded Human Resources Manager (30 hours/week) and the Community Services Coordinator (full-time/40 hours salaried)

4.5 Vote Common Victualler License Pizza Pizzaz

4.6 Vote One Day liquor license for VFW for 2/12/22

4.7 Set date for Annual Town Meeting and for opening and closing the warrant for ATM.

### V. WORK SESSION – VOTES MAY BE TAKEN:

5.0 Review ARPA projects and vote on any still to be approved including Contact Tracing funds, Election support (poll pads and clickers), Mortgage/Rental/Eviction support, Greenville Rd Bridge.

5.1 Update on Town Administrator search

5.1.0.1 Sign M.G.L 268A Sec 20(d) form relating to Joe Shank

5.1.1 Town Administrator Updates and Reports.

5.2 Reports from Board liaisons.

5.2.1 General Government

5.2.2 Elected Boards

5.2.3 Public Safety

5.3 Announcements, Communications, etc.

5.4 Next meeting

5.5 Review and sign payroll and bills payable warrants.

### VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

6.1 Executive Session pursuant to GL c. 30(a), s. 21(a)(2) To conduct strategy sessions in preparation for negotiations with non-union personnel.

### VII. ADJOURNMENT: