



OFFICE OF THE SELECTBOARD
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

SELECTBOARD MEETING AGENDA -REVISED

January 09, 2024, 6:00 PM Selectmen's Chambers
272 Main Street, Townsend MA 01469

Rec'd Townsend Town Clerk
5 JAN '24 PM12:00

Zoom link provided by: TCAM Inc. **for convenience only**

Zoom Link: <https://us02web.zoom.us/j/84670678573?pwd=d2VVM1I4ZU11TW1tbnFkYml1MDJlVZz09>

Username: 846 7067 8573

Password: 823959

I. PRELIMINARIES – VOTES MAY BE TAKEN:

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 10/03/2023, 10/17/2023, 12/20/2023.

II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:

- 2.1 (6:05) Town Clerk Announcement Election and Dog Licenses.
- 2.2 (6:10) Joint Meeting with Cemetery and Parks Commission to appoint Joan Wotkowicz to the Cemetery and Parks Commission effective 1/9/24 with a term to expire 04/22/2024.

III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:

- 3.1 Re-appoint Patriot RECC Board members Gary Shepherd, Michael Grimley, James Sartell effective 1/09/2024 with a term to expire 12/31/2024.
- 3.2 Re-appoint Audit Committee members Theresa A. Morse, Don Hayes effective 1/9/2024, with a term to expire 12/31/2024.

IV. MEETING BUSINESS - VOTES MAY BE TAKEN:

- 4.1 Approve/Adopt Flag Policy – 2nd Reading.
- 4.2 Approve/Adopt Medicare Policy – 2nd Reading.
- 4.3 Approve/Adopt Remote Participation Policy – 1st Reading.
- 4.4 Discuss Incident Response Team – Team makeup and appointments.
- 4.5 Discuss upcoming Guardian Projects
 - TCAM move to Meeting Room 1
 - Adding Wi-Fi nodes and livestream connections to Great Hall/COA/Recreation
 - Equipment cabinets for Fire/Police
 - Evaluate in-house IT stipend position
 - Fiber WAN Project progress report
- 4.6 Discuss Town Administer Review Process.
- 4.7 Discuss Amendment to Finance Agreement Water Treatment Plant (DWP-22-26).
- 4.8 Discuss funds transfer TCAM.
- 4.9 Discuss MassDOT certification of fair share apportionment for FY24.
- 4.10 Discuss possible Memorial Hall Policy
 - Current request
- 4.11 Discuss/Comment on Referral Notice 355 Main Street.
- 4.12 Discuss/Comment on Referral Notice 99 Clement Road.

- 4.13 Discuss/Comment on Referral Notice 23 Shirley Road.
- 4.14 Discuss Selectboard position on litigation re: BOH request regarding substandard housing related issues and general health related issues within the Town of Townsend.
- 4.15 Facilities Surplus Requests.
- 4.16 Discuss COLAs for non-union employees.

V. WORK SESSION – VOTES MAY BE TAKEN:

- 5.0 ARPA Projects - Current Spreadsheet.
- 5.1 Town Administrator Updates and Reports
- 5.2 Reports from Board liaisons
 - 5.2.1 General Government
 - 5.2.2 Elected Boards
 - 5.2.3 Public Safety
- 5.3 Announcements/Communications
 - Public hearing notices for pending ZBA applications 355 Main Street, 99 Clement Road, and 23 Shirley Road.
 - ZBA Decision - granting a special permit for an accessory apartment at 168 Lunenburg Road.
 - Planning Board decision transmittal Scenic Roads Act ~ 108 West Meadow Road.
- 5.4 Next meeting - January 23, 2024, at 6 p.m.
- 5.5 Review and sign payroll and bills payable warrants out of session.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

- 6.1 None

VII. ADJOURNMENT:

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Dial by your location

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Meeting ID: 846 7067 8573

Passcode: 823959

Find your local number: <https://us02web.zoom.us/j/84670678573>

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