



OFFICE OF THE SELECTBOARD  
272 Main Street Townsend Massachusetts 01469



Chaz Sexton-Diranian, *Chairman*

Joseph Z. Shank, *Vice Chairman*

Theresa A. Morse, *Clerk*

R. Eric Slagle, *Town Administrator*

Sabrina Moore, *Administrative Assistant*

**REVISED SELECTBOARD MEETING AGENDA**

March 19, 2024, 6:00 PM Selectmen's Chambers

272 Main Street, Townsend MA 01469

Zoom link provided by: TCAM Inc. **for convenience only**

Zoom Link: <https://us02web.zoom.us/j/88165541545?pwd=NlcrRy8reHhGS1pEYVppdTNYSHQvUT09>

Username: 881 6554 1545 Password: 838981

Rec'd Townsend Town Clerk  
15 MAR '24 AM 11:51

**I. PRELIMINARIES – VOTES MAY BE TAKEN:**

- 1.1 Call the meeting to order and roll call.
- 1.2 Pledge of Allegiance
- 1.3 Announce the meeting is being recorded and uploaded to YouTube.
- 1.4 Chairman's Additions or Deletions.
- 1.5 Review/Approve the meeting minutes for 2/20/24.

**II. APPOINTMENTS AND HEARINGS – VOTES MAY BE TAKEN:**

- 2.1 (6:05) One-Day Special License Application Townsend Congregational Church for event on 05/11/24.
- 2.2 (6:05) Meeting of the Appointing Committee of NVTHS to vote on the reappointment of Karen Chapman for a three-year term from April 1, 2024, through March 31, 2027, per the district agreement.

**III. APPOINTMENTS OF OFFICIALS/PERSONNEL – VOTES MAY BE TAKEN:**

- 3.1 Appoint Erin Stefield as Housing & Grant Administrator to the Land Use Department with effective date/start date 3/25/24.
- 3.2 Appoint Mark Vitale as Full-Time Firefighter-Paramedic to the Townsend Fire-EMS Department for a term effective 03/19/2024 - 06/30/2024.
- 3.3 Appoint Jacob Rivello as On-Call Firefighter-EMT to the Townsend Fire-EMS Department term effective 03/19/2024 - 06/30/2024.
- 3.4 Re-appoint Donna Howard as the Lowell Regional Transit Authority (LRTA) Townsend Representative effective 03/01/2024.

**IV. MEETING BUSINESS - VOTES MAY BE TAKEN:**

- 4.1 Request for use of rest of Chapter 90 funds Highway.
- 4.2 Surplus Request Highway.
- 4.3 Energy Aggregation – Project Update.

**V. WORK SESSION – VOTES MAY BE TAKEN:**

- 5.1 Town Administrator Updates and Reports
- 5.2 Next meeting - April 9, 2024
- 5.3 Review and sign payroll and bills payable warrants out of session.

VI: EXECUTIVE SESSION – VOTES MAY BE TAKEN:

6.1 Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares. Re: Clark vs. Town of Townsend.

6.2 Executive Session pursuant to GL c. 30A, s. 21(a)(3), to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and the chair so declares. Re: Water and Highway Union MOUs.

VII. ADJOURNMENT:

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/kfgAK7wek>