



MONTACHUSETT REGIONAL PLANNING COMMISSION (MRPC)

Rec'd Townsend Town Clerk
27 APR '23 AM 7:37

THURSDAY, MAY 4, 2023

7:00 PM

REMOTE MEETING

AGENDA

- | | |
|---------|--|
| 7:00 PM | 1. Open Meeting, Introductions and Announcements |
| 7:05 PM | 2. MRPC Minutes – April 6, 2023 – Approval of Commissioners Requested |
| 7:10 PM | 3. Cash Schedule – April 2023 – Acceptance of Commissioners Requested |
| 7:15 PM | 4. Guest Announcements and Questions |
| 7:20 PM | 5. Administrative Matters |
- 5.1 **Hiring of Multiple Part – and/or Full-Time Planners for the Planning and Development and Transportation Departments – Information Only**
- No update at this time. The next report will be in June or July.
- 5.2 **MRPC and MEC, Inc. Records Preservation: Digitization of Documents – Information Only**
- No update at this time. The next report will be in June or July.
- 5.3 **Nashoba Valley Chamber of Commerce Executive Roundtable Program - Information Only**
- No update at this time. The next report will be in June or July.
- 5.4 **Election of Officers – Information Only**
- "May of Each Year: Other Candidates May Be Considered - The Nominating Committee shall present a slate of proposed members of the Executive Committee. Other delegates may be added to this slate as candidates for the various Commission offices and at-large positions by nominations from the floor of the May meeting of the Planning Commission."* (Source, MRPC Bylaws, Article 2, Section 1.)

Vote on the slate of officers to be presented and acted upon in June.

5.5 Annual Appointments

As a reminder, in mid-May, appointment forms will be sent out to our communities as well as for appointments to the Montachusett Joint Transportation Committee (MJTC). Please contact Glenn at geaton@mrpc.org, Brad at bharris@mrpc.org, or Holly at hford@mrpc.org if you have any questions.

Please be advised that delegates to the MRPC must be from local planning boards. The relevant section of the MRPC Bylaws can be found below.

“Voting Members.

- i. The Planning Commission of the Montachusett Regional Planning District shall consist of one member of the planning board of each city and town which is a member of the Commission, one alternate-member and Devens shall be allowed to have a non-voting representative, as follows:*
- ii. Members from Municipalities. Each planning board of each city and town, which is a member of the Commission, who shall be elected by his/her planning board may elect a member to represent the respective community. His/her election shall be certified annually to the Commission by his/her planning board,*
- iii. Alternate-Members from Municipalities. There may be a designee, who may or may not be a planning board member, appointed annually by the Mayor in a city, confirmed by the Council, or by the Selectmen in a town, who may attend meetings of the Commission and who shall assume the rights and duties of the planning board member in his/her absence.*
- iv. The Devens Enterprise Commission shall annually appoint to the MRPC a non-voting, ex-officio member, subject to an annual affirmative vote of the majority of the Commission.” (Source, MRPC Bylaws, Article 1, Section 3.)*

5.6 FY24 Budget Review – Information Only

7:30 PM

6. Department Updates- Contract Status Report Review

6.1 Geographic Information Systems (GIS)

6.2 Planning & Development

6.3 Transit & Transportation

8:00 PM

7. New Business

This time is reserved for topics that the chair did not reasonably anticipate would be discussed.

8:15 PM

8. Adjournment

This meeting will be recorded by the GoToMeeting app and will be made available for viewing at <https://www.youtube.com/user/MontachusettRegion/videos>.

This notice is subject to change with reasonable notice provided to all.

Meeting Registration Link: [May 4, 2023 MRPC Meeting Registration](#)

QR Code:



MRPC Meeting Material: [May 4, 2023 MRPC Meeting Material](#)