



Office of  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Laura Shifrin, Chair (2025)  
Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)  
Tony Lopez, Member (2024)  
Michael Virostko, Associate Member (2024)

Rec'd Townsend Town Clerk  
22 FEB '24 AM 11:09

### **PLANNING BOARD'S MEETING AGENDA**

February 26, 2024, 6:30 PM Selectmen's Chambers

272 Main Street, Townsend MA, **AND** via TCAM Inc. hosted Zoom for convenience

Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting will not be suspended or terminated if technical problems interrupt the virtual broadcast, unless otherwise required to by law. Members of the public with an interest in a specific agenda item should make plans for in-person attendance.

Zoom link provided by: TCAM Inc.

<https://us02web.zoom.us/j/81632219544?pwd=cXlvSmlmbXA3cElzaWIKbIVkK1N4Zz09>

Meeting ID: **816 3221 9544**

Passcode: **032767**

#### **I. Preliminaries:**

- 1.1 Call the meeting to order and roll call\*.
- 1.2 Pledge of Allegiance.
- 1.3 Announce the meeting is being recorded and uploaded to Town of Townsend YouTube channel.
- 1.4 Chair's Additions or Deletions.
- 1.5 Review/Approve meeting minutes for 02/12/24.

#### **II. Appointments:**

- 2.1 **(6:40pm) ANR** – 152 North End Road – K. Smith.
- 2.2 **(6:50pm) ANR** – 23 Shirley Road – J. & S. Araujo.

#### **III. Work Session:**

- 3.1 MBTA Communities Compliance update – Jessica Consolvo.
- 3.2 Review and discuss warrant articles for Spring Town meeting.



*Office of*  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
978-597-1700 X1722 [planning@townsendma.gov](mailto:planning@townsendma.gov)

Laura Shifrin, Chair (2025)

Carol Hoffses, Vice Chair (2026)

Robert Therrien, Member (2024)

Andrew Shepherd, Clerk (2028)

Tony Lopez, Member (2024)

Michael Virostko, Associate Member (2024)

3.3 Review and discuss edits to Planning Board regulations for consideration at public hearing on April 1, 2024.

3.4 Zoning Board of Appeals Mandatory referral – 3 Wheeler Road.

IV. Correspondence:

4.1 Bylaw review committee update – Robert Therrien.

4.2 Administrative report.

4.3 Announcements & Communications.

V. Education:

5.1 Citizen Planner Training Collaborative 2024 Annual Conference - Sat. March 16<sup>th</sup>

5.2 AGO Training on the Zoning By-law Amendment Process and By-law Filing -  
Wednesday, February 28, 2024, 10:00 a.m. to 11:30 a.m. online.

\*Votes may be taken at any time during the meeting. The listing of topics that the Chair reasonably anticipates will be discussed at the meeting is not intended as a guarantee of topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.