



Office of  
**THE PLANNING BOARD**  
 272 Main Street  
 Townsend, Massachusetts 01469  
 978-597-1722 [Planning@townsendma.gov](mailto:Planning@townsendma.gov)

Rec'd Townsend Town Clerk  
 7 JUL '21 PM1:31

Lance J. McNally, Chairman

Carol Hoffses, Member

Michael Virostko, Clerk

Laura Shifrin, Vice Chairman

Clerk Julie Byars, Associate Member

## Planning Board Meeting Agenda

### REMOTE PARTICIPATION ONLY

**Monday July 12, 2021, at 6:30 PM**

VIRTUAL MEETING

VIA: ZOOM PER GOVERNOR'S ORDER SUSPENDING CERTAIN PROVISIONS  
 OF THE OPEN MEETNIG LAW, G.L. c. 30A, § 20†

**PUBLIC ACCESS ZOOM MEETING LINK: Join Zoom Meeting**

<https://us02web.zoom.us/j/83021732739?pwd=V1QzdWhLbTJMem9hVnJpUTVrR1phZz09>

**Meeting ID: 830 2173 2739      Passcode: 595909**

**All are invited to Attend - Materials and documents are available digitally upon  
 request by emailing [bfaxon@townsendma.gov](mailto:bfaxon@townsendma.gov).**

#### **1 Preliminaries: votes may be taken.**

- 1.1 Call the meeting to order and roll call.
- 1.2 Chairman's additions or deletions.
- 1.3 Approval of minutes June 14, 2021.

† Per the Governor's Order, and during the State of Emergency now-in-effect or until sooner rescinded, public bodies are relieved from the requirement that they conduct their meetings in a public place that is open and physically accessible to the public; provided, however, that all public bodies shall ensure public access to deliberations through adequate, alternative means, which include (but are not limited to) telephone, internet or satellite enabled audio or video conferencing or other technology that enables the public to clearly follow the proceedings of the public body while they are occurring. The Order also allows remote participation by all members of a public body; and waives the requirements that a quorum and the chair be physically present at the meeting location.

## 2 **Worksession: votes may be taken.**

- 2.1 2021 Master Plan Update – Master Plan Committee.
- 2.2 Appointment/reappointment of a Planning Board representative to the Montachusett Regional Planning Commission.
- 2.3 Letter of Support Request – MRPC for RAISE planning assistance grant application.
- 2.4 Chapter 43D application PDS sites.
- 2.5 Safe Routes to School (SRTS) update.
- 2.6 MVP Program 2020 Townsend Municipal Vulnerability Preparedness & Hazard Mitigation Plan-implementation. – Board Members, Core team & Staff
- 2.7 Townsend Walkability & Bikeability Study & UPWP program update.

## 3 **Correspondence & Announcements: votes may be taken.**

- 3.1 Notices from Townsend/other towns.
- 3.2 Planning Board Member vacancy - Volunteer Response forms
- 3.3 Letter from MA Audubon & MA DCR to Planning Board w/ print copy of *Forest Carbon Market Solutions: A guide for MA municipalities* (also online at [www.massaudubon.org/climateforestry](http://www.massaudubon.org/climateforestry)).
- 3.4 Email & Letter from NEXAMP to Planning Board re: Locke Brook Solar Array- 22 West Meadow Road Stormwater Management Permit #SW2019-1 Nexamp Project Number 03390. Dated 06-22-2021.
- 3.5 Memo from: Kathleen Spofford, Town Clerk re: Posting requirements of meetings by Boards and Committees. Dated 05-21-2021.
- 3.6 Town Counsel advisory re: The Commonwealth extends COVID19 measures regarding open meetings.
- 3.7 Building Commissioners determination letters.

## 4 **Adjourn: votes may be taken.**

- 4.1 Next Planning Board meetings tentatively scheduled on **July 26, 2021.**  
**Materials are available digitally upon request by emailing**  
**[bfaxon@townsendma.gov](mailto:bfaxon@townsendma.gov)**

TCAM Inc. is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83021732739?pwd=V1QzdWhlbTJMem9hVnJpUTVrR1phZz09>

Meeting ID: 830 2173 2739 Passcode: 595909 One tap mobile

+13017158592,,83021732739#,,,,\*595909# US (Washington DC)

+13126266799,,83021732739#,,,,\*595909# US (Chicago) Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)+1 929 205 6099 US (New York) +1 253 215 8782 US (Tacoma) +1 346

248 7799 US (Houston) +1 669 900 6833 US (San Jose) Meeting ID: 830 2173 2739 Passcode: 595909

Find your local number: <https://us02web.zoom.us/j/kmiipAhO5>