

KP LAW, P.C.
101 ARCH STREET
BOSTON, MA 02110
(617) 556-0007
FEDERAL TAX ID: 04-2746356
INVOICE NO: 113556

BOARD OF SELECTMEN
TOWNSEND TOWN HALL
272 MAIN STREET
TOWNSEND, MA 01469

October 23, 2017

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH September 30, 2017

GENERAL LEGAL SERVICES

09/06/2017	DCJ	TOWN HALL - REVIEW E-MAIL FROM MS. LISIO RE: REQUEST FOR MEETING.	0.10	16.00
09/08/2017	BWR	DRAFT CORRESPONDENCE TO TOWN ADMINISTRATOR RE: RESPONDING TO RECORDS REQUEST - DOCUMENTS FROM INSURANCE COUNSEL.	1.50	240.00
09/08/2017	BWR	DRAFT OPINION LETTER TO TREASURER/COLLECTOR RE: CERTIFICATION OF RECORDS PRODUCED; DRAFT CERTIFICATION.	0.80	128.00
09/11/2017	JBB	PLANNING BOARD/7 TROPHY AVENUE - REVIEW DOCUMENTS RELATED TO OWNER'S APPLICATION FOR "MINOR MODIFICATION" TO RELOCATE DRIVEWAY SHOWN ON APPROVED PLAN.	0.40	64.00
09/13/2017	JBB	7 TROPHY AVENUE - LENGTHY TELEPHONE CONFERENCE WITH PLANNING ADMINISTRATOR RE: BACKGROUND INFORMATION RELATED TO APPLICATION FOR "MINOR MODIFICATION" OF APPROVED SITE PLAN; LEGAL RESEARCH, ANALYZE ZONING BY-LAW AND E-MAIL ADMINISTRATOR RESPONDING TO PLANNING BOARD'S QUESTIONS.	2.50	400.00
09/19/2017	BWR	DRAFT LITIGATION UPDATE TO TOWN ADMINISTRATOR RE: TWO RECALL CASES.	0.40	64.00
09/27/2017	DCJ	VEHICLE LEASE - REVIEW E-MAIL WITH ATTACHED SIGNED DISCLOSURE STATEMENT.	0.10	16.00
09/29/2017	DCJ	POLICE - REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: PUBLIC DOCUMENT ISSUES.	0.10	16.00
09/30/2017	DCJ	POLICE - DRAFT E-MAIL TO TOWN ADMINISTRATOR RE: WITHDRAWAL OF PUBLIC DOCUMENT REQUEST.	0.10	16.00
		SUBTOTAL:	6.00	\$960.00

GENERAL LABOR SERVICES

09/05/2017	DCJ	TOWN HALL - TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE: EMPLOYEE PERFORMANCE ISSUE.	0.20	32.00
09/05/2017	DCJ	POLICE - REVIEW E-MAILS FROM TOWN ADMINISTRATOR AND REQUEST RE: PUBLIC DOCUMENT REQUEST.	0.10	16.00
09/05/2017	DCJ	TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE:	0.20	32.00

		RESPONSE TO PUBLIC DOCUMENT REQUEST.		
09/12/2017	DCJ	HIGHWAY - REVIEW E-MAIL FROM AMERICAN ARBITRATION ASSOCIATION RE: HEARING; FORWARD TO TOWN ADMINISTRATOR.	0.10	16.00
09/15/2017	DCJ	TOWN HALL - REVIEW TWO E-MAILS FROM MS. LISIO AND TOWN ADMINISTRATOR RE: EMPLOYEE ACCOMMODATIONS.	0.20	32.00
09/17/2017	DCJ	TOWN HALL - REVIEW E-MAIL EXCHANGE BETWEEN BOARD OF SELECTMEN MEMBER AND TOWN ADMINISTRATOR RE: EMPLOYEE RETALIATION.	0.10	16.00
09/17/2017	DCJ	POLICE - REVIEW TOWN ADMINISTRATOR RESPONSE TO CITIZEN DOCUMENT REQUEST.	0.10	16.00
09/19/2017	DCJ	POLICE - TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE: APPOINTMENT TO VACANCY ISSUES.	0.20	32.00
		SUBTOTAL:	1.20	\$192.00
TRUSTEES OF PINE RIDGE CONDO TRUST V. COVIELLO AND TOWNSEND				
09/27/2017	MPM	EMAIL ATTORNEY OF CONDOMINIUM ASSOCIATION AND TREASURER/COLLECTOR TO OBTAIN TAX BALANCES FOR TWO TAX TITLE PROPERTIES.	0.50	80.00
		SUBTOTAL:	0.50	\$80.00
KING V. TOWN CLERK, ET AL.				
09/07/2017	BWR	REVIEW CORRESPONDENCE FROM APPEALS COURT CLERK'S OFFICE AND REVIEW STATUS OF KING AND CLARK LITIGATION.	0.90	144.00
09/25/2017	BWR	REVIEW APPEALS COURT BRIEFS FILED BY NON-MUNICIPAL EMPLOYEES; DRAFT CORRESPONDENCE TO TOWN ADMINISTRATOR SUMMARIZING ARGUMENTS AND STATUS OF LITIGATION.	2.10	336.00
		SUBTOTAL:	3.00	\$480.00
CLARK V. TOWNSEND TOWN CLERK, ET AL.				
09/18/2017	BWR	SUBMIT APPEARANCE TO APPEALS COURT; DRAFT CORRESPONDENCE TO OPPOSING COUNSEL RE: SERVICE OF BRIEF AND APPENDIX.	0.50	80.00
		SUBTOTAL:	0.50	\$80.00
BOARD OF HEALTH V. MATTILA				
09/05/2017	DWW	REVIEW AND RESPOND TO E-MAIL FROM DISTRICT SANITARIAN RE: STATUS OF FILING ENFORCEMENT COMPLAINT.	0.40	64.00
09/06/2017	DWW	DRAFT PETITION FOR RECEIVERSHIP; E-MAIL TO DISTRICT SANITARIAN ATTACHING DOCUMENTS FOR HIS REVIEW.	1.90	304.00
09/22/2017	DWW	TELEPHONE CONFERENCE WITH CLERK'S OFFICE RE: SCHEDULING HEARING ON PETITION FOR RECEIVER; TELEPHONE CONFERENCE WITH DEFENDANT'S FORMER ATTORNEY TO CONFIRM DEFENDANT IS NOT REPRESENTED BY COUNSEL; CONTINUE DRAFTING PETITION FOR RECEIVER.	0.40	64.00
09/28/2017	DWW	FINISH PREPARING PETITION FOR RECEIVER, EXHIBITS, AND FILING	0.30	48.00

LETTER

SUBTOTAL:

3.00

\$480.00

BOARD OF HEALTH V. LAMBERT

09/05/2017	DW W	REVIEW E-MAIL FROM PROPERTY OWNER'S REPRESENTATIVE INDICATING SUPPORT FOR APPOINTMENT OF RECEIVERSHIP.	0.80	128.00
09/06/2017	DW W	DRAFT COMPLAINT AND PETITION FOR RECEIVERSHIP; DRAFT AFFIDAVIT FOR DEFENDANT'S POWER OF ATTORNEY IN SUPPORT OF PETITION FOR RECEIVER; E-MAIL AFFIDAVIT TO DEFENDANT'S ATTORNEY FOR SIGNATURE.	2.20	352.00
09/08/2017	DW W	REVIEW AND RESPOND TO E-MAIL FROM DISTRICT SANITARIAN RE: REVIEW OF VERIFIED COMPLAINT.	0.10	16.00
09/11/2017	DW W	REVIEW E-MAIL FROM DISTRICT SANITARIAN RE: REVIEW OF DRAFT ENFORCEMENT COMPLAINT.	0.10	16.00
09/14/2017	DW W	REVIEW AFFIDAVIT FROM DEFENDANT'S POWER OF ATTORNEY RE: ASSENT TO TOWN'S MOTION FOR RECEIVER; E-MAIL TO DEFENDANT'S ATTORNEY REQUESTING DOCUMENTATION RE: POWER OF ATTORNEY; REVIEW POWER OF ATTORNEY DOCUMENTATION.	0.30	48.00
09/19/2017	DW W	PREPARE EXHIBITS FOR COMPLAINT; TELEPHONE CONFERENCE WITH CLERK'S OFFICE RE: SCHEDULING HEARING ON TOWN'S PETITION FOR RECEIVER.	0.60	96.00
09/20/2017	DW W	DRAFT AFFIDAVIT RE: ACCEPTANCE OF SERVICE OF COMPLAINT; E-MAIL TO DISTRICT SANITARIAN REQUESTING SIGNATURE ON VERIFIED COMPLAINT; CONTINUE PREPARING COMPLAINT, MOTION FOR RECEIVER, AND EXHIBITS REVIEW E-MAIL FROM DISTRICT SANITARIAN RE: STATUS OF LITIGATION; TELEPHONE CONFERENCE WITH ATTORNEY REPRESENTING CONDOMINIUM ASSOCIATION RE: APPOINTMENT OF RECEIVER.	0.80	128.00
09/22/2017	DW W	TELEPHONE CONFERENCE WITH CLERK'S OFFICE RE: SCHEDULING HEARING ON PETITION FOR RECEIVER; CONTINUE DRAFTING VERIFIED COMPLAINT AND PETITION FOR RECEIVER.	0.40	64.00
09/26/2017	DW W	REVIEW SIGNED VERIFICATION OF COMPLAINT FROM DISTRICT SANITARIAN; TELEPHONE CONFERENCE WITH CLERK'S OFFICE RE: SCHEDULING HEARING ON TOWN'S REQUEST FOR APPOINTMENT OF RECEIVER; E-MAIL TO DISTRICT SANITARIAN RE: AVAILABILITY TO ATTEND HEARING.	0.40	64.00
09/27/2017	DW W	REVIEW AND RESPOND TO E-MAIL FROM DISTRICT SANITARIAN RE: AVAILABILITY TO ATTEND HEARING.	0.10	16.00
09/28/2017	DW W	FINISH PREPARING COMPLAINT, PETITION FOR RECEIVER, EXHIBITS, AND FILING LETTER; E-MAIL TO ATTORNEY REPRESENTING CONDOMINIUM RE: STATUS OF HEARING ON TOWN'S PETITION FOR RECEIVERSHIP.	0.20	32.00
		SUBTOTAL:	6.00	\$960.00

WATER DEPT./DECLARATION

09/25/2017	DCJ	TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: DEPOSITION.	0.20	32.00
09/28/2017	DCJ	REVIEW E-MAIL FROM OPPOSING COUNSEL RE: DEPOSITION SCHEDULED.	0.10	16.00

SUBTOTAL:

0.30 \$48.00

ANNUAL TOWN MEETING

09/19/2017	DCJ	REVIEW E-MAIL FROM ATTORNEY GENERAL RE APPROVAL OF BYLAW; FORWARD TO TOWN ADMINISTRATOR.	0.20	32.00
SUBTOTAL:			<hr/> 0.20	<hr/> \$32.00

CONTRACTS

09/15/2017	RTH	FIRE SUBSTATION - REVIEW MEMORANDUM OF BIDDER INVESTIGATION; TELEPHONE CONFERENCE WITH FIRE CHIEF AND PROJECT TEAM RE: REVIEW OF BIDDER QUALIFICATIONS.	0.70	112.00
09/18/2017	SEM	REVIEW AND ANALYZE DESIGNER'S MEMORANDUM AND BACK UP MATERIALS; LEGAL RESEARCH RE: REJECTION OF BIDDER AS NOT RESPONSIBLE PER G.L. C. 149; DRAFT LETTER REJECTING CONTRACTOR.	3.50	560.00
09/27/2017	RTH	FIRE SUBSTATION - REVIEW RESULTS OF ARCHITECT'S BIDDER INVESTIGATIONS; DRAFT LETTER OF REJECTION OF BID; TELEPHONE CONFERENCE WITH ARCHITECT TO REVIEW RESULTS OF BIDDER INVESTIGATION.	1.60	256.00
09/28/2017	RTH	FIRE SUBSTATION - TELEPHONE CONFERENCE WITH DESIGNER RE: BID INVESTIGATION; REVIEW DOCUMENTS RECEIVED FROM DESIGNER RE: BID INVESTIGATION; FINALIZE DRAFT LETTER REJECTING LOW BID; E-MAIL DRAFT LETTER TO TOWN ADMINISTRATOR, FIRE CHIEF, AND DESIGNER.	0.70	112.00
09/29/2017	RTH	FIRE SUBSTATION - REVIEW E-MAILS AND DOCUMENTS RECEIVED FROM DESIGNER RE: REJECTION OF LOW BID; FINALIZE DRAFT LETTER FOR TOWN REJECTING LOW BID; E-MAIL LETTER TO FIRE CHIEF AND TOWN ADMINISTRATOR.	1.00	160.00
SUBTOTAL:			<hr/> 7.50	<hr/> \$1,200.00

TOTAL FEES:	28.20	4,512.00
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ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND ON-LINE RESEARCH

TOTAL COSTS:	<hr/> \$207.75
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TOTAL DUE:	<hr/> \$4,719.75
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BOARD OF SELECTMEN
TOWNSEND TOWN HALL
272 MAIN STREET
TOWNSEND, MA 01469

November 16, 2017

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH October 31, 2017

GENERAL LEGAL SERVICES

10/02/2017	AEK	TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE: ABANDONED ROAD AND ABUTTING PROPERTY RIGHTS.	0.30	48.00
10/11/2017	DCJ	BOARD OF HEALTH - REVIEW E-MAIL FROM CLERK WITH ATTACHED WAIVERS.	0.20	32.00
10/16/2017	DCJ	CAMPS - REVIEW E-MAIL FROM RECREATION DIRECTOR RE: REQUIRED HEALTH FORMS UNDER DEPARTMENT OF PUBLIC HEALTH REGULATIONS; LEAVE VOICEMAIL WITH DIRECTOR RE: SAME; REVIEW AND ANALYZE DEPARTMENT OF PUBLIC HEALTH'S REGULATIONS AND GUIDANCE; REVIEW AND ANALYZE DRAFT FORMS FROM DIRECTOR; DRAFT OPINION RE: REQUIRED INFORMATION.	2.30	368.00
SUBTOTAL:			2.80	\$448.00

GENERAL LABOR SERVICES

10/01/2017	DCJ	POLICE - REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: DOCUMENT REQUEST; TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE: SAME.	0.20	32.00
10/06/2017	DCJ	TOWN HALL - REVIEW E-MAILS FROM TOWN ADMINISTRATOR RE: BOARD OF SELECTMEN QUESTIONS.	0.20	32.00
SUBTOTAL:			0.40	\$64.00

TRUSTEES OF PINE RIDGE CONDO TRUST V. COVIELLO AND TOWNSEND

10/02/2017	MPM	COVIELLO/MLQ - RESEARCH REGISTRY OF DEEDS AND EMAIL WITH TREASURER/COLLECTOR AND CONDOMINIUM ASSOCIATION ATTORNEY RE. STATUS OF TAX TITLE PROCEEDINGS AND MORTGAGEE FORECLOSURE OF PROPERTY.	2.00	320.00
10/17/2017	MPM	TELEPHONE CALL WITH ATTORNEY FOR THE CONDO ASSOCIATION AND EMAIL TO TREASURER/COLLECTOR RE. STATUS CONFERENCE.	0.70	112.00
SUBTOTAL:			2.70	\$432.00

POLICE / BOP INVESTIGATION

10/03/2017	MZK	DRAFT PUBLIC RECORDS REQUEST TO DCJIS FOR INVESTIGATIVE REPORT.	1.00	160.00
		SUBTOTAL:	1.00	\$160.00

POLICE/REIDY/DISCIPLINE

10/10/2017	DCJ	REVIEW STATUS OF SETTLEMENT AGREEMENT; DRAFT E-MAIL TO TOWN ADMINISTRATOR CLOSING FILE.	0.20	32.00
		SUBTOTAL:	0.20	\$32.00

BOARD OF HEALTH V. [REDACTED]

10/30/2017	DWW	REVIEW AND RESPOND TO E-MAIL FROM DISTRICT SANITARIAN RE: PREPARATION FOR HEARING ON TOWN'S PETITION TO APPOINT RECEIVER.	0.10	16.00
10/31/2017	DWW	REVIEW KEY DOCUMENTS IN PREPARATION FOR HEARING ON TOWN'S MOTION FOR APPOINTMENT OF RECEIVER; TELEPHONE CONFERENCE WITH DEFENDANT'S ATTORNEY RE: STATUS OF LITIGATION.	0.70	112.00
		SUBTOTAL:	0.80	\$128.00

BOARD OF HEALTH V. LAMBERT

10/31/2017	DWW	REVIEW KEY DOCUMENTS IN PREPARATION FOR HEARING ON TOWN'S MOTION FOR APPOINTMENT OF RECEIVER.	0.30	48.00
		SUBTOTAL:	0.30	\$48.00

WATER DEPT./DECLARATION

10/03/2017	MZK	DRAFT DEPOSITION CROSS EXAM OUTLINE FOR FORMER GM OF OUTSIDE TOWN WATER DEPARTMENT.	0.80	128.00
10/04/2017	MZK	DRAFT OUTLINE FOR DEPOSITION CROSS OF FORMER WATER DEPARTMENT GM IN OUTSIDE TOWN.	2.10	336.00
10/05/2017	MZK	REPRESENT TOWN AT DEPOSITION OF FORMER LIGHT/WATER DEPARTMENT GENERAL MANAGER.	5.10	816.00
10/24/2017	MZK	DRAFT SUMMARY OF WITNESS DEPOSITION.	0.80	128.00
10/30/2017	DCJ	REVIEW DEPOSITION TRANSCRIPT OF WITNESS, FORWARD TO TOWN ADMINISTRATOR.	0.70	112.00
		SUBTOTAL:	9.50	\$1,520.00

TOTAL FEES:

17.70

2,832.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF
DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND
ON-LINE RESEARCH

TOTAL COSTS:

\$111.44

TOTAL DUE:

\$2,943.44

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BOARD OF SELECTMEN
TOWNSEND TOWN HALL
272 MAIN STREET
TOWNSEND, MA 01469

September 26, 2017

IN REFERENCE TO: PROFESSIONAL SERVICES THROUGH August 31, 2017

GENERAL LEGAL SERVICES

08/04/2017	BWR	TELEPHONE CONFERENCE WITH COUNSEL FROM DEPARTMENT OF PUBLIC HEALTH RE: COMPLAINTS REGARDING RESIDENTIAL KITCHEN AND OTHER FOOD SERVICE.	0.40	64.00
08/11/2017	BWR	PUBLIC DOCUMENT REQUEST - PREPARE PETITIONING SUPERVISOR TO PUBLIC RECORDS FOR ADDITIONAL TIME OR WAIVER OF REQUIREMENT TO RESPOND. .	0.70	112.00
08/15/2017	BWR	PUBLIC DOCUMENT REQUEST - REVIEW NUMEROUS REQUESTS AND DRAFT PETITION TO SUPERVISOR FOR ADDITIONAL TIME/WAIVER OF OBLIGATION TO RESPOND.	1.40	224.00
08/16/2017	BWR	PUBLIC DOCUMENT REQUEST - RESEARCH SUPERVISOR DECISIONS ON PETITION REQUESTS, REVIEW LAST FOUR MONTHS OF REQUESTS AND DRAFT PETITION.	2.90	464.00
08/18/2017	DCJ	TRUCK LEASE - EXCHANGE E-MAILS REGARDING DISCLOSURE AND EXECUTION OF LEASE.	0.10	16.00
08/18/2017	DCJ	TOWN HALL - REVIEW LRTA VEHICLE LEASE.	0.70	112.00
08/21/2017	DWW	TOWN HALL - LETTER TO BOARD OF SELECTMEN RE: DISCLOSURE OF FIRM'S MULTIPLE REPRESENTATION FOR REVIEW OF VEHICLE LEASE CONTRACT WITH LOWELL REGIONAL TRANSIT AUTHORITY.	0.70	112.00
SUBTOTAL:			6.90	\$1,104.00

GENERAL LABOR SERVICES

08/02/2017	DCJ	POLICE - REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: DOCUMENT REQUEST RESPONSE.	0.10	16.00
08/02/2017	DCJ	HIGHWAY - REVIEW E-MAIL FROM AMERICAN ARBITRATION ASSOCIATION RE: SELECTION OF ARBITRATOR; FORWARD TO TOWN MANAGER.	0.10	16.00
08/02/2017	DCJ	POLICE - REVIEW E-MAIL FROM BOARD MEMBER RE: DOCUMENT PRODUCTION.	0.10	16.00
08/07/2017	DCJ	POLICE - REVIEW LETTER FROM EMPLOYEE COUNSEL RE: REMOVAL FROM MASSACHUSETTS COMMISSION AGAINST DISCRIMINATION.	0.20	32.00
08/14/2017	DCJ	POLICE -	0.30	48.00
08/21/2017	DCJ	POLICE - REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: PUBLIC DOCUMENT REQUESTS; REVIEW DOCUMENTS; DRAFT RESPONSE TO TOWN ADMINISTRATOR.	0.20	32.00
08/30/2017	DCJ	POLICE - TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE: APPOINTMENT ISSUE.	0.10	16.00
08/31/2017	DCJ	TOWN HALL - REVIEW E-MAILS FROM TOWN ADMINISTRATOR WITH ATTACHED REPORTS RE: HIRING DECISION; TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR.	0.30	48.00
		SUBTOTAL:	1.40	\$224.00

CABLE TV

08/07/2017	WH	REVIEW STATUS OF BUILD OUT ISSUES; TELEPHONE CONFERENCE WITH COMCAST TO DISCUSS SAME; REVIEW SIDE LETTERS SENT FROM COMCAST; E-MAIL AND TELEPHONE CONFERENCE WITH CABLE CHAIR TO DISCUSS SAME.	0.40	64.00
		SUBTOTAL:	0.40	\$64.00

TRUSTEES OF PINE RIDGE CONDO TRUST V. COVIELLO AND TOWNSEND

08/08/2017	MPM	TELEPHONE CONVERSATION WITH CONDOMINIUM ASSOCIATION COUNSEL AND TAX TITLE COUNSEL TO DISCUSS POTENTIAL FOR AGREEMENT FOR ENTRY OF JUDGMENT AND PAYMENT OF PROPERTY TAXES AND EVALUATION OF PROPOSAL.	0.70	112.00
08/09/2017	BWR	LEGAL ANALYSIS RE: CONDO ASSOCIATION PROPOSED SETTLEMENT.	0.30	48.00
		SUBTOTAL:	1.00	\$160.00

BOARD OF HEALTH V. [REDACTED]

08/02/2017	DW W	BEGIN REVIEWING KEY DOCUMENTS IN PREPARATION FOR DRAFTING COMPLAINTS SEEKING ENFORCEMENT OF SANITARY CODE VIOLATIONS AND APPOINTMENT OF RECEIVERS.	0.10	16.00
08/03/2017	DW W	E-MAIL TO DISTRICT SANITARIAN REQUESTING COPIES OF BOARD OF HEALTH FILES FOR PROPERTIES IN VIOLATION OF SANITARY CODE; BEGIN DRAFTING MOTION TO APPOINT RECEIVER FOR 122 SOUTH ROW ROAD.	0.50	80.00
08/07/2017	DW W	CONTINUE REVIEW OF KEY DOCUMENTS PROVIDED BY DISTRICT SANITARIAN; CONTINUE DRAFTING MOTION FOR APPOINTMENT OF RECEIVERSHIP.	2.90	464.00
08/09/2017	DW W	CONTINUE DRAFTING PETITION FOR APPOINTMENT OF RECEIVER TO REMEDY SANITARY CODE VIOLATIONS.	0.20	32.00
08/11/2017	DW W	TELEPHONE CONFERENCE WITH DISTRICT SANITARIAN RE: REVIEW OF PETITION TO APPOINT RECEIVER; REVISE PETITION TO INCLUDE ADDITIONAL INFORMATION PROVIDED BY DISTRICT SANITARIAN.	0.60	96.00
		SUBTOTAL:	4.30	\$688.00

BOARD OF HEALTH V. LAMBERT

08/07/2017	DW W	BEGIN DRAFTING VERIFIED COMPLAINT AND MOTION FOR APPOINTMENT OF RECEIVER.	1.30	208.00
08/08/2017	DW W	TELEPHONE CONFERENCE WITH DEFENDANT'S ATTORNEY RE: DEFENDANT'S CONSENT TO TOWN'S PETITION FOR RECEIVERSHIP; CONTINUE DRAFTING VERIFIED COMPLAINT AND PETITION FOR APPOINTMENT OF RECEIVER.	1.50	240.00
08/09/2017	DW W	E-MAIL TO DEFENDANT'S ATTORNEY REQUESTING AFFIDAVIT IN SUPPORT OF RECEIVERSHIP; CONTINUE DRAFTING VERIFIED COMPLAINT AND PETITION FOR APPOINTMENT OF RECEIVER TO REMEDY SANITARY CODE VIOLATIONS.	2.00	320.00
08/14/2017	DW W	REVIEW AND RESPOND TO E-MAIL FROM DEFENDANT'S COUNSEL RE: AGREEMENT TO PROVIDE AFFIDAVIT IN SUPPORT OF TOWN'S REQUEST FOR APPOINTMENT OF RECEIVER.	0.10	16.00
		SUBTOTAL:	4.90	\$784.00

WATER DEPT./DECLARATION

08/04/2017	DCJ	REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: SUIT FILED BY WATER COMMISSIONER.	0.10	16.00
08/07/2017	DCJ	DRAFT E-MAIL TO TOWN ADMINISTRATOR RE: NEW SUIT; FORWARD TO TOWN ADMINISTRATOR.	0.20	32.00
08/07/2017	MZK	LEGAL RESEARCH RE: AUTHORITY OF ELECTED WATER COMMISSIONER.	1.70	272.00
08/11/2017	DCJ	WATER - REVIEW E-MAIL FROM TOWN ADMINISTRATOR.	1.00	160.00
08/14/2017	DCJ	WATER - REVIEW WATER COMMISSION AGENDAS AND MINUTES; PREPARE ANSWER TO COMPLAINT.	1.50	240.00
08/16/2017	DCJ	REVIEW AND RESPOND TO E-MAIL FROM TOWN ADMINISTRATOR RE: NEW HIRING ISSUES; DRAFT E-MAIL TO TOWN ADMINISTRATOR WITH PROPOSED ANSWER.	0.30	48.00
08/17/2017	DCJ	REVIEW E-MAIL FROM EXECUTIVE ASSISTANT WITH WATER COMMISSION CORRESPONDENCE.	0.20	32.00
08/18/2017	DCJ	REVIEW COMPLAINT; DRAFT NOTICE OF APPEARANCE; DRAFT COVER LETTER; FILE ANSWER.	0.20	32.00
08/21/2017	JM	WATER DEPARTMENT - PREPARE ANSWER AND NOTICE OF APPEARANCE TO BE SENT TO COURT AND OPPOSING COUNSEL.	0.20	32.00
08/22/2017	DCJ	WATER - REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: WATER DEPARTMENT RECORDS ACCESS OFFICER.	0.10	16.00
08/22/2017	DCJ	REVIEW E-MAIL FROM TOWN ADMINISTRATOR RE: COUNSEL CONTACT WITH BOARD OF SELECTMEN; REVIEW AND RESPOND TO E-MAIL FROM OPPOSING COUNSEL RE: FILING OF ANSWER.	0.20	32.00
08/23/2017	DCJ	TELEPHONE CONFERENCE WITH OPPOSING COUNSEL RE: PROCEDURE TO RESOLUTION.	0.20	32.00
08/23/2017	DCJ	DRAFT STATUS REPORT TO TOWN ADMINISTRATOR.	0.20	32.00
08/24/2017	DCJ	REVIEW E-MAIL FROM OPPOSING COUNSEL WITH NOTICE OF DEPOSITION; FORWARD TO TOWN ADMINISTRATOR; REVIEW RESPONSE.	0.20	32.00
08/28/2017	DCJ	REVIEW E-MAIL FROM WATER DEPARTMENT ATTORNEY RE: HEARING AND WAGE ISSUE; FORWARD TO TOWN ADMINISTRATOR.	0.20	32.00
08/28/2017	MZK	LEGAL RESEARCH RE: ORGANIZATION OF MUNICIPAL LIGHT/WATER DEPARTMENTS.	1.20	192.00
08/29/2017	MZK	LEGAL RESEARCH RE: ELECTRIC/WATER DEPARTMENT STRUCTURE.	2.40	384.00
08/30/2017	DCJ	TELEPHONE CONFERENCE WITH TOWN ADMINISTRATOR RE: STATUS OF DRIVING REQUEST.	0.10	16.00
08/30/2017	MZK	LEGAL RESEARCH RE: STRUCTURE OF MUNICIPAL LIGHT AND WATER DEPARTMENT.	0.40	64.00
SUBTOTAL:			10.60	\$1,696.00

TOTAL FEES:

29.50

4,720.00

ACCUMULATED DISBURSEMENTS AT COST; REPRODUCTION OF
DOCUMENTS, EXPRESS MAIL, SPECIAL POSTAGE, TOLL CALLS AND
ON-LINE RESEARCH

TOTAL COSTS:

\$170.36

TOTAL DUE:

\$4,890.36