



## TEC

TOWNSEND ENERGY COMMITTEE

272 Main Street

Townsend, Massachusetts, MA 01469

Ron Montgomery, Chairman; Michael Brown, Ph.D., Vice-Chairman;  
Kathy Thompson; TWO OPEN SEATS at this time.

### TOWNSEND ENERGY COMMITTEE

#### Meeting **AGENDA**

**Wednesday, January, 17<sup>th</sup>. 7:00pm**  
**Memorial Hall, Selectboard Chambers**

Rec'd Townsend Town Clerk  
12 JAN '24 AM 10:11

Topic: Energy Committee

Time: Jan 17, 2024 07:00 PM Eastern Time (US and Canada)

Place: Selectboard Chambers

Join Zoom Meeting

<https://us02web.zoom.us/j/81349678100?pwd=TKRQdEM1blkxVjNTcndvbUNzTG5yZz09>

Meeting ID: 813 4967 8100

Passcode: 367643

**Call Meeting to Order:**

**Present:**

**Consider 12/20/2023 meeting Minutes for approval:**

**Discuss GCGP Reward Press Release, sent via TM.**

- RM emailed file "TEC Press Release- Townsend GCGP Award Updated 2023-12-20.docx" to TM on January 2<sup>nd</sup>.
- Status of Press Release approved at 12/20/2023 meeting.
- TEC would like to have the Press Release published on Town website. How?

**Energy Master Plan Development Subcommittee (EMPDS) Next Steps:**

**Meet BoS. Discuss Townsend Energy GOALS to final.**

- RM emailed file "Townsend Energy Goals (TEC Rev. 2023-12-20).docx" to TM on January 2<sup>nd</sup>.
- January 11<sup>th</sup> 2024 RM received the following invite from Sabrina Moore, Administrative Assistant:  
*"The Board of Selectmen would like to invite the Energy Committee to present the Master Plan at the Board of Selectmen meeting of 01/23/24. The proposed time is 07:30 p.m. . Please let me know if the Committee can attend. Please send an electronic copy of the Master Plan for review by the Board of Selectmen at your earliest convenience."*
- RM responded that I would attend. Can MB or KT also attend?
- Discuss presentation of TEC Suggested GOALS at SB meeting.
- Should TEC recommend delay of publication of the GOALS until first review by BoS? Department heads, leaders first for initial round.?
- After consideration of first round TEC would like to have the GOALS published on Town website. How?

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#### **Discussed whether TEC needs to describe how to complete Process- Energy Goals to Master Plan:**

- MB asked how the process will work. TM thinks there is an existing process. Will check with Planning Board and others.
- RM, referring to previous meeting materials and notes said words to the effect of:

"We have taken a *"Goals-driven approach"* curated and endorsed by Ed Hermann, SubCom Chair, after extensive research of the Energy subject in Master Plans of other small nearby Towns. Ed since resigned. The approach encourages each stakeholder group to directly engage applying the Town's Energy Goals to their section of the Master Plan. We believe this will produce better results more quickly than our original 2021 process."

- ***The intent of TEC's suggested Goals list is to serve as an "Addendum" to the Master Plan" that will guide Departments, Committees and Boards in their development of their own section of the Master Plan and guide our actual conduct upon final approval of the Townsend MP.***

#### **Result of TM request for an Energy Committee "Annual Report."**

- RM emailed file "Townsend Energy Comm Short History Updated 2023-12-20.docx" to TM on January 2<sup>nd</sup>, Times New Roman.

#### **GCGP status. Need to engage RISE, Town Facilities Dept and NMRSD.**

- Our existing quote needs re-quote for missing buildings / lines previously dropped by RISE because they lost data when employees left.
- RM to handle quote update request. May request assistance finding older quotes.
- TA should also be expediting work on the current contract **now** so that we don't get locked out of a new round next fall! 85% of the current work is at Schools and not under direct control of Town hall. Suggest procure Promise Dates, late Spring from responsible parties.

- o **Topics not reasonably expected by chair 48 hours before the meeting:**
- o **Open / Public forum:**
- o **Schedule Next Meeting:**
- o **Adjournment:** VOTE to Adjourn: