



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk  
30 SEP '21 PM12:10

Todd Melanson, Chairman  
David Vigeant, Superintendent

Michael MacEachern, Vice-Chairman  
(978) 597-2212

Christopher Jones, Clerk  
Email [water@townsendwater.org](mailto:water@townsendwater.org)

**WATER COMMISSIONERS MEETING AGENDA**

**October 4, 2021 - 7:00 P.M.**

**Water Department 540 Main Street, Meeting Room**

**NOTE REGARDING ACCESS AND PARTICIPATION**

Governor Baker updated the State of Emergency to respond to COVID-19 on June 16, 2021 and ordered an extension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 put into effect on March 12, 2020, until April 1, 2022 at which time the extension will be repealed.

<https://us02web.zoom.us/j/83284628340?pwd=Y29LTjhdGZehRRjVuZzBHem54WGhjdz09>

Meeting ID: 832 8462 8340 Passcode: 558766 Log on Monday October 4, 2021, at 7:00 P.M. to participate.

**I. PRELIMINARIES:**

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Announce that the meeting is being recorded on Zoom.
- 1.3 Roll Call Members-Roll Call Citizens.
- 1.4 Chairman's additions or deletions.
- 1.5 Review correspondence.

**II. APPOINTMENTS-VOTES MAY BE TAKEN**

- 2.1 7:05 PM Update/Discuss Main Street Well with Doug DeNatale from AECOM
- 2.2 7:35 PM Ashley and Brian Macdonald 11 Virgo Lane, Michael Doyle 85 Ash Street, Thomas Whalen 10 Chestnut Drive, RE: Request abatement of \$50.00 fine.
- 2.3 7:50 PM Robin Derome, 27 Hickory Drive, RE: Water quality issues.
- 2.4 8:00 PM Elaine Stanton, 46 Highland Street, RE: Water quality issues.

**III. MEETING BUSINESS-VOTES MAY BE TAKEN:**

- 3.1 Update/Discuss Cross Charge Agreement.
- 3.2 Discuss/Review 169 Main St and Greely Rd.
- 3.3 Update/Discuss PFAS.
- 3.4 Discuss/Review Rate Study.
- 3.5 Discuss/Review Capital Planning.

**IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

- 4.1 Discuss/review DEP staffing plan for Harbor Trace treatment plant.

**V. LIASON UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

- 5.1

**VI. SUPERINTENDENT'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

- 6.1 Update/Discuss Harbor Trace Treatment Plant.
- 6.2 Review/Discuss Lead and Copper Rule requirements
- 6.3 Update/Discuss Employee education.
- 6.4 Update/Discuss 12 South St-Deluxe.
- 6.5 Update/Discuss Meter exchange program.
- 6.6 Update/Discuss 2016 Ford Fusion.
- 6.7 Review/Discuss 91 Wallace Hill Road.

VII. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

7.1 Schedule next BOWC meeting.

7.2 Review and sign September's end of month reports.

ADJOURNMENT:

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Topic: Board of Water Commissioners Meeting

Time: Oct 4, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83284628340?pwd=Y29LTkdGZElRRjVuZzBHem54WGhjdz09>

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One tap mobile

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+13126266799,,83284628340#,,,,\*558766# US (Chicago)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/kmtbVdz8i>