



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk
9 SEP '21 PM 12:30

Todd Melanson, Chairman
David Vigeant, Superintendent

Michael MacEachern, Vice-Chairman
(978) 597-2212

Christopher Jones, Clerk
Email water@townsendwater.org

WATER COMMISSIONERS MEETING AGENDA

September 13, 2021 - 7:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker updated the State of Emergency to respond to COVID-19 on June 16, 2021 and ordered an extension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 put into effect on March 12, 2020, until April 1, 2022 at which time the extension will be repealed.

<https://us02web.zoom.us/j/83580733877?pwd=TkhUNjlxMlc5N1VjczU3M3R1R09EQT09>

Meeting ID: 835 8073 3877 Password: 681181 Log on Monday September 13, 2021, at 7:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Announce that the meeting is being recorded on Zoom.
- 1.3 Roll Call Members-Roll Call Citizens.
- 1.4 Chairman's additions or deletions.
- 1.5 Follow-ups from previous meetings.
 - 1.5.1 Social Media policy SOP.
 - 1.5.2 Witches Brook drip pans.
- 1.6 Approve Meeting Minutes of August 9, 2021.
- 1.7 Review correspondence.

II. APPOINTMENTS-VOTES MAY BE TAKEN

2.1

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 Update/Discuss Cross Charge Agreement.
- 3.2 Discuss/Review Updated Rules & Regs.
 - 3.2.1 Discuss/Review pro-rated unit charges.
 - 3.2.2 Discuss/Review Installment payments for connection fees.
- 3.3 Discuss/Review 169 Main St and Greely Rd.
- 3.4 Update/Discuss PFAS Lawsuit & DEP finding report..
- 3.5 Update/Discuss Harbor Trace.
- 3.6 Discuss/Review Rate Study.
- 3.7 Update/Discuss Emergency response vehicle.
- 3.8 Discuss/Review Capital Planning

IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

4.1

V. LIASON UPDATES AND REPORTS-VOTES MAY BE TAKEN:

5.1

VI. SUPERINTENDENT'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 6.1 Update/Discuss Main Street Well.
- 6.2 Update/Discuss Highland Storage Tank.
- 6.3 Update/Discuss Employee education.
- 6.4 Update/Discuss 12 South St-Deluxe.

6.5 Update/Discuss Summer intern program.

6.6 Update/Discuss Hydrant Compliance

6.7 Update/Discuss Meter exchange program.

VII. **OFFICE ADMINISTRATOR'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

7.1 Schedule next BOWC meeting.

7.2 Review and sign August's end of month reports.

ADJOURNMENT:

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83580733877?pwd=TkhUNjlxMlc5N1VjczU3M3R1R09EQT09>

Meeting ID: 835 8073 3877

Passcode: 681181

One tap mobile

+13126266799,,83580733877#,,,,*681181# US (Chicago)

+16468769923,,83580733877#,,,,*681181# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/83580733877?pwd=TkhUNjlxMlc5N1VjczU3M3R1R09EQT09>