



TOWNSEND WATER DEPARTMENT

540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk
28 DEC '21 PM 1:15

Todd Melanson, *Chairman*

, *Vice-Chairman*

Christopher Jones, *Clerk*

David Vigeant, Superintendent

(978) 597-2212

Email water@townsendwater.org

WATER COMMISSIONERS MEETING AGENDA

January 3, 2022 - 7:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker updated the State of Emergency to respond to COVID-19 on June 16, 2021 and ordered an extension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 put into effect on March 12, 2020, until April 1, 2022 at which time the extension will be repealed.

<https://us02web.zoom.us/j/86992617919?pwd=VTdjNlPS1ZSMzVjd0xNTm9vMVhPZz09>

Meeting ID: 869 9261 7919 Passcode: 753152 Log on Monday, January 3, 2022, at 7:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Announce that the meeting is being recorded on Zoom.
- 1.3 Roll Call Members-Roll Call Citizens.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve Meeting Minutes of November 8, 2021.
- 1.6 Review correspondence.

II. APPOINTMENTS-VOTES MAY BE TAKEN

2.1

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 Update/Discuss Cross Charge Agreement.
- 3.2 Discuss/Review Capital Planning.
- 3.3 Update/Discuss 169 Main St and Greely Rd.
- 3.4 Update/Discuss PFAS.
- 3.5 Update/Discuss Harbor Trace Treatment Plant.
- 3.6 Update/Discuss Rate Study.
- 3.7 Review/Discuss Phone System Upgrades
- 3.8 Review/Discuss Water Department Zoom Account.
- 3.9 Review/Discuss Meter Compliance Notification Limits.

IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 4.1 Review/Discuss Department Vehicle Usage.

V. LIASON UPDATES AND REPORTS-VOTES MAY BE TAKEN:

5.1

VI. SUPERINTENDENT'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 6.1 Update/Discuss Main Street Well.
- 6.2 Update/Discuss 12 South St-Deluxe.
- 6.3 Update/Discuss 2016 Ford Fusion.
- 6.4 Review/Discuss Temporary Help.
- 6.5 Update/Discuss Highland St.

VII. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 7.1 Update/Discuss 2021 Liens.
- 7.2 Schedule next BOWC meeting.
- 7.3 Review and sign November's end of month reports.

ADJOURNMENT:

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86992617919?pwd=VTdjNlPS1ZSMzVjd0xNTm9vMVhPZz09>

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One tap mobile

+16468769923,,86992617919#,,,,*753152# US (New York)

+13017158592,,86992617919#,,,,*753152# US (Washington DC)

Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Find your local number: <https://us02web.zoom.us/j/kbb2hbk7Ni>