



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Rec'd Townsend Town Clerk
4 NOV '21 AM 10:50

Todd Melanson, Chairman

, Vice-Chairman

Christopher Jones, Clerk

David Vigeant, Superintendent

(978) 597-2212

Email water@townsendwater.org

WATER COMMISSIONERS MEETING AGENDA

November 8, 2021 - 7:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker updated the State of Emergency to respond to COVID-19 on June 16, 2021 and ordered an extension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 put into effect on March 12, 2020, until April 1, 2022 at which time the extension will be repealed.

<https://us02web.zoom.us/j/87959168414?pwd=NWJtNlBhZ1hCMVNaais0RTQ3Zmc0Zz09>

Meeting ID: 879 5916 8414 Passcode: 926147 Log on Monday November 8, 2021, at 7:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Call the meeting to order and announce meeting address.
- 1.2 Announce that the meeting is being recorded on Zoom.
- 1.3 Roll Call Members-Roll Call Citizens.
- 1.4 Chairman's additions or deletions.
- 1.5 Approve Meeting Minutes of September 13, 2021, and October 4, 2021.
- 1.6 Review correspondence.

II. APPOINTMENTS-VOTES MAY BE TAKEN

- 2.1 7:05 Tammy Mitchell, 25 Hickory Drive and Robin Derome, 27 Hickory Drive. RE Ongoing water issues.

III. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 3.1 Update/Discuss Cross Charge Agreement.
- 3.2 Discuss/Review 169 Main St and Greely Rd.
- 3.3 Update/Discuss PFAS.
- 3.4 Update/Discuss DEP staffing plan for Harbor Trace treatment plant.
- 3.5 Discuss/Review Rate Study.
- 3.6 Discuss/Review Capital Planning.
- 3.7 Discuss Employee Reimbursement.
- 3.8 Review/Discuss IT contract.
- 3.9 Review/Discuss Phone System Upgrades.

IV. COMMISSIONERS UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 4.1 Review/Discuss Dig Safe Procedure

V. LIASON UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 5.1

VI. SUPERINTENDENT'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:

- 6.1 Update/Discuss Harbor Trace Treatment Plant.
- 6.2 Update/Discuss Main Street Well.
- 6.3 Review/Discuss Lead and Copper Rule Requirements
- 6.4 Update/Discuss Employee Education.
- 6.5 Update/Discuss 12 South St-Deluxe.
- 6.6 Update/Discuss Meter Exchange Program.
- 6.7 Update/Discuss 2016 Ford Fusion.
- 6.8 Update/Discuss 2021 Liens.

6.9 Review/Discuss Trench Safety.

6.10 Update/Discuss Beaver Controls.

VII. **OFFICE ADMINISTRATOR'S UPDATES AND REPORTS-VOTES MAY BE TAKEN:**

7.1 Schedule next BOWC meeting.

7.2 Review and sign October's end of month reports.

ADJOURNMENT:

Townsend Water Department is inviting you to a scheduled Zoom meeting.

Topic: Board of Water Commissioners Meeting

Time: Nov 8, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87959168414?pwd=NWJtNlBhZ1hCMVNaais0RTQ3Zmc0Zz09>

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One tap mobile

+13126266799,,87959168414#,,,,*926147# US (Chicago)

+16468769923,,87959168414#,,,,*926147# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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Find your local number: <https://us02web.zoom.us/j/87959168414?pwd=NWJtNlBhZ1hCMVNaais0RTQ3Zmc0Zz09>