



Office of  
**THE PLANNING BOARD**  
272 Main Street  
Townsend, Massachusetts 01469  
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[MDecoteau@townsend.ma.us](mailto:MDecoteau@townsend.ma.us)

Lance J. McNally, Chairman  
Kathy Araujo, Member

Edwin H. Howard, II, Vice Chairman  
Christopher Nocella, Member

Laura E. Shifrin, Clerk  
Jerrilyn T. Bozicas, Associate Member

**Planning Board Meeting**  
September 11, 2017, at 6:30PM  
Townsend Memorial Hall, in Selectmen's Chambers  
272 Main Street, Townsend, MA 01469

**1 PRELIMINARIES:**

- 1.1 Call the meeting to order: Lance McNally opened the meeting at 6:36PM.
- 1.2 Roll call: Laurie Shifrin, Chris Nocella, Kathy Araujo, Lance McNally were present. Ed. Howard was absent. Michele Decoteau, Planning Administrator, took minutes.
- 1.3 Additions or Deletions to Agenda Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting: None.
- 1.4 Approval of Minutes from July 24, August 14, & August 28, 2017  
Minutes from July 24 and Aug 28 were tabled pending clarification.  
K. Araujo moved to accept the minutes of August 14, 2017. C. Nocella seconded. All in Favor.

**2 APPOINTMENTS:**

None

**3 WORKSESSION:**

**3.1 Master Plan**

K. Araujo and L. McNally shared their elevator speeches. Consensus was to put L. McNally's speech on line and on cable access. Reuse/recycle parts of the 2001 plan that can be reused and leverage the chapters that are more up to date. Board wanted to make sure there is an \*implementation\* portion of the Master Plan so it is used.

Action items:

- Speak with Sue Lisio about connecting to the high school
- Engage with Dr. Mullen
- Contact second provider (LM)
- Check with surrounding towns for service provider
- Add to next meeting Agenda

**3.2 Marijuana Bylaw**

Action items:

- Follow up with Town Counsel to find out the process for putting a Moratorium in place while a new bylaw is written

### 3.3 Burgess Road

Memo was discussed, but Board wanted to make sure that nothing had been missed.  
Requested review of previous meetings.

Action items;

- K. Araujo will send wording to MBD to include in memo about safety and Chapter 90 funds.

### 3.4 Mandatory Referrals: None

### 3.5 Administrator's Report

- Dog Park: K. Araujo offered to assist with the Dog Park
- Communication: Use BOTH dropbox and send emails to everyone with meeting materials by Friday before meeting. Look in to a secure page on the Town webpage
- Confirm J. Rider as Peer Review engineer.

### 3.6 Decide on next meeting –

- Sept 25 – use meeting to clear as much business as possible
- Oct 2 – Confirm attendees

## 4 **CORRESPONDENCE:**

4.1 Notices from Townsend / Other Towns: L. Shifrin read.

## 5 **ADJOURNMENT**

K. Araujo moved to adjourn the meeting at 8:45. C. Nocella seconded. AiF.

Respectfully submitted by Michele Decoteau.