

FULL-TIME FIREFIGHTER/PARAMEDIC

Position Purpose:

The purpose of this position is to protect life and property by performing firefighting duties, emergency medical services, controlling hazardous materials, and performing fire prevention duties for the Townsend Fire-EMS Department; all other related work as required. The Firefighter/Paramedic is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

Supervision:

Supervision Scope: Performs highly responsible duties; makes decisions which involve choices of action within limits defined by standard practices and instructions.

Supervision Received: Works under the general direction of the Operations Captain, Fire-EMS Chief or other superior officer and in conformance with departmental regulations and professional standards. Employee refers all unusual cases to supervisor.

Supervision Given: In the absence of a superior officer may supervise all department employees while in command of a fire/emergency scene. In the absence of the Fire-EMS Chief or the Operations Captain, administrative supervision is maintained over of all employees of the department. Daily supervision is given in performance with regular duties.

Job Environment:

Majority of work is performed in a office environment, in vehicles and at the scene of fires ems and emergencies. Firefighting and emergency medical services work is performed at the scene of fires/emergencies under varying weather conditions and under conditions which may involve considerable personal danger. Employee is exposed to the hazards associated with fighting fires and rendering emergency medical assistance including; bio-medical hazards, temperature extremes, smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils. The noise level in the work environment is usually moderate in the office setting and may be very loud at an emergency scene. Work schedule may be unpredictable. May be required to immediately report to duty 24 hours a day. Can be expected to work long continuous periods of time.

In the office, operates computer and standard office equipment such as telephone, copier, and fax; when at a fire or emergency operates some or all of the following equipment: Operates emergency medical aid equipment as scope of practice allows, all fire apparatus, fire pumps, hoses, ladders, first aid equipment, radio, pager, and other standard firefighting and medical equipment as scope of practice allows. Required to wear uniform and protective clothing/equipment.

Makes contacts with the general public, local hospitals, regional and state government agencies, insurance and medical billing companies, vendors, other town departments, and other public safety personnel and departments.

Has access to an extensive amount of highly confidential information such as personnel records, criminal investigations and records, litigation, patient health, medical records, personal information about citizens, and homeland security information.

Errors could endanger the lives of individuals, be costly in terms of decreased or less efficient protection to persons and property, considerable delay and confusion, possible personal injury/death, and result in serious financial and legal repercussions.

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

Responds to Fire/EMS emergencies, responding to emergency calls throughout the town, state, and region working under hazardous conditions, performing hazardous duties, alarms and emergency conditions to assist in combating and extinguishing fires; performs firefighting activities utilizing fire hose, heavy stream appliances and extinguishers, and ladders; ventilates burning buildings, using forcible entry tools, if necessary; enters burning buildings to evacuate and rescue persons in danger and control fire. Protects fire-damaged property by spreading salvage covers, removing excess water and debris, and securing buildings against rekindling, inclement weather, and trespassers.

Conducts rescue operations including technical rescue situations utilizing department equipment and tools as necessary. Administers medical aid and resuscitation whenever necessary. Prepares victim to be transported by ambulance; drives ambulance and fire apparatus.

Responds to and assists in the control and mitigation of hazardous materials emergencies. Responds to and assists in controlling the effects of environmental emergencies, i.e. earthquakes, hurricanes, floods, etc., including performing rescues and evacuations.

Operates manual defibrillator, pacer, 12 lead electrocardiograph and assesses a variety of cardiac arrhythmias. Administers oral, subcutaneous, intramuscular, intravenous, and intraosseous drugs including narcotics at the direction of physician or through standing orders. Responsible for the tracking and monitoring of all medicine. Must have full knowledge of drugs and contraindications. Applies all other skills required. .

Assists in investigating the cause and origin of fires and explosions.

Cleans, maintains, repairs and tests fire apparatus and equipment, and fire hose; maintains clean and orderly condition of fire station and performs minor maintenance, repairs, housekeeping and grounds keeping duties around the station.

Attends drills and training classes in firefighting, rescue, emergency medical work, and related subjects.

Conducts fire safety inspections and code enforcement under the direction of the Fire Prevention Division.

In the absence of the Fire-EMS Chief or the Operations Captain prepares weekly payroll of the department, process Bill Warrants for payment of the Town Accountant. Prepares deposits for the Town Treasurer from revenue collected from permits, inspections fees, and ambulance receipts.

Prepares and updates pre-incident plans for use by dispatch and other emergency services.

Performs public relations for the department including representing the department at local functions, local schools, and giving station tours.

When reporting for duty, must have clothing in conformity with the rules and directives.

Performs similar or related work as required or directed.

Recommended Minimum Qualifications:

Education, Training and Experience:

High school education; completion and certification from the Massachusetts Firefighting Academy; or any equivalent combination of education and experience.

Special Requirements:

Possession of a valid MA motor vehicle operator's license.

Emergency Medical Technician Paramedic Certification, licensed in the Commonwealth of MA. Massachusetts or Pro-Board Certified Firefighter I/II

NIMS 700, ICS 100, & 200

Hazardous Materials Operational

Fire Prevention Officer Basic

Aerial Ladder Operations

Motor pump Operator

Knowledge, Ability and Skill:

Knowledge: Working knowledge of the hazards and safety precautions involved in the work performed. Working knowledge of fire suppression and prevention principles, procedures, techniques and equipment. Working knowledge of medical aid and resuscitation techniques and their application.

Ability: Ability to understand and follow verbal and written instructions. Ability to communicate effectively verbally. Courage and emotional stability. Ability to apply standard firefighting and emergency aid techniques to specific situations. Ability to follow proper methods, procedures and safety precautions of a Firefighter and EMT-P. Ability to perform arduous tasks requiring physical endurance and agility under adverse conditions.

Skill: Skill in operating all fire and ems equipment and apparatus.

Physical Requirements:

The position involves physically hazardous functions under emergency conditions. Must be able to connect and pull and operate hose lines; operate a pump; position and climb ladders/stairs; lift/carry equipment or persons weighing more than 150 pounds; push; climb; stoop; kneel; crawl; and reach with hand and arms; ability to work in confined spaces. Performance of work also involves standing and walking for long periods of time. Physical agility is required to access all areas at the scene of a fire. Wears protective equipment weighing over 50 pounds. Performs strenuous physical efforts during emergency or training activities for prolonged periods of time under conditions of extreme heights, intense heat, cold or smoke. Required to detect odors and have temperature sensitivity. Ability to hear and talk. Physical ability to drive a car, fire apparatus, and ambulance.

(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.)