## Good Afternoon Ms. Kelly,

As of today, there have been no invoices/contracts presented to my office for payment for either vendor that you have requested.

Regards,

## Lauri Plourde

Town Accountant 272 Main St. Townsend, MA 01469 (978) 597-1700 ex:1705 Iplourde@townsend.ma.us

From: Kathy Spofford [mailto:kspofford@townsend.ma.us]

Sent: Thursday, March 23, 2017 2:24 PM

To: <a href="mailto:lplourde@townsend.ma.us">lplourde@townsend.ma.us</a>

Cc: 'James Kreidler' < jkreidler@townsend.ma.us>

Subject: FW: Public Records Request

Hi Lauri,

Here is a public record request for you. Let me know your response.

Thanks, Kathy

Kathleen M. Spofford Town Clerk Town of Townsend 272 Main Street Townsend, MA 01469 978-597-1704

FAX: 978-597-8135

This message (including any attachments) contains confidential information intended for a specific individual and purpose, and is protected by law. If you are not the intended recipient, you should delete this message. In Massachusetts, the term "public record" is broadly defined to include all documentary materials or data created or received by any officer or employee of any governmental unit, regardless of physical form or characteristics unless it falls under one of the statutory exemptions to the Public Records Law MGL c. 4, s. 7(26). Consequently, email is subject to the disclosure, retention and maintenance provisions as required by law. MGL c. 66.

From: kellymkelly@comcast.net [mailto:kellymkelly@comcast.net]

Sent: Thursday, March 23, 2017 7:30 AM

**To:** <a href="mailto:clerk@townsend.ma.us">clerk@townsend.ma.us</a>; James Kreidler; <a href="mailto:kellymkelly@comcast.net">kellymkelly@comcast.net</a>; 'Stephen Sheldon' **Cc:** Carolyn Smart; Kelly Merrill; <a href="mailto:gnclark613@gmail.com">gnclark613@gmail.com</a>; selectmancindyking@gmail.com

Subject: Public Records Request

Today's Date: March 23, 2017

Town Administrator Town of Townsend Massachusetts, 01469 RE: Massachusetts Public Records Request

This is a request under the Massachusetts Public Records Law (M. G. L. Chapter 66, Section 10). I request that I be provided with the following:

- 1. All of the invoices received from or contracts executed with the CPA firm if Eric Kinsherf for the water department audit.
- 2. All of the invoices received from or contracts executed with Billingsgate for the investigation into Lt. Giancotti.

I recognize that you may charge reasonable costs for copies, as well as for personnel time needed to comply with this request. Electronic copies instead of paper would be acceptable. If you need me to supply a thumb-drive, let me know.

If you expect costs to exceed \$10.00 each, please provide a detailed fee estimate for EACH request before proceeding. The Public Records Law requires you to provide me with a written response within 10 business days. If you cannot comply with my request, you are statutorily required to provide an explanation in writing.

Please respond to this email when you receive it in your office so I may have a record of your receipt for my records. Sincerely,

Kelly Kelly 5 Taurus Lane Townsend, MA 01469