

---

**From:** Massachusetts <Massachusetts@openthebooks.com>  
**Sent:** Monday, September 11, 2017 6:28 AM  
**To:** clerk@townsend.ma.us  
**Subject:** New Public Records Law - Town of Townsend submitted on 09/11/2017

**Importance:** High

09/11/2017

Dear Kathy Spofford:

Pursuant to the Public Records Law, this is a request for a copy of the following records: an electronic copy of 'any' and 'all' vendor (transfer of property or services) payee payments for the year 2016. Production shall include the vendor name; vendor address; vendor city; vendor state name; vendor zip code; Check Date/ ACH Date; Check Number/ACH code; Check Amount/ ACH Amount; department; agency; type of payment (i.e. contract, grant, etc.) and description of products or services/ purpose of payment.

The principal purpose of this is to make this information more accessible to the public and to access and disseminate information regarding the health, safety, and welfare of the general public. This request is not principally for personal or commercial benefit. Our agency is just exercising the general rights of the public. For these reasons we are requesting a waiver of fees. If there is a charge for this service please obtain my approval in writing prior to proceeding with request.

All documents can be e-mailed to Massachusetts@openthebooks.com or mailed in electronic format (preferred format would be .csv or xls). If any documents are not provided in the format specified, please provide the state or federal statutes relied upon for that decision. If any record or portion of a record responsive to this request is contained in a record or portion of a record deemed unresponsive to the request, our agency would like to inspect the entire document. Under the Open Records Act/Freedom of Information Act, all non-exempt portions of any partially-exempt documents must be disclosed. If any records or portions of records are withheld, please state the exemption on which you rely, the basis on which the exemption is invoked, and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at Massachusetts@openthebooks.com

Sincerely,

Jackie Baker-Schupbach

American Transparency

P.O. Box 970999

Boca Raton, FL 33497-0999



Virus-free. [www.avg.com](http://www.avg.com)