

Kathy Spofford

From: Veronica Kell <vakdlc@gmail.com>
Sent: Thursday, August 17, 2017 11:20 PM
To: rao@townsend.ma.us
Cc: Michele Decoteau
Subject: Public Records Request, Planning Board

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AUG 18 2017
TOWN OF TOWNSEND
TOWN CLERK

Aug 18, 2017

Kathy Spofford, Town Clerk

Memorial Hall

272 Main St

Townsend, MA 01469

Re: Massachusetts Public Records Request

Dear Ms. Spofford:

This is a request under the Massachusetts Public Records Law (M. G. L. Chapter 66, Section 10). I am requesting that I be provided a copy of the following Planning Board records for 7 Trophy Ave:

1. Folder insert checklist
2. Exhibit 9 – e-mail from Julie Ward
3. 8 ½ X 11 size copy of the driveway of Lot 7 to the single family home from the plan marked Rev 2 2/09/2009 pg 12 of 18.
4. 8 ½ x 11 size copy of the driveway of Lot 7 to the single family home from the most recent plan provided by the applicant (perhaps dated, 8/16/2017).

The Public Records Law requires you to provide me with a written response within 10 business days, and to provide records electronically whenever available. If you cannot comply with my request, you are statutorily required to provide an explanation in writing.

Sincerely,

Veronica Kell

68 Meadow Rd, Townsend, MA

978-597-5163

cc: Michele Decoteau, Townsend Planning Board Administrative Assistant



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