



Office of the  
**Townsend Housing Authority**  
272 Main St., Townsend, MA. 01469

RECEIVED  
APR 27 2018  
TOWN OF TOWNSEND  
TOWN CLERK

1:27pm

Chairman: Laura E Shifrin (2021)

General Member: Carol J Tule (2023)

Clerk, Susan Congdon (2019)

State Representative: Chaz Sexton-Diranian (2022)

Appointed Tenant Seat: BetteAnn Coleman (2020)

AGENDA

Wednesday, May 2, 2018 7:15 p.m.  
Meeting Room 2 Town Hall

THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND

I. Preliminaries:

- 1.1 Call to order:
- 1.2 Roll Call:
- 1.3 Announce that the Meeting is being recorded
- 1.4 Pledge of Allegiance
- 1.5 Additions/Deletions to agenda unforeseen prior to 48 hrs of this meeting:
- 1.6 Welcome Newly elected board member: Carol J Tule
- 1.7 Approve the meeting Minutes of Thursday, November 30, 2017. Votes May be Taken
- 1.8 Chairman's Report
- 1.9 Board Reorganization: Votes May be taken
- 1.10 Report of discussion with Attorney General's office regarding OML violation: C.S.D.
- 1.11 Chair spoke with Town Administrator on 4/24 regarding Staff Support for THA and hiring of Land Use Coordinator. Position has been vacant for over a year but position is in the budget.

II. Appointments: NONE.

III. Work Session:

- 3.1 Mail was picked up by Chair in April. Issue to discuss. Certified mail was signed for by someone in Town Hall that was addressed to Chairman of THA. No one notified the Chair that the mail was there. It was the 3rd notice.
- 3.2 MRPC information on grants available for feasibility study. May not see this until 2019 need to discuss other avenues of getting funds.
- 3.3 Reached out to Veterans Inc. 69 Grove St. Worcester 800-482-2565 and Veterans Count 555 Auburn St. Manchester, NH 03103 603-621-3433 [www.vetscount.org/nh](http://www.vetscount.org/nh)  
No response from either group.
- 3.4 Social Media process regarding THA Chaz
- 3.5 RCAP: report to BOS request for Legal Opinion Elder Housing Residents
- 3.6 Next Meeting Date: TBD
- 3.7 Adjourn

CC: Kathy Spofford, Town Clerk

Mission: "To promote, maintain and provide housing opportunities for income groups who could not otherwise afford to live here."