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*Chairman, State Representative:* Chaz Sexton-Diranian (2022)      *Vice Chairman:* Laura E. Shifrin (2021)  
*Clerk:* Natalie Call (2024)      *General Member:* Courtney Borelli (2020)      *Tenant Seat:* Vacancy (2020)

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MEETING MINUTES  
Thursday January 23, 2020  
Town Hall, Selectman Chambers 7:00PM  
**THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND**

1. Preliminaries:

- 1.1 Meeting called to order at 7:01PM
- 1.2 Roll Call showed Chairman, Chaz Sexton-Diranian (CSD), Vice-Chairman Laura Shifrin (LS), Clerk, Natalie Call (NC) and General Member Courtney Borelli (CB) present,
- 1.3 Announced the meeting is being recorded
- 1.4 Observed the Pledge of Allegiance
- 1.5 Chairman's Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting-ADD Metro Bridge Update 3.12
- 1.6 Vice Chair Report –None
- 1.7 State Representative Report –CSD reported that the Gov. of MA continues to discuss the housing crisis and encourages communities to think outside the box for solutions.
- 1.8 Volunteer Videographer needed

2. Appointments:

- 2.1 State Representative Sheila Harrington – Discussion of Dudley Road Project-tabled, if/when Sheila Harrington arrives.

3. Work Session:

- 3.1 THA Information Handling-Discuss meeting with BOS. CSD continues to research solutions to this; due to open positions, (Land Use Coordinator), there are some issues being discussed.
- 3.2 THA Annual Report. Reviewed report present by CSD. LS moved to approve report with minor adjustments as discussed in the meeting. NC seconded. Unanimous.
- 3.3 Discuss joint meeting with Planning Board, THA and MRPC. MRPC presented a power point presentation to the Master Plan Committee (MPC). Discussed a joint



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meeting with the Planning Board at which time MRPC could come present the same material to keep all Boards informed.

- 3.4 Feasibility Study for Dudley Road. There was one response to the Feasibility study solicitation. CB will take the lead on following up with different organizations and updating the timeline on the solicitation request.
- 3.5 Review FY21 THA Budget. Budget was approved at last meeting. CSD would like to be informed/involved if a budget meeting with the Town Administrator/Board of Selectman occurs.
- 3.6 Discuss Accessory Apartments-Discussed issues stemming from Title 5 regulations. May need to discuss further in a joint meeting with the Planning Board.
- 3.7 Reviewed Fair Housing Laws. CSD talked about Massachusetts Fair Housing website that is available to go through and test your knowledge on fair housing laws.
- 3.8 MHP Training. Discussed dates and which Board members were able to attend.
- 3.9 DLTA Grant. CSD spoke with the Planning Board and went to the Board of Selectmen to get approval and support for the grant.
- 3.10 Review 2020 Housing Production Plan. Discussed what is needed to update Housing Production Plan (HPP). CSD thinks the survey from MRPC should be included as it contains valuable information. Also discussed putting together an ancillary report once the census has been completed.
- 3.11 Outstanding Tenant Position. Discussed how to go about advertising for this position. LS will reach out to some owners and NC will compose a letter.

ADDED: 3.12 Metrobridge Samples. CB reached out to Metrobridge and will get request reports from them so that the THA may review.

- 3.13 Correspondence/Clerk's Announcements-Reviewed monthly budget report.

- 3.14 Approve meeting minutes: LS moved approve meeting minutes from December 12, 2019. NC seconded. Unanimous.

Next Meeting Date: January 30, 2020

NC moved to adjourn at 9:15PM. LS seconded. Unanimous.



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Respectfully Submitted;

Chaz Sexton-Diranian, Chairman