



---

*Chairman, State Representative:* Chaz Sexton-Diranian (2022)      *Vice Chairman:* Laura E. Shifrin (2021)  
*Clerk:* Natalie Call (2024)      *General Member:* Courtney Borelli (2023)      *Tenant Seat:* Vacancy (2024)

---

Meeting Minutes  
Thursday August 13, 2020  
Via ZOOM 7:00PM  
**THIS IS AN OPEN MEETING AND ALL ARE INVITED TO ATTEND**

Join Zoom Meeting  
<https://us04web.zoom.us/j/73466687360?pwd=Ynk2ZmJ1SWREQnVLYnlsY1B5YWUyZz09>

Meeting ID: 734 6668 7360  
Passcode: 5HgeYc

1. Preliminaries:

- 1.1 Meeting called to order at 7pm.
- 1.2 Roll Call showed Laura Shifrin, (LS), Chaz Sexton-Diranian (CSD), Courtney Borelli, (CB), and Natalie Call, (NC) present.
- 1.3 Announced the meeting is being recorded
- 1.4 Pledge of Allegiance observed.
- 1.5 Chairman's Additions/Deletions to Agenda unforeseen prior to 48 hours of this meeting-added 3.7 website to agenda.
- 1.6 Reorganization of THA Board/ Vacant Tenant Position– CSD reported that he has been the Chairman and State Representative for some time and would like to step down as Chair due to other commitments, but remain on as State Rep. NC nominated CB as Chair. CB expressed concerns about her limited time serving the THA and requested some guidance as to what being the Chair entails. LS offered to go back to being the Chair and CB could be the Vice-Chair. CB agreed. NC took back her original motion and moved to nominate LS as the Chair and CB as the Vice Chair. CB seconded. Roll call vote was unanimous. LS discussed that she is working on filling the tenant vacancy and has investigated Turnpike Village as an option to recruit. Tenant position must be a renter, not owner. LS will continue to pursue Turnpike Village and will report back.
- 1.7 State Representative Report. CSD discussed the Planning Board meeting in which the District Local Technical Assistance Grant (DLTA) was discussed in conjunction with MRPC's assistance. CSD reviewed the planning process, including a need for a Master Plan as well as the need for a Housing Production Plan. CSD also reported



---

*Chairman, State Representative:* Chaz Sexton-Diranian (2022)      *Vice Chairman:* Laura E. Shifrin (2021)  
*Clerk:* Natalie Call (2024)      *General Member:* Courtney Borelli (2023)      *Tenant Seat:* Vacancy (2024)

---

that there is a grant available for 43D, which is an opportunity to review all properties in the town that may accommodate a 43D plan.

1.8 Volunteer Videographer needed

2. Appointments: Discuss Future appointments and with whom-LS reported that Paul Teixeira would like to attend the next meeting, the board agreed that would be beneficial.

3. Work Session:

3.1 HPP Discussion-CSD discussed the need to contact MRPC and ask for help with the Housing Production Plan and the Master Plan. LS said she would reach out to MRPC.

3.2 Feasibility Study for Dudley Road. CB reported that the THA did not get any responses, and she reached out to some organizations and the prices were higher than the amount in the article. MRPC is no longer an option due to lack of staffing. Discussed the possibility of the 43D grant identifying the property on Dudley Road as feasible. CB reviewed the request that went out and suggested reducing the scope as the 43D grant would answer some of the questions. CSD suggested a consultant to oversee the project and offered to research agencies that might be a good fit.

3.3 DLTA Grant-See above

3.4 Status of THA Trust Fund-Have approval from the Town. LS will check in with Town Counsel for status update. CSD moved to have LS reach out to Town Counsel to set up the trust fund. NC seconded. Roll call vote unanimous.

3.5 Correspondence/Clerk's Announcements-none

3.6 Approve meeting minutes: -none

ADDED 3.7 Website. LS requested that Admin update the website with current agendas and approved minutes and change the reorganization of the Board.

Next Meeting Date: September 17, 2020 at 7PM

NC moved to adjourn at 8:01PM. CSD seconded. Roll call vote Unanimous.