

WATER COMMISSIONERS' MEETING  
SEPTEMBER 12, 2000  
7:00 P.M.

Meeting held at the Water Department office, 540 Main Street, West Townsend.

MEMBERS PRESENT: David Dunbar, Robert Moorehouse, and Samuel Briguglio.

GUESTS PRESENT: Supt. Paul Rafuse, Jean Dinon – Clerk, Timothy Condon and Dennis Young.

Chairman Dunbar opened the meeting at 7:05 p.m. Minutes of the August 8, 2000 were read and approved. Warrants previously signed for \$6,768.00, \$2,450.58, \$1,393.93, \$53.97, \$3,336.79, \$5,065.00, \$2,424.29, \$806.78 and \$2,422.43 totaled \$24,721.77. Previously signed payroll warrants for \$2,793.58, \$2,771.71, \$2,754.74, \$2,749.88, \$2,834.12 and \$900.00 totaled \$14,804.03.

Commissioners read and noted the following correspondence:

- A. Letter from Stephen McGrail, Massachusetts Emergency Management Agency to Paul Rafuse dated August 9, 2000 re: Invitation to EM2000, the Statewide Emergency Management Conference.
- B. Copy of letter to Mr. and Mrs. Robert Leahy as well as other residents on Warren and Shirley Roads from Paul Rafuse dated August 9, 2000 re: Grant from Montachusett Regional Planning Commission.
- C. Copy of letter from June Riddle, Town Counsel to Beverly Sleeper dated August 9, 2000 re: Deed for land swap between the Town and the Sellars.
- D. Copy of letter to Stephen Richards, Townsend Fire Department from David Dunbar dated August 10, 2000 re: Emergencies in the Witches Brook Water Company.
- E. Copy of letter to Planning Board from David Dunbar dated August 10, 2000 re: Future development on 91 Highland Street.
- F. Copy of letter from David Trull, Industrial Risk Insurers to Victor Kirouac dated June 14, 2000 re: Pump tests at Sterilite Corporation.
- G. Copy of fax to Jennifer Olivier, Earth Tech from Beverly Sleeper dated August 14, 2000 re: Minutes of Selectmen's meetings.
- H. Letter from Kevin Tully, Massachusetts Emergency Management Agency dated July 27, 2000 re: Statewide Conference in Marlborough.
- I. Memo from Beverly Sleeper, Town Administrator dated August 15, 2000 re:

Town/labor counsel form request.

- J. Copy of letter from John Daniels, Earth Tech to Steven McCurdy dated August 15, 2000 re: Grant for Shirley and Warren roads project.
- K. Memo from Beverly Sleeper, Town Administrator dated August 21, 2000 re: Special town meeting.
- L. Memo from Beverly Sleeper, Town Administrator to Paul Rafuse dated August 22, 2000 re: Annual maintenance/service agreement fire extinguishers.
- M. Memo from Beverly Sleeper, Town Administrator to Paul Rafuse dated August 23, 2000 re: Quitclaim deed.
- N. Letter from Arleen O'Donnell, DEP dated August 31, 2000 re: 2% interest in SRF loans.
- O. Letter to Planning Board from Paul Rafuse dated September 6, 2000 re: Invitation to October meeting of the Board of Water Commissioners.
- P. Letter from Ken Saucier, South Fitchburg Hunting and Fishing Club dated August 8, 2000 re: Discontinuation of any further discussions on the well issue.
- Q. Noted one referral notice from Planning Board and two legal notices, one from Planning Board and one from Conservation Commission.

OLD BUSINESS:

- 1. Supt. Rafuse presented findings on meeting with Peter Collins re: Frontage measurements on Collins' and Cote property. Paul is going to the Board of Selectman and ask for right of way. Also, Paul is going to get quotes on survey of the land.
- 2. Supt. Rafuse said that SRF loan has been sent to the state.
- 3. Supt. Rafuse presented draft of proposed mandatory connection to public water for developers of sub-divisions. A change was made in the draft for 2,000 feet along the town or state roadway in the direction of the nearest connection to the public water system for a future connection.
- 4. Supt. Rafuse discussed stipend for commissioners. Motion made and seconded for \$500.00 stipend to be given to each commissioner beginning July 1, 2001.

NEW BUSINESS:

1. Supt. Rafuse said that 500' of 8" DI main has been installed on west side of Turnpike Road bridge.
2. Motion made, seconded and approved 1" service, App. #567, Timothy Condon, 35 Edward Road. Check received for connection charge of \$800.00.
3. Motion made, seconded and approved 1" service, App. #568, Dennis Young, 75 Mason Road. Check received for connection charge of \$800.00.
4. Motion made, seconded and approved to transfer the following amounts from surplus:  
  
\$33,000.00 – Main St. station upgrade, Acct. #061-400-5009-000  
30,000.00 – Well field exploration, Acct. #061-400-5003-000  
3,000.00 – Storage tank maintenance, Acct. #061-400-5011-000  
20,000.00 – South Street bridge project, Acct. #061-400-5006-000  
20,000.00 – New metering system, Acct. #061-400-5012-000  
60,000.00 – Water main extensions, Acct. #061-400-5013-000  
33,000.00 – Well development, Acct. #061-400-5007-000
5. Supt. Rafuse said that John Hewitt is taking classes for T1, and Michael MacEachern is going to take test for D2 again.
6. Supt. Rafuse said that started meter reading on September 5, 2000 and has about 1 ½ routes left.
7. Supt. Rafuse said that had a meeting with Maura Callahan from Earth Tech re: water management act permit and water withdrawal permit application for Main Street station upgrade.
8. Supt. Rafuse discussed the raising of rates, fees and charges. Motion made and seconded to change the following:

Connection charges

1" service - \$1,000.00  
1 ½" service - \$1,800.00  
2" service - \$2,400.00  
3" service - \$3,600.00  
4" service - \$4,800.00

Connection fees (main & sprinkler per conn.) - \$3,600.00

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Turn on fee (n/c for turn off) - \$25.00

Final reading charge - \$25.00

Fire flow test - \$100.00 per nozzle

Hydrant use - \$40.00 & water used

Meter testing - \$35.00

Restricted use/water ban violations

1<sup>st</sup> notice – written warning (no charge)

2<sup>nd</sup> notice - \$50.00

3<sup>rd</sup> notice - \$100.00

Each additional notice - \$100.00

Labor charge

2 men @ \$50.00/hour

Minimum annual fee - \$70.00

Per 100 C.F. - \$1.70

9. Supt. Rafuse discussed a plan to become a district. The whole town would be involved in the district, but only the water takers can vote. Paul is going to send a letter to John Daniels at Earth Tech to come to November meeting and present an outline on what needs to be done to become a district. We would have to make up a charter in order to become a district.

Motion to adjourn the meeting at 9:45 p.m.

Next regular meeting to be held October 10, 2000.

Respectfully submitted,

Jean Dinon, Clerk

