

WATER COMMISSIONERS' MEETING  
AUGUST 14, 2001  
6:30 P.M.

MEMBERS PRESENT: David Dunbar and Samuel Briguglio. Robert Moorehouse was absent.

GUESTS PRESENT: Supt. Paul Rafuse, John Sampson, Deborah Thiel and Jean Dinon – clerk.

Chairman Dunbar opened the meeting at 6:30 p.m. Minutes of the June 12, 2001 meeting were read and approved. Warrants previously signed for \$1,250.00 and \$5,860.25 for FY01 and \$686.85, \$5,077.13, \$1,925.83, \$505.79, \$448.95 and \$93.06 for FY02 totaled \$15,847.86. Previously signed payroll warrants for \$2,332.31, \$2,302.10, \$2,302.10, \$2,302.10 and \$2,822.10 totaled \$12,060.71.

Commissioners read and noted the following correspondence:

- A. Letter to Joyce Klauzinski from David Dunbar, Chairman dated July 12, 2001 re: Payment plan.
- B. Letter to Gus Sharry, Goldsmith, Prest & Ringwall, Inc., from Paul Rafuse dated July 13, 2001 re: ISO flow test results and water main specifications.
- C. Letter to Richard Choate, Town Accountant from Paul Rafuse dated July 16, 2001 re: Transfer of balance of Turnpike Road Bridge Project into Unreserved Retained Earnings Account (Surplus).
- D. Letter to Board of Selectman from Paul Rafuse dated July 18, 2001 re: Rusty/discolored water at the Town Hall.
- E. Memo from Beverly Sleeper, Town Administrator to Water Department dated August 4, 2001 re: MIIA loss control grant program.
- F. Memo to Beverly Sleeper, Town Administrator from Carole Stone dated August 6, 2001 re: Water Department FY01 salaries & hourly rates effective July 1, 2001.
- G. Letter to all applicants from Paul Rafuse dated August 6, 2001 re: Filling of Water Technician II position.
- H. Letter to Beverly Sleeper, Town Administrator from Paul Rafuse dated August 6, 2001 re: MIIA repeater analysis report-information requested.
- I. Fax from Brian Todd, DirectLease to Paul Rafuse dated August 6, 2001 re:

Account information .

- j. Memo to Beverly Sleeper, Town Administrator from Paul Rafuse dated August 6, 2001 re: Water Department suggestions for government channel.
- K. Letter to Board of Selectman from Paul Rafuse dated August 8, 2001 re: Public hearing/community development fund application.
- L. Faxed copies to Sentinel & Enterprise and Townsend Times re: Invitation to bid for 2002 dump truck.
- M. Noted two referral notices from Planning Board, one with comment and one with no comment and one referral notice from Zoning Board of Appeals with no comment.
- N. Noted one legal notice from Conservation Commission .

OLD BUSINESS:

- 1. Motion made, seconded and voted to transfer \$7,549.75 from the Turnpike Road Bridge Project to the Unreserved Retained Earnings Account.
- 2. Supt. Rafuse discussed selling the dump truck to Highway Department. Paul is going to call Chapeline and get blue book value and get back to them on it.
- 3. Supt. Rafuse discussed the commissioners' stipends. Dick Choate, Town Accountant would not authorize payment. Stipend has to be separate line item because they are elected officials. Motion made, seconded and voted for commissioners' stipend for fall town meeting for retroactive amount of \$3,000.00.
- 4. Supt. Rafuse discussed board members' meeting with South Fitchburg Hunting and Fishing Club. The well has to have 400' radius. David Dunbar wants Paul to get figures for total amount pumped because we'll be pumping over 100,000 gallons per day.

NEW BUSINESS

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- 1. Discussion on water service to 108 Highland Street, Estate of Aubrey Wornham. The closing is going to be at the end of September or beginning of October. John Sampson wanted to pay the connection charge at the

closing. Installation can be scheduled in 2 to 3 weeks. Paul suggested that money for water installation be put in escrow. Motion made, seconded and voted 1" service, App. #580, Est. of Aubrey Wornham, 108 Highland Street upon payment of connection charges.

2. Motion made, seconded voted that Ronald Eggleston be hired for position of Water Tech II. Supt. Rafuse reported that Ronald Eggleston started on August 6, 2001 for the Tech II position.
3. Supt. Rafuse reported that he is going to attend Conservation Commission meeting on August 15, 2001 at 7:00 p.m. regarding Old Battery Road installation. Notices of intent were sent to all abutters of public hearing. Also, Paul mentioned that Dean Moore, 123 Main Street has leak again. There's a little brook in his yard, and he will discuss this matter at the meeting also.
4. Supt. Rafuse reported bid opening for dump truck on August 28, 2001 at 2:30 p.m. He will open the bids and present them at the next board meeting in September.
5. Supt. Rafuse reported that he attended public hearing on South Street Bridge. He mentioned at the meeting regarding the upgrading from Main Street and also about tie-in with the rest of the system. Paul attended a Planning Board meeting, and they are still not sure of ANR lot regulations. Paul will provide copy of Master Plan to them so that developments in areas with arsenic, etc. will get town water.
6. Chairman Dunbar signed MA DEP SRF 2002 Project Evaluation Form.
7. Commissioners reviewed Water Department Earnings on Investments from Richard Choate, Town Accountant received July 12, 2001 and Unreserved Retained Earnings Report (Surplus) from Richard Choate, Town Accountant received July 25, 2001.

Motion made to adjourn the meeting at 8:35 p.m.

The next scheduled meeting is Tuesday, September 11, 2001.

Respectfully submitted,

Jean R. Dinon, Clerk

