

BOARD OF WATER COMMISSIONERS' MEETING
DECEMBER 8, 2008
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUEST PRESENT: Supt. Paul Rafuse, Bill, Security Alarm Systems, Walter Nemi, Security System Specialist and Brenda Boudreau-clerk.

Jack opened the meeting at 5:48 p.m.

DECISION: The Board voted unanimously to approve the minutes of November 10, 2008.

The Board reviewed payroll warrants totaling \$16,897.37.

The Board signed warrants totaling \$13,533.49.

NEW BUSINESS:

1. Paul gave the Board a draft of the FY10 budget for review.
2. Brenda reported on the November accounts receivable reports.

OLD BUSINESS:

1. Paul had representatives from Security Alarm Systems and Security Systems Specialist review our security needs at Witches Brook.
Bill from Security Alarm Systems told the Board that they would have to decide just how much they needed to be recorded at the site in order to determine the cost. Anything is possible but at what cost? Jack stated that he wanted low light or no light cameras that would be able to distinguish individuals if need be. He suggested video motion detection cameras mounted on the two poles. Niles suggested criss crossing the cameras to capture more angles. However, the further away the cameras are the less video quality there is. Bill stated the motion detection will tape a quadron and will record for as long as the violation is taking place. Bill also suggested that the lens be no more than fifty feet away. Jack suggested that he take a ride down the next day and get back to us with his professional opinion.
Walt from Security Systems Specialist thought that a 4 channel DVR recorder with 160 gigabytes would give us a month worth of 24 hour recording. The camera he recommends is a Toshiba color that has an environmental casing with an internal heater so the lens won't crack in the cold weather. Walt recommends a low light camera instead of and inferred because if there is any light at all it won't film properly. It also has a built in CD burner if needed by police and can interface with for monitoring purposes. Walt will go to the site and bring in a monitor & camera for a demo next week with his recommendation on resolution etc.

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2. Paul reported to the Board that he had met with Steve Cloither. The system may go wireless. However, Cross Street and Highland Street is questionable. Steve recommends a DSL Line at each location which would be cost effective. Steve will research other providers who may be less expensive than Verizon.
3. The Board reviewed Kim Fales memo to earmark the free cash to capital projects. DECISION: The Board voted unanimously to move available retained earnings account \$107,000.00 to Water Main Extensions leaving \$5,232.38 available in the retained earnings account.
4. Paul's "TO DO" list was reviewed. The Board would like to invite Tom Mahanna to the next meeting to discussed projects that my benefit the Water Department using the Federal stimulus program. The Board would also like Paul to check on the MBTE money and contact legal with their opinion with providing Lunenburg with water.
5. Niles reported on the progress of the Collins issue. Niles met with her son and attorney to try and mediate the situation. Niles stated that the son and attorney understood that we were not trying to make her life difficult. Amy may sign the agreement now however Jack said he would not spend any more money on trying to rectify this situation.

The next scheduled warrant signing meeting is December 22, 2008.

The next scheduled Board meeting is January 12, 2008.

Jack adjourned the meeting at 7:43 p.m.

Respectfully submitted

Brenda Boudreau, clerk

