



**TOWNSEND WATER DEPARTMENT**  
540 Main Street West Townsend, Massachusetts 01474

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Nathan Mattila, Chairman  
Paul L. Rafuse,  
Water Superintendent

Lance Lewand, Vice-Chairman

Michael MacEachern, Clerk  
Tel: (978) 597-2212  
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**WATER COMMISSIONERS MEETING MINUTES**  
December 20, 2017 – 6:00 P.M.  
Memorial Hall, 272 Main Street, Selectmen's Chambers  
James Kreidler, Town Administrator

**I. PRELIMINARIES:**

- 1.1 NM called the meeting to order at 6:39 P.M. 272 Main Street, Selectmen's Chambers.
- 1.2 Board of Selectmen present: Cindy King, Chairman, Gordon Clark, Vice-Chair Sue Lisio, Clerk.
- 1.3 Members present Nathan Mattila (NM) Chairman, Lance Lewand (LL) Vice-Chairman and Michael MacEachern (MM) Clerk. Guests Present Paul Rafuse, Superintendent.
- 1.4 NM announced that the meeting is being audio and video recorded.
- 1.5 Chairman's additions or deletions. None

**II. APPOINTMENTS:**

**III. MEETING BUSINESS:**

- 3.1 Discuss vacant positions.

Jim Kriedler reported to the board that the BOWC were present to discuss three issues. 1. Current vacancy 2. Administrative position 3. New entry level water tech position. Mr. Kriedler stated there has been discussions about hiring an additional water technician and asked the Selectman to fill the position. **Sue Lisio motioned to declare one of the two water technician as vacant beginning December 31, 2017. Gordon Clark Seconded. Unanimous vote. SL moved to approve.** Jim Kriedler continued that once the BOWC has made their final decision the board will come back before the BOS for final approval. The BOS discussed the other two positions pending, after a lengthy discussion about DEP regulations, staffing, inventory etc. SL motioned to approve the second water tech position and declare a vacancy. There was no second. Other topics discussed was referencing the possibility to hire an office assistant for 19 hours per week. The matter will be discussed at a future BOWC meeting.

**IV. COMMISSIONERS UPDATES AND REPORT:**

**V. WATER SUPERINTENDENTS UPDATES AND REPORTS:**

**VI. OFFICE UPDATES AND REPORTS:**

**ADJOURNMENT:**

NM moved to adjourn the meeting at 7:45P.M., 272 Main Street, Selectmen's' chambers. MM seconded. Unanimous vote.

Respectfully submitted,

Brenda Boudreau, Office Administrator