



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

Michael MacEachern, *Chairman*
Paul L. Rafuse,
Water Superintendent

Nathan Mattila, *Vice-Chairman*

Todd Melanson, *Clerk*
(978) 597-2212

Email: water@townsend.ma.us

WATER COMMISSIONERS MEETING MINUTES
EXECUTIVE SESSION
June 27, 2019 – 5:30 P.M.
Water Department 540 Main Street, Meeting Room

Man
[Signature]
TAM

I. PRELIMINARIES:

- 1.1 MM called the meeting to order at 5:47 P.M., 540 Main Street.
- 1.2 Roll call showed members present: Chairman, Michael MacEachern (MM) Vice-Chair, Nathan Mattila and Clerk, Todd Melanson, (TM).
- 1.3 MM announced that the meeting is being audio recorded.
- 1.4 Chairman's additions or deletions. None

II. EXECUTIVE SESSION: VOTES MAY BE TAKEN:

- 2.1 Executive Session pursuant to MGL c. 30A, s.21(a)(1), to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual. NM made a motion to enter into executive session pursuant to MGL c. 30A, s.21(a)(1), to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or discuss the discipline or dismissal of, or complaints or charges against, a public officer, employee, staff member or individual. TM seconded Unanimous Vote. Paul presented the Board with paperwork from Paul's Physician requesting to refrain from his work duties beginning July 5, 2019 for a extended time of 2-3 months. Paul reported that the stress of his job has increased and without going into specifics, has caused his health to decline. After some discussion the Board all wished him well with his recovery. MM reopened into the regular BOWC meeting at 6:58 P.M.

III. MEETING BUSINESS:

- 3.1 None

IV. COMMISSIONERS UPDATES AND REPORT:

V. WATER SUPERINTENDENT'S UPDATES AND REPORTS:

- 5.1 None.

VI. OFFICE ADMINISTRATOR'S UPDATES AND REPORTS:

- 6.1 .

ADJOURNMENT:

Respectfully submitted,

Brenda Boudreau,

Office Administrator
Townsend Water Department