

WATER COMMISSIONERS' MEETING
JANUARY 9, 2001
7:00 P.M.

Meeting held at the Water Department office, 540 Main Street, West Townsend.

MEMBERS PRESENT: David Dunbar and Robert Moorehouse. Samuel Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Chief William May and Carole Stone – clerk.

Chairman Dunbar opened the meeting at 7:05 p.m. Minutes of the November 14, 2000 meeting were read and approved. Warrants previously signed for \$2,148.76, \$2,721.05, \$3,996.85, \$1,250.00, \$385.70, \$2,774.22, \$3,061.10, \$46,661.00 and \$3,129.49 totaled \$66,128.17. Previously signed payroll warrants for \$2,779.01, \$2,966.38, \$2,759.59, \$2,749.88, \$2,813.00, \$2,749.88, \$2,969.50 and \$2,898.66 totaled \$22,685.90.

Commissioners read and noted the following correspondence:

- A. Memo from Paul Rafuse dated November 15, 2000 re: Change of working hours.
- B. Letter to Rick Patenaude, Dracut Sewer Service, Inc. from Paul Rafuse dated November 16, 2000 re: Notice to proceed for Contract No. 00-1, Old Meetinghouse Road main extension.
- C. Letter to Board of Selectmen from Paul Rafuse dated November 17, 2000 re: West Meadow agreement.
- D. Letter to Warren Leonard, Southworth Milton, Inc. from Paul Rafuse dated November 17, 2000 re: Quote for new backhoe.
- E. Letter to Everett Hines, Casey & Dupuis Equipment Corporation from Paul Rafuse dated November 17, 2000 re: Quote for new backhoe.
- F. Letter to Shane Grant, Goodall & Sons Tractor Company, Inc. from Paul Rafuse dated November 17, 2000 re: Quote for new backhoe.
- G. Letter to Bill Hannigan, Hannigan Engineering, Inc. from Paul Rafuse dated November 17, 2000 re: Quote for new backhoe.
- H. Letter to Jim, Bradford Engineering Company from Paul Rafuse dated November 17, 2000 re: Quote for new backhoe.
- I. Letter from Richard Choate, Town Accountant to Paul Rafuse dated November 20, 2000 re: Water Commissioners' stipend.

- J. Letter to Mr. & Mrs. Robert Collins from Paul Rafuse dated November 27, 2000 re: Access road (right of way) to Fitchburg Road storage tank.
- K. Letter to Robert Leahy from David Dunbar dated November 28, 2000 re: Further testing for well sites on his property.
- L. Letter to Mr. & Mrs. Richard Blackwell as well as other residents of Shirley and Warren roads from Paul Rafuse dated November 28, 2000 re: Update on ongoing efforts to supply portion of Warren and Shirley roads with public water.
- M. Copy of memo from Beverly Sleeper, Town Administrator to all department heads/assistants dated December 5, 2000 re: Phone systems installation/changes.
- N. Copy of memo from Beverly Sleeper, Town Administrator to all departments dated December 6, 2000 re: Sheriff's office community work program.
- O. Copy of memo from Mary Jane Kruger, Chairperson of Personnel Board to all department heads/supervisors, board, committee and commission chairpersons dated December 14, 2000 re: Personnel board form – annual evaluations.
- P. Copy of memo from Beverly Sleeper, Town Administrator to department heads/supervisors dated December 20, 2000 re: 2001 holiday schedule.
- Q. Letter from Michael Byrne, Director of Fiscal Management at Massachusetts Highway Department to Paul Rafuse dated December 27, 2000 re: Old Turnpike Road bridge project.
- R. Copy of letter from Steven McCurdy, Acting Director of Division of Municipal Services at Department of Environmental Protection to all interested parties dated January 1, 2001 re: 2001 intended use plan (IUP) for the drinking water state revolving fund (DWSRF) loan program.
- S. Letter from Anne Tierney, Director of Massachusetts Certified Public Purchasing Officials Program (MCPPO) to Paul Rafuse dated January 4, 2001 re: Public contracting overview seminar, January 30-February 1, 2001 in Boston.
- T. Noted two legal notices, one being notification to abutters under the Massachusetts Wetlands Protection Act and one being Water Management Permit Application received by the Water Management Program for the Nashua River basin.

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OLD BUSINESS:

1. There was discussion on the bill for Old Turnpike Road bridge. Motion made and seconded to withhold payment of \$12,114.80 for Dupont Engineering until project is tested and approved by the Water Department.
2. Chief May was present to discuss the installation of a repeater station at the Highland Street storage tank. His main intention is to get a feel for whether we would allow it or not. He stated that we have a problem with reception on the east end of town. Also, there was discussion regarding the Unitil contract on Lunenburg Road tower site. The Board replied favorably but were concerned as to when the rental fees would go after the new console was paid for.
3. Supt. Rafuse reported that the procurement class in Boston has been rescheduled to January 30-February 1, 2001.
4. Supt. Rafuse reported that Old Meetinghouse Road main extension was complete and stopped 100 feet short due to ledge problems.
5. Supt. Rafuse reported that Ross Associates surveyed the access road to Fitchburg Road tank, completed marking roadway and taking ties on Route 13. Now reviewing one deed concerning order of convenience, and should be setting the stakes for boundaries. Commissioners noted letters to Collins' and let them know that Ross Associates are working there.
6. Supt. Rafuse reported Mike and John's test results. John passed T1 with an 84, and Mike failed his D2 by three points.
7. Supt. Rafuse discussed the Leahy property. It was requested that Paul get more drilling quotes. Review of the agreement with the Leahys' was done, and some changes were made.
8. Supt. Rafuse discussed special meeting with John Daniels, Earth Tech, to discuss becoming a district. It was approved to do this before the next meeting in February.
9. Supt. Rafuse discussed attending the Planning Board meeting on January 22, 2001 regarding mandatory tie-ins for developers. Paul is going to plan on attending this meeting.
10. Supt. Rafuse discussed loan for Main Street upgrade or other improvements. Paul is

to get information on rate figures for bond for Main Street station at rural development and local banks.

NEW BUSINESS:

1. Commissioners reviewed the December appropriation balance report.
2. Commissioners reviewed the year 2000 annual Water Department report to the town. Motion made and seconded to accept it.
3. There was discussion on the budget. Tabled wages for further discussion.
4. Commissioners approved and signed two copies of the agreement to install security/fire alarm for Main Street Station.
5. Supt. Rafuse discussed the purchase of recirculating document feeder. Motion made and seconded to approve the purchase of recirculating document feeder for \$895.00.

Motion made to adjourn meeting at 10:12 p.m.

The next scheduled meeting is February 13, 2001.

Respectfully submitted,

Jean R. Dinon, clerk