

BOARD OF WATER COMMISSIONERS' MEETING  
MAY 10, 2010  
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUEST PRESENT: Supt. Paul Rafuse, Michael MacEachern, James Blanchard, Anne Foresman, Gary and Ellen Amadon, Dave Werlin and Jean Dinon-clerk.

Jack opened the meeting at 5:37 p.m.

**DECISION:** The Board voted unanimously to accept the minutes of April 12, 2010.

**CORRESPONDENCE:**

A. Letter from Karen Clement, Recreation Director, to Paul Rafuse dated April 28, 2010 re: hydrant use and circus.

B. Copy of letter from Erving Marshall, Chief of Police, to Board of Selectmen dated April 13, 2010 re: Water rate increases.

**NEW BUSINESS:**

1. Paul discussed and reviewed one single billing and meter reading program/software for entire system.. Paul wants to buy new handhelds for Sensus. Handhelds can run from \$1,800.00 to \$3,200.00. Paul will ask if interrogators can do radio-read.

**DECISION:** The Board voted unanimously to adapt Easybill 32 as one billing system.

2. Paul discussed and reviewed change to labor charge. Paul said Bill Kao called about his bill. Niles would like Paul to look at current rate for backhoe.

3. Paul discussed and reviewed changes to policies/rules and reg's re: Mandatory licenses and attending classes/seminars. Paul said Jim passed his hoisting license. Paul asked if there is a raise in pay. Fran and Jack said there is no raise in pay. Paul said in the past sometime there were classes at night. Jim ended up attending classes after work hours. Jim has six hours and will receive comp time of nine hours. Jack said to make sure gets in policies and procedures.

4. Anne Foresman was here before and said when the bridge gets done and the main go under the bridge to Anne Foresman. The bridge might not be starting by June 1<sup>st</sup>. Fran asked if we could do test holes.

5. David Werlin, 169 Main Street re: replace main under home. It will be replaced by 6" cast iron main. Jack said there is a lot of ledge. Paul will investigate it.

6. Paul reported will be out of the office for wife's surgery.

7. Paul reported shutting off seven services Wednesday, AM 5/12/2010 for non-payment.

8. Paul reported thanks and appreciation to Fran McNamara and crew from the Lunenburg Water District for their assistance during main break on April 21, 2010. Paul sent a letter to Fran.

9. Jack would like to have deposits done once per week. Jack also asked if chlorine is in water to let Niles or Jack know.

10. Niles would like to look into becoming a district. Niles would like to prepare it for fall town meeting. It would start at next fiscal year.

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11. Jean reported accounts receivable reports.

12. Jean reported schedule of bills receivable reports.

13. Jean reported appropriation balances report.

14. Jean reported abate \$50.00 unit charge, 420 Main Street, West Townsend. It's one unit not two units.

**DECISION:** Board voted unanimously to abate \$50.00 unit charge, 420 Main Street, West Townsend.

15. Jean reported 2<sup>nd</sup> shut-off notices.

16. Jean reported to abate \$2.53 late charge, 34 Emery Road. The Board didn't abate the late charge.

**OLD BUSINESS:**

1. Jean reported quotes for CCR report.

**DECISION:** Board voted unanimously to have MA&A do CCR report in black and white.

The next warrant signing is Monday, May 24, 2010 and Monday, June 28, 2010.

The next scheduled meeting is Monday, June 14, 2010.

Jack adjourned the meeting at 8:10 p.m.

Respectfully submitted,

Jean R. Dinon, clerk