

BOARD OF WATER COMMISSIONERS' MEETING
APRIL 12, 2010
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUESTS PRESENT: Supt. Paul Rafuse, Michael MacEachern and Brenda Boudreau-clerk.

Jack opened the meeting at 5:35 p.m.

The Board voted unanimously to accept the minutes of March 8, 2010.

The Board reviewed the payroll warrants totaling \$ 20,049.54.

The Board reviewed and signed the warrants totaling \$ 10,723.57.

NEW BUSINESS:

1. Paul discussed with the Board the suggestion from a water taker to publish the results of the rate study from Pioneering Consulting Group. The Board feels the website is outdated but suggest having copies of the rate study available at the office.
2. Paul presented for review and update to the existing ground water protection By-Law that will be voted on at town meeting. The update was to eliminate a section to make the bi-law easier to understand and to include Witches Brook in the bi-law.
3. Paul presented for review a referral notice from the Planning Board amendments to the Flood Hazard Mapping and the adoption of floodplain management regulations. Niles added a comment that the effect to our well fields be investigated.
4. Paul presented for review a referral notice from the Planning Board to amend the Town Zoning Map to enlarge the outlying commercial district zone to include locations on Main Street and Pepperell Road
5. Paul presented the Board with a letter from the police chief indicating they will no longer be monitoring our alarms after January 1, 2011. Paul showed the board some pamphlets on a system similar to a SCADA for about \$2,000.00 a unit and we would need seven.
6. Paul told the Board that he needed to be at a Planning Board meeting at 7:15 p.m.
7. Brenda presented the Board with the Account receivable reports.
8. Brenda presented the Board with the Schedule of bills receivable report.
9. Brenda presented the Board with the appropriation balance report.
10. Brenda presented the Board with the Intermunicipal agreement for review. The Board approved a 1" service to Transformations Inc, 6 Penny Lane, acct# 1649, appl# 0713.
11. The Board approved a 1" service to Rick Lamarre, 6 Alyssa Drive, acct# 5580, appl# 0714.
13. Brenda submitted a request from Joe Brown, 58 Dudley Road to waive the late charges once a payment plan is established. It was tabled until he agree to a payment plan. Then they will revisit the issue.

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- 14 .Brenda presented to the Board the information to have our bills stuffed and mailed for us by a private company. After much discussion the Board felt it was best to stuff our own bills this time until we could get a clearer quote from the company. The Board would also like us to check into a machine that would fold and stuff future bills.
15. Brenda presented the Witches Brook rate increase notice for review.

OLD BUSINESS:

1. Paul presented to the Board a referral notice from the Planning & Zoning Board with Wayne Racine requesting to construct a larger auto repair shop with a water service to 141 & 143 Dudley Road. It was tabled. Niiles explained that the two separate parcels will automatically become one after seven years according to state law.
2. Paul presented to the Board an agreement to be signed in order for Unitil to relocate a utility pole in front of 105 Fitchburg Road at the request of the resident. The Board signed.
3. Paul presented to the Board a change order request for Stantec for additional engineering costs related to the solar project at Harbor Trace for an additional \$5,000.00.
DECISION: The Board voted unanimously to amend Stantec contract from \$15,000.00 to \$20,000.00 for engineering costs associated with the Witches Brook Solar Energy Project.
4. Paul discussed with the Board the outcome of the meeting him and Niles attended at DEP. Paul stated that he thinks they got their point across. DEP did acknowledge some flaws in the program and the protocol, and are working on ways to correct them.

The Board next scheduled warrant signing meeting is Monday, April 26, 2010.

The Board next scheduled meeting is Monday, May 10, 2010.

Jack adjourned the meeting at 6:32 p.m.

Respectfully submitted,

Brenda Boudreau-clerk