

BOARD OF WATER COMMISSIONERS' MEETING  
JUNE 14, 2010  
5:30 P.M.

MEMBERS PRESENT: Jack Caten and Niles Busler. Fran McNamara was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Michael MacEachern, James Blanchard, Diane Theriault, Luanne Smith, Gary Lahti and Brenda Boudreau-clerk.

Jack opened the meeting at 5:40 p.m.

The Board voted unanimously to accept the minutes of May 10, 2010.

The Board reviewed the payroll warrants totaling \$ 20,221.11.

The Board reviewed and signed the warrants totaling \$ 11,884.21.

NEW BUSINESS:

1. Paul reported that the front office computer fried and had to be replaced. Steve Surette was called and determined that it had to be replaced. After we received the estimate Brenda called Niles for approval. Niles spoke to Steve Surette and then called Steve Cloutier and asked him to build us a new one. The cost of building a new one will cost between \$500.00 and \$600.00. Paul also requested that the other two computers be upgraded with the possibility of a back up drive in them.  
**DECISION: The Board voted unanimously to allow Paul to upgrade the two additional computers but not to exceed the sum of \$1,500.00.**
2. Paul presented the Board with and Estimate from Miller's Paving for hot top on six separate sites.  
**DECISION: The Board unanimously to approve Miller's Paving The contract to hot top the six separate sites and three inches thick for the sum of \$4,275.00.**
3. **DECISION: The Board voted unanimously to leave the Board the same.**
4. The Board tabled transferring the special account balances to listen to Fran's input.
5. Brenda presented to the Board the account receivable reports.
6. Brenda presented to the Board the appropriation balance report.
7. Brenda presented the Intermunicipal agreement for review.
8. Brenda presented to the board the 3<sup>rd</sup> shut-off notices.
9. The Board approved a 1" service to Transformations, 5 Penny Lane, acct # 1653.
10. The Board met with Luanne Smith, 61 Spaulding Street to discuss the damage to her pool due to the flood waters when the water main broke. Luanne got a quote to fix the damage from a pool company in the amount of \$7,000.00. Her insurance company thought that the pool was so old and had depreciated so much that they didn't think they could do anything for her. The Board suggested that she get in

touch with Carolyn Smart at the town hall to file a claim against our insurance. They also requested that the Water Department clean up the left over pile of debris and Paul said we would do that shortly.

11. The Board met with Gary Lahti of Corona films to discuss damage to his RO membranes due to our recent chlorine introduction after the water main break. Gary explained that the membranes that cost \$7,000.00 have a life of approximately five years. Gary requested that we give him notification before we inject chlorine into our system again, that way he could shut down production if need be. Gary also asked if he could recoup some of the damages. The Board asked Gary to send us all contact information so we will have it for next time and to contact Carolyn Smart to file a claim with our insurance.
12. Brenda reported on Sarah Hyland account status. Currently Sarah's account is in arrears of \$526.72. Normally we request ½ down and equal payments spread over the next few months to pay off their balance before the next billing. Sarah came to the office with \$25.00 claiming that she has no job and cannot afford more than \$25.00 per month. The Board agreed to accept the \$25.00 a month until the end of the summer in which time they will revisit the issue. They also suggested that she check with Carolyn Smart to see if there are any grants available to help her out.

#### OLD BUSINESS:

- 1 Paul reported on a meeting scheduled for Friday June 18<sup>th</sup> with Larry Gilmartin, Leroy Kendricks, Paulo Rafuse and Steve Cloutier. Paul is requesting that one Board member attend as well. Leroy has over thirty five years of designing SCADA systems. Paul is looking for a basic system without all the bells and whistles Paul was thinking about using the cell towers but after discussing it with Steve Cloutier he decided a better choice would be to use the phone lines. Niles will attend the meeting.
2. Paul reported on the Wheeler Bridge expansion and cost to extend to the residents on Wheeler Road. The elevation at Mrs. Forsman's home is 449 ft.. Paul stated that a booster station would be needed after 423 ft. The Board recognizes that the cost would be too great to provide just two homes.
3. Paul reported on the proposed alterations to the Witches Brook pump and VFD upgrade to station 2 due to the low 230 electric service and future improvements to consider. Stantec failed to recognize the electrical service needing upgrading and the cost will have to be increased. The Board noted its disappointment with Stantec and would like Paul to try and negotiate a price break due to their error. Niles reminded Paul that they have already altered the contract to increase their fees last month. Paul has a quote on a line insertion valve of \$3800.00 In order to go online we need a pump test and to disinfect the well. Paul would have to get a

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quote for the 12" valve as Niles suggested. Jack reviewed the quote and wants clarify on whether or not there is a warranty and how much the shipping costs are.

**DECISION: the Board voted unanimously to approve VFD upgrades pending sufficient answers about the warranty and shipping costs.**

The Board next scheduled meeting is Monday, July 12, 2010.

The Board next scheduled warrant signing meeting is Monday, July 26, 2010.

Jack adjourned the meeting at 7:25 p.m.

Respectfully submitted,

Brenda Boudreau-clerk