

BOARD OF WATER COMMISSIONERS' MEETING
OCTOBER 18, 2010
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Miles Busler and Fran McNamara.

GUEST PRESENT: Supt. Paul Rafuse, Michael MacEachern, James Blanchard, Wayne and Karen Racine, Peter Decarolis and Brenda Boudreau-clerk.

Jack opened the meeting at 5:45 p.m.

The Board voted unanimously to accept the minutes of September 13, 2010.

The Board reviewed the payroll warrants totaling \$20,655.30.

The Board reviewed and signed the warrants totaling \$ 11,884.21.

NEW BUSINESS:

1. Revolving fund loan through National Rural Water Association.. Paul reported that if the application is approved the Water Department could receive 75% or up to \$100, 00.00 for projects and repayment would be \$10.00 a year for ten years. Paul would use the funds for one of the following projects: Meter replacement with auto read, water tank mixing system and some for SCADA. Paul needs to check with Kim Fales and legal counsel to have a document drawn stating that the money is available and the water department has the ability to repay the loan. It was tabled.
2. Paul reported on the results of the DEP Sanitary Survey. Paul explained the outcome overall was good. They listed three deficiencies 1) screens over tanks 2) drainage in venting pipes in bulk tanks and 3) fencing around Highland Street tank.
3. Paul discussed the transfer of funds for the proposed SCADA system per Town Accountant.
4. The Board discussed the request from Wayne Racine to install a waterline to his garage from an existing waterline that runs through his property. Wayne stated that he wanted to put a wash sink and a toilet only into his garage so it the usage would be minimal. The Board stated that it never should have happened and the cape house on burgess road should have been denied water at the time. Wayne wants to work with the water department but feels he should not have to pay the two thousand dollar connection charge. The Board also wants it stated that because of the mistake that was made by the water department is the **only** reason they are allowing this connection. After much deliberation the board voted.

DECISION: The board voted unanimously to approve the service at a reduced fee of \$750.00 due to the incorrect installation of the original line at 5 Burgesses Road and as a means of correcting it by tapping of the neighbor's line for this instance only. The fee has been reduced of current line at 5 Burgess Road not having the appropriate easement; this is the final resolve to this issue.

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5. The Board approved a 1" service to Wayne Racine, 143 Dudley Road, Acct# 61452 at the reduced price of \$750.00 due to incorrect installation.
6. Brenda presented the Board with the September 2010 Account Receivable Report.
7. Brenda presented the Intermunicipal agreement for review.
8. Brenda presented a list of properties to put to lien :

9 Bow Street	\$645.02
7 Water Street	\$96.42
58 Brookline Street	\$388.57
9. The Board approved plans to Peter DeCarolis, 171 Kendall Road, Tewksbury. To start tapping into the main before winter and pay a fee of three thousand dollars.
10. The Board voted unanimously to abate the following accounts:

Laura Rossbach	75 Turnpike Road	\$75.00	user11	Barn not in use
Bill Keefe	1 Ponderosa Drive	\$212.99	User11	incorrect radio read
Dellcrest	234 Main Street	\$75.00	User11	Units reduced from 4 to 3

OLD BUSINESS:

1. Paul presented the Board with the plans for a water main installation at Patriot Village, off Haynes Road. The Board approved the plans and signed the agreement.
2. Paul explained to the Board the strategy for the SCADA system installation. The suggestion was to put in the bare bones system that could be u[upgraded. That would cost approximately \$18,000 to \$20,000. The Board wants Paul to look into a monitoring alarm company until the full SCADA system could be installed for \$100,000. The Board wants Paul to look into monitoring company to use temporarily until we can put the entire Scada system in and apply for frequency. **DECISION:** The Board voted unanimously to authorize up to \$500.00 to apply for a frequency.
3. Paul reported on the progress of the Witches Brook station 2 upgrade. Paul was hoping that the pump test would be finished by now but the pump tech and the electrician had scheduling issues. One issue was with the generator not working properly so we had to reschedule until the 28th. Paul had the hydrant installed and the T set up so they can get an accurate flow test on the 28th.
4. Paul presented the Board for their signature, a change order for Witches Brook pump and VFD upgrade. The change total is now \$10,956.00. The agreement has the Selectmen signing it and not the Water Commissioners, Paul will check and make adjustments for the October 28th meeting.
5. The Board discussed the unit charge for multi-unit buildings. The Board decided that they would keep the rates the same so that it remains fair for all water takers. They suggested that they can request a payment plan or quarterly billing.

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The Board's next scheduled meeting is Monday, November 8, 2010.
The Board's next scheduled warrant signing meeting Monday, November 22, 2010.
Jack adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Brenda Boudreau-clerk