

BOARD OF WATER COMMISSIONERS' MEETING  
SEPTEMBER 13, 2010  
5:30 P.M.

MEMBERS PRESENT: Jack Caten and Niles Busler present. Fran McNamara was delinquent.

GUESTS PRESENT: Supt. Paul Rafuse, Kelly Kelly, Robert Bernstein, Christopher Dunn and Laura Shifrin were present.

Jack opened the meeting at 5:40 p.m.

**DECISION:** The Board voted unanimously to approve the minutes of August 9, 2010.

**OLD BUSINESS:**

1. Paul discussed and reviewed SCADA plan proposal from Leroy Kendricks of Woodard & Curran. Leroy offered to give us shorter version of the proposal with the same price. Some locations will have autodial. Jack said we need specifics.  
**DECISION:** The Board voted unanimously to hire Woodard & Curran for SCADA assessment plan for \$4,950.00.
2. Paul discussed and reviewed opinion of Town Counsel re" surplus. Town Counsel said it should be earmarked. It should be earmarked within one to two months of when it is certified. Paul said he is going to send town accountant a letter and have monthly update for unretained earnings.
3. Paul discussed and reviewed purchasing new handheld interrogators for meter reading. Paul said we are billing now and having problem uploading and downloading. The new interrogator will be \$5,000.00 to \$8,000.00. Jack said to get a couple of quotes and what is value of trade-in.
4. Paul reported Solar PV system on line at Harbor Trace. Paul reported Solar PV is up and running.
5. Paul reported relocation of electric and telephone lines for Fitchburg Road storage tank have been completed.
6. Paul reported Sarah Hylan, 9 West Meadow Estates Drive re: payment plan. Jack said send a letter along with copy of her note stating payment plan to adhere to or water will be terminated.

**NEW BUSINESS:**

1. Paul discussed and reviewed proposed water use restriction by-law. It was tabled.

2. Paul discussed and reviewed request to purchase pipe cutting chain saw (ductile iron/AC pipe). Paul used a borrowed one down at Witches' Brook; it worked really nice. Paul said it will pay for itself. The cost is \$2,195.00. Paul said Pepperell may be interested in going in on it with us. Paul said to rent a saw is around \$200.00 per day.
3. Paul discussed and reviewed proposed articles for the upcoming Town meeting on 10/19/2010. Paul said we are going to need an article for the money for the rate study.
4. **DECISION**: The Board voted unanimously to transfer from 061.009.5900 Debt Service-MWPAT East Side Improvements \$5,492.78 to 061.400.5013 Water Main Extensions and transfer from 061.009.5901 Debt Service-MWPAT East Side Phase II \$9,849.48 to 061.400.5013 Water Main Extensions totaling \$15,342.26.
5. **DECISION**: The Board voted unanimously to transfer from 061.009.5902 Debt Service-Witch's Brook Borrowing \$20,345.75 to 061.400.5013 Water Main Extensions subject to audit in the event that the transfer is not needed.
6. Laura Shifrin said water bill is big part of condo fees. The bill went up \$4,000.00 per year. Paul said block rate was discussed during rate survey. Niles asked of percentage of condo fees are water. Jack asked them to write letter to board with questions they could not answer.

The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk