



TOWNSEND WATER DEPARTMENT
540 Main Street West Townsend, Massachusetts 01474

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Nathan Mattila, *Chairman*
(978) 597-2212

Todd Melanson, *Vice-Chairman*

Michael MacEachern, *Clerk*
Email: water@townsendwater.org

WATER COMMISSIONERS MEETING MINUTES

November 24, 2020 – 6:00 P.M.

Water Department 540 Main Street, Meeting Room

NOTE REGARDING ACCESS AND PARTICIPATION

Governor Baker declared a State of Emergency to respond to COVID-19 on March 10, 2020 and ordered a suspension of certain provisions of the Open Meeting Law M.G.L. c. 30A, s 20 on March 12, 2020. The Board of Selectmen closed the town offices, including boards and committee meetings consistent with the Governor's March 12th order, to public access to promote social distancing and reduce the spread of COVID-19. The Board of Water Commissioner's meetings will not be open to the public for physical attendance until further notice. The meeting will be available on Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/83060831033?pwd=MWlZOUowZnh0NGwrMkVvbFBSQXhQZz09>

Meeting ID: 830 6083 1033 Password: 661136 Log on Tuesday November 24, 2020 at 6:00 P.M. to participate.

I. PRELIMINARIES:

- 1.1 Chairman NM called the meeting to order at 6:03 PM at 540 Main Street and video recorded by Zoom.
- 1.2 NM announced that the meeting is being audio recorded and recorded on Zoom.
- 1.3 Roll Call Members Present: Nathan Mattila (NM)-Chairman, Todd Melanson (TM)-Vice Chairman, Michael MacEachern (MM)-Clerk.
- 1.4 Chairman's additions or deletions. There were no additions from the Chairman.

II. MEETING BUSINESS-VOTES MAY BE TAKEN:

- 2.1 Discuss Water Superintendent salary negotiations from the Board of Selectmen. After a brief discussion TM made a motion to accept the negotiated contract that the Board of Selectmen approved for the proposed new Water Superintendent, Dave Vigeant. MM seconded, then abstained. NM voted in favor. Vote carried as two in favor and one abstained. MM asked Brenda to send an email to the Town Administrator and clarify as to who would be responsible for the \$7,000.00 stipend in the subsequent fiscal years. The Board would like to set a list of attainable goals for the new Superintendent. This can be discussed at the next Board meeting.

ADJOURNMENT:

NM adjourned the BOWC meeting at 6:09 PM

Respectfully submitted,

Brenda Boudreau

Office Administrator

Townsend Water Department