

BOARD OF WATER COMMISSIONERS' MEETING
JULY 15, 2008
5:30 P.M.

MEMBERS PRESENT: Jack Caten and Francis McNamara. Niles Busler was absent.

GUESTS PRESENT: Supt. Paul Rafuse and Jean Dinon – clerk.

Jack opened the meeting at 5:38 p.m.

Board signed warrants that totaled \$28,020.72.

Board reviewed payroll warrants that totaled \$19,817.82.

DECISION: Board voted unanimously to accept the minutes of June 10, 2008.

OLD BUSINESS:

1. Paul discussed/reviewed quotes for security camera installation at Witches' Brook pump stations. Paul presented three quotes from ERS Technology, Security Systems and Niemi Security Systems. ERS suggested they would rather put cable between two pump stations in conduit underground. ERS is highest. ERS had lease to buy. Jack said he had Niemi. He is very happy with him. Paul had them give price on DVR and each camera. Jack asked if will have remote access. Paul didn't know. Jack wants Niles to look at quotes. We can make vote at warrant signing. It was tabled.
2. Paul discussed/reviewed Collins dispute over access road to Fitchburg Road tank. Jack would like to see her lawyer and town counsel to workout an agreement. Fran would like to have her put in a driveway.

NEW BUSINESS:

1. Paul discussed/reviewed quotes for preventive maintenance on generators at pump and booster stations. Paul got two quotes from Messer Power Systems, Inc. and Superior. A third person didn't return Paul's call. Jack asked how long it's good for. Contract is done annually. Paul said both companies are good. Superior's price was a little higher.
DECISION: Board voted unanimously to award bid to Messer Power Systems, Inc. for generators at pump and booster stations for one year for \$840.00. Also, Paul is authorized to sign the contract.
2. Paul discussed/reviewed becoming a member of the Dig Safe system. Paul started the paperwork. Paul provided a map to them. It is \$1.00 per call and only calls in our system. We have 72 hours to mark out the line.
DECISION: Board voted unanimously to become a member of Dig Safe.
3. Paul reported instrumentation equipment repair costs at Witch's Brook pump station. Paul said will be getting a bill for about \$900.00. The storm last Sunday hit chart recorder at Witch's Brook.
4. Paul reported he will be on vacation the week of August 3, 2008.
5. Jean reported June accounts receivable report.
6. Jean reported intermunicipal agreement.
7. Jean reported Transformations, Inc., 18 Coppersmith Way, 1" service.
DECISION: Board voted unanimously to approve 1" service, 18 Coppersmith Way, Transformations, Inc., Appl. #0699, Acct #1642.

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DECISION: Board voted unanimously to carry balances forward of Special Projects 400.

8. Jean reported to carry balances forward of Special Projects 400.

9. Jean reported to transfer balance of Acct #061-500-5025, Legal fees and engineering costs Witch's Brook.

DECISION: Board voted unanimously to transfer the remaining balances of Acct #061-500-5025, Legal fees and engineering costs Witch's Brook, to Main Street Upgrade.

10. Jean reported shut-off lists.

There is going to be a warrant signing on Monday, July 28, 2008.

The next scheduled meeting is Monday, August 18, 2008.

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk