

WATER COMMISSIONERS' MEETING  
APRIL 11, 2006  
6:30 P.M.

MEMBERS PRESENT: Fran McNamara and Robert Moorehouse. Sam Briguglio was absent.

GUESTS PRESENT: Supt. Paul Rafuse, Glen Shepherd, Gary Shepherd and Jean Dinon-clerk.

The meeting was called to order at 6:34 p.m.

Warrants previously signed for \$1,495.35, \$3,735.99, \$5,662.00, \$1,170.00, \$525.00, \$116.87, \$8,042.75 and \$510.35 totaled \$21,258.31.

Previously signed payroll warrants for \$3,523.76, \$3,500.90, \$3,500.90 and \$3,506.62 totaled \$14,032.18.

DECISION: The board voted unanimously to accept the minutes of March 14, 2006.

OLD BUSINESS:

1. Paul discussed/reviewed water main installation on South Street. There will not be any water turned on until \$2,400.00 has been paid. Gary Shepherd is going to do the installation at Harbor Trace starting Monday. Paul wants to inform residents in that area.
2. Paul discussed/reviewed telephone line service to booster station on West Meadow Estates has been shut off. Paul has not been able to reach Ron Koivu. Ron has to pay remaining balance to Verizon, and then he has to request name change. Ron is held liable in case something happens up there.
3. Paul discussed/reviewed claim for vehicle damage from water main construction on Warren Road (Leanne Saunders). Paul doesn't know if Town Accountant will accept her bills. Paul doesn't think legally that we can pay for damages out of water receipts due to Acts of 1920. Paul is going to get legal counsel.
4. Paul discussed/reviewed schedule for unidirectional flushing. Paul has talked to guys about working out schedule for unidirectional flushing. Paul would like to give guys off when they work night before or have them work from 2-10:30 a.m. and then have the rest of the day off.
5. Paul discussed/reviewed sign previously approved Notice of Award for construction of the Harbor Trace well to F. G. Sullivan Company, Inc. It was signed.
6. Paul reported contractor, Cardillo and Son, in to do final paving and landscaping April 13 and 14.

NEW BUSINESS:

1. Paul discussed/reviewed proposed articles submitted for annual/special town meeting. First article is recommended by Town Accountant to transfer to special article to set aside money for storage maintenance. The second article is a revised format as recommended by Town Accountant to approve our budget. The Third article is recommended by Town Accountant of \$6,000.00 overage to transfer from unretained earnings to intermunicipal agreement. Fourth article is to ask for additional funds for increased costs for materials due to overages in water main project and overage in police detail.
2. Paul discussed/reviewed claim for water damage to pay plumber's bill for Linda Gavin, 7 Warren Road. Paul is going to see if she had a check valve. Paul is going to write a letter to her.
3. Glen Shepherd, 53 Main Street, 1" service. Glen Shepherd would like to run line from store to ice cream stand. He would like to have bathroom separate from ice cream stand. The board would like

easement in case of repairs. The main will split and will go to two separate lines. The connection charge is \$1,000.00 for 1" service. Material and labor will be charged. We are not doing the digging. DECISION: The board voted unanimously to approve Appl. #0662 for 1" service, Glen Shepherd, 53 Main Street with \$1,000.00 Connection Charge.

4. Gary Shepherd asked about doing service to fire station headquarters on Elm Street and will charge only material and not labor. The line will be done from 6" line to grain store.
5. Paul discussed/reviewed update project cost recap as of 3/31/06. There is an overage of \$22,861.00 with possibility of being reimbursed.
6. Paul discussed/reviewed memo from Town Account re: Procurement of supplies for next fiscal year. She will have program that would read when reaches procurement levels.
7. Paul discussed/reviewed official vote in favor of previous verbal approval to transfer from Water Department enterprise fund to the general fund a certain amount determined by the Town Accountant to reimburse the town pursuant to the Intermunicipal Agreement of September 1, 1992. The Department of Revenue recommends monthly receipts of money for agreement.  
DECISION: The board voted unanimously to authorize Town Accountant to transfer a certain amount from Water Department enterprise fund to general fund determined by Town Accountant to reimburse the town for Intermunicipal Agreement of 9/1/02. Town Accountant will supply proper paperwork stating the process taken.
8. Paul discussed/reviewed definitive process of re-organization of board members on yearly basis.  
DECISION: The board voted unanimously that commissioners run on rotating basis to re-organize of the board that person up for election be chairman, person leaving chairman be clerk and newest elected member be member.
9. DECISION: Board voted unanimously to approve 1" service, Peter Storozuk, 12 Shirley Road, Appl. #09661. The Connection Charge of \$1,000.00 was received.
10. DECISION: Board voted unanimously to approve 1" service, Jason Cowan, 17 Coppersmith Way, Appl. #0660. The Connection Charge of \$1,000.00 was received.
11. DECISION: Board voted unanimously to approve 1" service, Jason Bardo, 10 Shirley Road, Appl. #0664. The Connection Charge of \$1,000.00 was received.
12. Jean reported March accounts receivable.
13. Jean reported on Acct #997, Est of Mineko Travers, 18 Warren Road. The person is deceased and is in probate.  
DECISION: Board voted unanimously to not charge late fees for six months until October 1, 2006.

The next scheduled meeting is Tuesday, May 9, 2006.

The meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Jean R. Dinon - clerk

