

WATER COMMISSIONERS' MEETING
MAY 20, 2003
6:30 P.M.

MEMBERS PRESENT: David Dunbar, Samuel Briguglio and Francis McNamara.

GUESTS PRESENT: Supt. Paul Rafuse, Ed Kelly, Bob Leahy and Jean Dinon – clerk.

David Dunbar opened the meeting at 6:30 p.m.

DECISION: The Board voted unanimously to approve the minutes of Special January 21, 2003 and March 11, 2003. Paul made correction on March 11, 2003 minutes, N. Townsend Water Department should be Townsend Water District.

Previously signed warrants for \$3,020.00, \$453.06, \$260.00, \$288.86, \$3,344.27, \$3,822.00, \$71.80 and \$3,268.79 totaled \$14,528.98.

Previously signed payroll warrants as amended for \$2,990.44, \$2,995.45, \$3,050.44, \$3,164.87, \$3,004.71 and \$2,950.97 totaled \$18,156.88.

Commissioners read and noted the following correspondence:

- A. Letter to Lynne Remington, David E. Ross Associates, Inc. from Paul Rafuse dated April 9, 2003 re: Old Battery Road water main installation.
- B. Letter to Board of Selectmen from David Dunbar dated April 14, 2003 re: Hydrant fees and waiver of water charges to all municipal buildings.
- C. Fax from Christa, Nashoba Publishing to Jean dated April 15, 2003 re: Legal.
- D. Letter to Donna Bisceglia, 44 Linwood Street, Gardner from Paul Rafuse dated April 17, 2003 re: List of licensed plumbers.
- E. Letter to Mr. Raymond Glover, R & R Carpet from Paul Rafuse dated April 22, 2003 re: Overdue balance for property at 97 Main Street, Townsend.
- F. Letter to Board of Selectmen and Finance Committee from Paul Rafuse dated April 22, 2003 re: Invitation to public meeting to discuss creating a water district.
- G. Noted application for use of meeting rooms, notice of public meeting, department head request form and state assessment refund.

OLD BUSINESS:

- 1. Paul discussed/reviewed installing a generator at Main Street station. There is back-up on the back-up. It is getting hard to get parts for it. Jeff from Jasco Electric said he would look into generator. The generator would get rid of old stand-by pump and be able to do chemical treatment. An estimate was given at \$20,000.00. There is money in Main Street station upgrade. Sam said Fitchburg Gas and Electric might pay for conversion. Paul will get three quotes.
- 2. Paul discussed/reviewed date to meet with engineering firms. Paul will see all three engineering firms all on one night. Each firm will be given 45 minutes. The meeting will be scheduled tentatively for June 17, 2003.
- 3. Paul discussed/reviewed access easement to well site on Mason Road of Horseshoe Drive. Paul had joint meeting with Selectmen and Planning Board. Jim Craven wants Water

Department to help with engineering costs because it is well access road. Jim will remove sand and sell sand to Highway Department. The Board of Selectmen and Planning Board want engineering done.

4. Paul discussed/reviewed well exploration at Harbor Trace and Leahy property. Paul meet with Doug DeNatale, Earth Tech, today and first well was not so great. We are trying to stay in 400 foot radius. Second well was 100 gallons per minute at 65 feet. It was going to be donated as open space. The third well was about 25 gallons per minute. They are currently working on fourth well. Doug wasn't sure if second well (100 gallons) on border of 400' radius and might be 10-20 feet into Johnny Bagby's property. There are no water quality results or recovery information. DEP is always advocating finding as many water sources as possible.
5. Paul discussed/reviewed budget figures per town meeting.
DECISION: Board voted unanimously to approve Water Department budget for \$368,335.
6. Bob Leahy asked if appraisal is scheduled. He wanted to know about status of what's going on. He wants to know how much longer it is going to be. He wants \$35,000.00 per acre. We would want to purchase 12-20 acres. It is a good well site; need an appraisal and will get it to you. Bob asked if digging wells at Koivu's land. Paul explained that we're obligated to find water wherever it is. We're still interested; if and when we decide not to do anything Bob will be the first to know.
7. Paul reported on update on progress at West Meadow Road booster station. Ron Koivu is getting quote from Poirer and has been down the Main Street station to see the set up. The propane tank is in. A concrete adhesive sealer will be used on the crack in the middle of the pad.
8. Paul reported that will be attending procurement class on May 21-23, 2003 on "Design and Construction".
9. Paul reported that main construction for South Street to connect to state bridge project. Paul meet with Mike Ohi, Earth Tech, and there are a few different options. It will have to be attached to the canal, build our own support for main to go across the canal, or sleeve it. Paul suggested going across the concrete walkway with tap and sleeve onto the top or side. Paul met with Niles Busler because it's a historical district as to their requirements.
10. Jean reported on April appropriation balances.
11. Jean reported on 1st final shut-off notices issued.
12. Jean reported on Acct. #1267, William Cabana.

NEW BUSINESS:

1. Ed Kelly, 28 Old Meetinghouse Road, came to apply for 1" service. Check received for Connection Charge of \$1,000.00.
DECISION: Board voted unanimously to approve 1" service to Appl. #0613, Ed Kelly, 28 Old Meetinghouse Road.
2. Paul reported on 12 wells at Main Street station cleaned and re-rated. R. E. Chapman did that work. It is usually done in fall, but no one was available. They will be back in the fall to do other different wells, go back to those one or two and give it another shot.

Page 3
Water Commissioners' Meeting
May 20, 2003

The next meeting is scheduled for Tuesday, June 10, 2003.

DECISION: Board voted unanimously to adjourn the meeting at 9:21 p.m.

Respectfully submitted,

Jean R. Dinon, Clerk