

BOARD OF WATER COMMISSIONERS' MEETING
DECEMBER 11, 2007
5:00 P.M.

MEMBERS PRESENT: Francis McNamara, Jack Caten and Niles Busler.

GUESTS PRESENT: Supt. Paul Rafuse, Jean Dinon and Brenda Boudreau-clerk.

Fran opened the meeting at 5:41 p.m.

Previously signed warrant: \$38,534.05.

Warrants waiting for Boards signature: \$6,700.02, \$13,655.92, \$874.27, \$2,687.85, \$1,960.50 and \$210.00 totaling \$26,088.56.

Previously signed payroll warrants: \$3,787.50, \$3,964.00, \$4,359.13, \$600.00 and \$1,870.10 totaling \$14,580.73.

DECISION: The Board voted unanimously to accept the minutes of November 1, 2007.

DECISION: The Board voted unanimously to accept the minutes of November 8, 2007.

DECISION: The Board voted unanimously to accept the minutes of November 27, 2007.

CORRESPONDENCE:

- A. E-mail from Timothy Bellmore, 8 Shagbark Drive, dated December 1, 2007. Re: Thank you.
- B. Letter from Winston Builders, dated December 1, 2007. Re: Late fees.
Niles felt it should be noted that project was not signed off until December 07' and therefore we were not late in reaching our financial obligations to them.

OLD BUSINESS:

- 1. Paul discussed/reviewed the use of the access road by Mrs. Collins. Jack would still like to pursue a resolution with Amy and suggest that we should get an opinion from the Selectmen. Paul reported that Robin was in to see him about his property that abuts Amy's and was clearly upset as to how long the process was taking. The Board signed the contract for Robin; the contract will expire 12/31/08.
- 2. Paul reviewed the quote for the guide wires to be re-installed on poles at the Fitchburg Road storage tank. The Board suggested calling Jim Dee from Unitil to establish whether or not the work needed to be done. The Board also requested three quotes.
- 3. The Board retained the job descriptions to review at home for the next meeting.
DECISION: The Board voted unanimously to table the review of the job descriptions until they had time to review it.

4. Paul presented to the Board an updated contract for the water main project on Turnpike and Barker Hill Roads. Paul marked the contract with changes that he thought should be changed such as a one year from date of acceptance and town counsel suggested a performance bond. However, Niles suggested that no water will be furnished to the new homes until all specifications have been met. In the event of a dispute no water will be furnished until dispute has been solved. Turnpike Village will be responsible for pressure test and chlorination not Gallagher. Niles suggested personally contacting the abutters after receipt of certified letter to answer any of their questions. Paul reviewed a request that Turnpike Village extend their workday from 8a.m.-5p.m. to 7a.m.-5p.m. Niles suggested checking with the town for their ordinances.
The Board agreed that the last line before their signature should read all disputes should be arbitrated before water will be furnished to units.
5. Paul reported on the completed tie in on Ash Street and South Harbor Road.
6. Brenda reported a request from Town Accountant to transfer a total of \$4,715.00 from the following accounts: #5195 retirement \$2,000.00 and # 5131 overtime \$2,715.00 to be dispersed to the following accounts:
 - \$1,565.00 to 5100 Supt wages
 - \$1,950.00 to 5110 Operating staff
 - \$1,200.00 to 5112 Support StaffDECISION: The Board voted unanimously to transfer the money as requested.

NEW BUSINESS:

1. Paul discussed the repair or replacement cost of the chemical feed pumps at Witches Brook. Paul explained that there were problems with the chemical feed pump at Witches Brook The old pump needs control wiring. Bert is coming out for the wiring and the pump that was installed the face control panel was non repairable and the replacement pump did not work. The cost to repair one pump was over \$1,000.00 and the other one is about \$300.00. Paul would like the Board to authorize the repair of the lower cost pump and at sometime replace the backup pump. The cost of a new pump is \$1,100.00 - \$1,200.00. The Board requested that Paul get two or three quotes for the replacement pump.
2. Paul presented the Board with a draft of the FY09 Budget.
3. Fran reviewed the paperwork he requested to determine the cash flow for the FY09 budget.
4. Brenda requested an abatement of \$273.92 for Witches Brook account #3750, Christine Doucette, 76 Maplewood Drive due to a faulty transponder.
DECISION: The board voted unanimously to abate acct #3750, \$273.82. Pending testing of the handheld to determine that it did in fact read the correct home.

5. Brenda requested that a lien be placed on acct # 832, 4 Pheasant Ridge Road in the amount of \$587.04.
DECISION: The Board voted unanimously to place a municipal lien on act# 832 in the amount of \$587.04.
6. Brenda presented to the Board November's account receivable report for Townsend and Witches Brook.

The next meeting is scheduled for January 8, 2008.

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Brenda Boudreau-clerk