

BOARD OF WATER COMMINNIONERS' MEETING
JUNE 10, 2008
5:30 P.M.

MEMBERS PRESENT: Jack Caten, Niles Busler and Fran McNamara.

GUEST PRESENT: Rich Stone, Karen and John Burns, Supt. Paul Rafuse and Brenda Boudreau-clerk.

Jack opened the meeting at 5:43 p.m.

DECISION: The Board voted unanimously to approve the minutes of May 13, 2008.

DECISION: The Board voted unanimously not to release any future minutes until they are approved by the Board. Pending the opinion of Town Clerk, Sue Funaiole.

Signed and approved warrants totaling: \$14,600.74.

Reviewed signed payroll warrants totaling: \$15,715.83.

OLD BUSINESS:

1. Paul discussed improvement recommendations on the generator at Witches Brook and a quote to perform preventative maintenance on the remaining four generators in the system. Paul said that Dave Dorian has always performed the maintenance on the equipment at Witches Brook and when he met with him Dave seemed very knowledgeable about the system. The quote is for the time delay, weekly exerciser and replacement of the ETS the cost is \$5,389.11. Paul is currently working on getting two more quotes. It was tabled.
2. Paul presented the Board with a quote to replace the Main Street station to Cross Street station communication package. Bert Parrot of NE Instrument wants to replace the relay switches and transfer switches that transmit communications between the stations for alarms. The cost would be over \$5,000.00 so Paul would have to get other quotes as well. Niles would like us to check into DSL and Fran wants to make sure that it would be compatible with the SCADA system. Jack suggested going wireless.
3. Paul requested the Boards thoughts for scheduling a grand opening at the Harbor Trace well. Jack will work on getting Midge to come to the grand opening to accept the plaque on behalf of Sam. September or October is the time frame they are thinking of.
4. Paul presented to the Board the results of the energy management pilot study. The majority of savings will be reflected when we replace the older pump at Witches Brook and more efficient lighting.

NEW BUSINESS:

1. Paul addressed waiving any late charges on current Board members accounts in lieu of a stipend.

DECISION: The Board voted unanimously to take no action.

2. The Board discussed a letter sent by Karen Clement of the Recreation Department requesting 1,500 gals of water for the Kelly Miller Circus in July.
DECISION: The Board voted unanimously to provided the Recreation Department with their request and waive all fees.
3. Brenda requested the Board schedule a meeting to sign FY08 warrants before the deadline of July 14, 2008. The Board will meet June 30, 2008 and July 8, 2008. If need be they will schedule another meeting to sign any additional warrants before the deadline.
4. Paul presented the Board for review the invoice for repairs to the W-2 truck. The repair costs totaled over \$4,600.00; it started just a couple of days after the warranty. It had had problems and had been repaired a few times before and the same problem kept happening. Townsend Ford offered to settle the account for \$700.00 and the cost of the brake repairs that totaled \$800.00. Jack would like us to see if they will honor the repairs for an extended amount of time.
5. Paul reported to the Board the increased cost of the PH chemical. The cost went up 300% adding \$32,000 to our budget.
6. Paul requested giving Jim additional time off to offset his .50 raise he should have been getting since last month. Paul explained that his increase is budgeted in FY09. The Board agreed to leave it to his discretion.
7. Niles requested the monthly meetings be held on the second Monday of the month.
DECISION: The Board voted unanimously to approve the schedule change.
8. Paul discussed with the Board upgrading the Ferris mower to a ride-on due to the additional lawn maintenance at the two new pumping stations. Paul will get a few quotes to see if it will be cost effective and to see if they will accept a trade in of our old lawn mower.
9. Brenda presented the Board with the May account receivable reports for both water systems.
10. Brenda presented the Board with the May appropriation balances for both water systems.
11. Brenda requested that account # 1322, Burton Carter, 34 Emery Road be abated \$41.50 due to an error in prorating their unit charge.
DECISION: The Board voted unanimously to abate account #1322 \$41.50 FY08 user.
12. Brenda presented the Board with the second shut-off list for the Bi-annual customers.
13. Brenda presented the Board with the first shut-off list for the Timberlee Park residents.
14. Mr. & Mrs. John Burns of 98 Warren Road requested if the Board could help them by supplying them with town water. They explained that they are located near the line and have high levels of arsenic in their well. The Board explained that the cost to extend the line would be to great a cost for the water department

at this time and to check into companies that would dig shallow sand well instead of a company that would drill down to many feet. This would avoid disturbing the bedrock for a better quality of water and be less expensive. Paul also explain that if they did extend the main each home would be charged a betterment fee for the cost of the extension.

15. Rich Stone of EJ Prescott presented the Board with information and quotes to update our current touchpad meter reading system to a radio read system. First we would have to replace our antiquated touch guns which repair parts are not even being made. Then in order to upgrade to radio read a transponder would have to be placed on each meter. The error rate is less than 2%, and the batteries are replaced for free for the first ten years. The cost for the upgrade \$172,000-\$197,000. May be able to lease to own. Fran wanted to know if it was capable of leak detection. Rich said it was an add on about \$4.00 per unit, but it will read for leaks continually but bill only when you want it to. It was tabled for discussion.
16. Paul reviewed additional maintenance cost related to Timberlee Park. Jack wants to get rid of the garage altogether. Fran wants to go ahead and fix all the smaller issues so that we can satisfy the residents. Paul said fixing the pumps will cost about \$15,000.00. Fran also suggested running the pumps from 10pm to 7am to avoid demand charges. Niles would like to look more closely at this project and determine a time where we can address Timberlee Park residents as to when they will be accepted into the main system... Paul also reviewed the cost of installing the fencing and cameras.

**BOARD VOTED UNANIMOUSLY TO ENTER INTO EXECUTIVE SESSION
UNDER RULE THREE. ROLL CALL WAS TAKEN.**

The next scheduled meetings are June 30,2008 for warrant signing and July 8, 2008 for our regularly scheduled meeting.

The meeting was adjourned at 8:49 p.m.

Respectfully submitted,

Brenda Boudreau-clerk

.

